

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

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April 2, 2015

**TO:** Superintendents/Presidents  
Chief Business Officers  
Chief Student Services Officers  
Chief Instructional Officers

**FROM:** Theresa Tena, Vice Chancellor  
Institutional Effectiveness Division

**SUBJECT:** Requirement and Process for Adopting Institutional Effectiveness (IE) Goals Framework and 2015-16 College IE Goals

This memorandum formally notifies colleges/districts of the requirement that each college develop, adopt and post a goals framework as mandated by recently enacted legislation. In addition, this memorandum provides guidance on the process for approving the goals framework, and for adopting and posting the college's goals. The enacted legislation