BAKERSFIELD COLLEGE
1913 — 2013

College Council
Meeting Minutes

February 5, 2016

https://committees.kccd.edu/meeting/1476#overlay-context=bc/committee/collegecouncil

College Council Members Present:	Sonya Christian, Clayton Fowler, Sue Vaughn, Mark Staller, Jennifer Johnson, Kate Pluta, Victor Diaz, Krista Moreland, Cindy Collier, Anthony Culpepper, Edie Nelson,
Guests/Designees:	Steve Waller, Janet Fulks, Manny Mourtzanos, Primavera Arvizu, Don Birdwell
Next meeting:	February 19, 2015

WELCOME & OVERVIEW of the AGENDA

APPROVAL OF MINUTES
https://committees.kccd.edu/sites/committees.kccd.edu/files/CC%20Min%2012-04-15%20draft%20%282%29.docx
The approval of minutes was deferred to the next meeting.

SD2, DATA/SCORECARD
https://committees.kccd.edu/sites/committees.kccd.edu/files/Feb%205_2016%20College%20COuncil.pdf
Fulks reported on information from the Institutional Research office that will go to the Board of Trustees. Fulks noted the information being shared is to help College Council understand the context of the data.

- This scorecard data tracks students who started in 2008; it is important to note this timeframe as it was during an economic slump and the student cohorts were not influenced by Habits of Mind, MIH programs, compressed course offerings or new testing and placement measures
- Important to note the data shows downward trends for the college which are consistent with statewide trends

In comparison, BC Remediation Data shows:
- ° Math remediation success rates have increased by 2.4% which is good but below statewide average
- ° English remediation success rates are flat
- ° ESL rates are above statewide average
- ° Math and English rates have improved overall between 2011 and 2014; English by 9% and Math by 3%
- ° Difficult for students to progress through any pathway; narrowest door is Math

Multiple Measure Placement graph:
- ° Red represents every student who took that class
- ° Brown represents the 2014 MIH cohort – success rate of 500 students
- ° Tan represent to the 2015 MIH cohort – success rates of 1600 students increased previous year cohort and surpassed average success rates

PRESIDENT'S REPORT

Christian noted how much good work is happening at BC and expressed gratitude for those taking the lead to keep that work moving; also noting how well we stay connected and model distributed leadership by using technology.

Christian asked College Council to be aware of three major pieces of work:
1. Student Success and Equity
   - ° framework to consider is guided pathways – campus read this book in fall
   - ° Encourage CC to be in tune with this book – some level of familiarity; and encourage constituents to become familiar
   - ° Conference on February 18 – would like to see lots of BC attendees; post-conference workshop on 19th so please report this out as well; looking at idea of meta-majors; how can we organize faculty working with counselors to further completion agenda as we promote students' learning agenda
2. Campus-wide presentation on Strategic Direction (SD) #3, Facilities
   - ° follows model of other campuswide meetings
   - ° make this a priority and share with constituents
3. IEPI Letter of Intent
   As we advance SD2, Student Progression and Completion, we have prioritized Student Learning as SD1: creating and developing critical thinkers and problem solvers. Assessment is considering an application to IEPI which would provide $150,000 to move this work forward

DISTRICT CONSULTATION COUNCIL

https://committees.kccd.edu/sites/committees.kccd.edu/files/Feb%205_2016%20College%20COuncil.pdf
Vaughn directed Council members to the posted documents, in particular to the Board Policies. Vaughn noted that many are being reviewed in order to separate procedural language.
- Student finances: relates to student governments
- Student conduct: encouraged to read these revisions

Also of interest to College Council is the KCCD Decision Making Process document.
- This document will go forward to Board in February
- Concerns have been a lack of clarity, but Consultation Council felt this illustrates the process much more clearly

SD 2, RENEGADE PROMISE

https://committees.kccd.edu/sites/committees.kccd.edu/files/RenegadePromiseCollegeCouncil2.5.16.pdf
Pluta noted that this idea has been a regular discussion across the campus, and the nation. Posted for reference are three articles on this topic. One good example is Long Beach City.

A subgroup of College Council has been working on a draft for review, which reads:

> **"BC promises that if you are college-ready,
> you will graduate or transfer in two years."**

Council members were asked to reflect on the question, What can we do to make this promise real for our students and communities? Members provided the following feedback:
- Facilities to work with faculty to keep instructional areas up-to-date to meet student needs for success

- Outreach into middle school; orientations and education to help as they start to form ideas about their future careers; this also helps to educate parents to reinforce progression through higher education
- Making LOTS of connections; pathways at college, but even beyond
- CCPT2 grants work with high schools and middle schools; this groups needs to be involved in the development of meta-majors
- Integration of academic and student affairs; two examples are Allied Health and STEM
- Create a culture shift about withdrawing from classes; encourage students to complete; changes in financial aid guidelines are helping with this
- Based on placement data, need to have several ghosted classes; need to be the right ones
- Extract reports from DegreeWorks – helps us plan which courses to offer
- Two-year schedule; have started this already with 2-year templates developed for DegreeWorks
- University of Hawaii has a website called 15toFinish.com; huge campaign in Hawaii has drastically increased success rates
- Chairs need to schedule major classes, morning-noon-night, and make sure they are offered within 2-year period
- Late start GE courses to help student maintain 15 units
- Get rid of scheduling bottlenecks!
- Help middle schoolers and high schoolers learn how to be students; what do we have to offer them?
- Must ensure courses are available! Registration promise??
- Career Center! Needs resources for current and potential students (middle school and high school) to understand career options and pathways options
- Push back registration dates for spring so students have a better idea if they are passing current classes before they commit to next in sequence
- Mandatory tutoring; many are not ready to "be students"
- 70% of students on financial aid: students without books will not succeed
- Our scheduling process is really ineffective – consider software options

Clearly we have work to do to make the Renegade Promise a reality. The subgroup will continue to meet, consider the College Council feedback, and report back.

STRATEGIC DIRECTIONS
https://committees.kccd.edu/sites/committees.kccd.edu/files/1516-CollegeCouncil-SDReport.pdf
Pluta distributed the report template and gave College Council a homework assignment. Members were asked to review the initiatives for which College Council is responsible, and email Kate Pluta examples and evidence (in the form of links or pdfs).

The initiatives are:
- Continue to improve rigor and focus of the Closing the Loop document.
- Publish and post at least annually a complete organizational chart that includes faculty, classified, and administrators.
- Increase institutional research staff to provide timely data.

- ° Use Strategic Directions to focus committee work plans and reports.
- ° Ensure internal deadlines are met. Examples include Program and Curricular Reviews.
- ° Communicate and monitor the board policy adoption process.

SD3, FACILITIES
https://committees.kccd.edu/sites/committees.kccd.edu/files/MidYear.Projects.2016.0119%20%28final%29.pdf
Culpepper reviewed the Mid-Year Report of Completed Projects and provided the following highlights:
- Grounds Maintenance Projects: stadium mulch, campuswide tree maintenance, speed bumps, electrical and lighting upgrades
- Athletics; stadium, baseball fields resurfacing, weight room relocation, pole vault repair
- Building Projects: SI relocation, x-ray support system, fireside room, cafeteria doors
- Safety; replacement of security cameras
- President's priority is an area to specifically target our Veterans on Panorama and Delano campuses; currently in LA 118
- Bill Thomas Project will provide an area tied to the Archives with office space and housing the Congressman's papers
- Campus wayfinding will assist student access

The M&O Project Status Report includes progress notes on each of the projects.
https://committees.kccd.edu/sites/committees.kccd.edu/files/Copy%20of%20MO%20Project%20Status%20Report%201-26-16.pdf

SD2, BSI REPORT UPDATE
https://committees.kccd.edu/sites/committees.kccd.edu/files/Waller%20BSI%20Transformation%20Program.pdf
Waller noted a1.5 million grant application in process which would supplement current BSI funding. This additional funding would provide resources used to promote student progression and completion.
- Specifically, increase focus on Multiple Measures with quicker placement in Math and English
- Align remedial course with career pathways, especially in the CTE areas
- Provide proactive student support services that are integrated with instruction
- Professional development for faculty and staff

Waller highlighted a new Math pathway to Statistics. The graphic shows this change as compared to current pathway.
https://committees.kccd.edu/sites/committees.kccd.edu/files/Recent%20Basic%20Skills%20Directions.pdf
- Math 65, Intermediate Algebra for Statistics is faster for students with reduction from two semesters to one; course has been reduced from 10 units to 4; 3 hours of lecture and 3 hours of lab each week focusing on critical thinking and math problem solving
- Students who participate, average GPA increases proportionately to the number of times they attend an SI session
- Math 65 does not currently meet graduation requirements
- 107 SI leaders this semester; seriously straining our facilities space for supplemental instruction
    - ° *Suggestion to think about making SI mandatory as part of the Renegade Promise.*
    - ° *Suggestion to SI mark courses within the schedule so students know.*
    - °

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- CAS Workshops
  - ° Only 321 students attended in Fall 2015
  - ° Now posting videos of the session so they are accessible to faculty and students
  - ° 30 topics available that cover Habits of Mind principles

SD1, IEPI LETTER OF INTENT
Pluta provided background and explanation of the Institutional Effectiveness Partnership Initiative as outlined in the PowerPoint presentation:
https://committees.kccd.edu/sites/committees.kccd.edu/files/IEPI.CC_.2.5.16.pdf

ACCJC now requires that all colleges statewide operate at the Continuous and Sustainable Quality Improvement. IEPI provides funding and resources to help colleges meet this accreditation requirement in a specific area of focus.

The letter of intent template is available for review:
https://committees.kccd.edu/sites/committees.kccd.edu/files/IEPI.CC_.2.5.16.pdf

Bakersfield College will move forward with the application with a focus on the following:
- Design and develop a framework to analyze learning outcomes for subpopulations of students.
- Develop a process and infrastructure that can be institutionalized to continue the work of analysis and improvement.

COMMITTEE CHARGE REVISIONS
- ° Scholarship Committee Charge Revision
  *https://committees.kccd.edu/sites/committees.kccd.edu/files/Updated%20Scholarship%20Committee%20Charge%20%20Fall%202015_0.pd*f
  Arvizu noted the charge revision includes the addition of a faculty co-chair and inclusion of the Foundation Director.
  A motion was made to approve the charge as presented by Staller and seconded by Collier – The revision was approved with one abstention from Mourtzanos.

- ° Facilities & Sustainability
  https://committees.kccd.edu/sites/committees.kccd.edu/files/Facilities%20%20Sustainability%20Charge%202015_2_0.pdf
  Birdwell noted the combination of two committees, Facilities Committee and Sustainability Committee, which work so closely together. Goals and membership were combined.
  A motion was made to approve the charge as presented by Collier and seconded by Moreland. The revision was approved with one abstention from Mourtzanos.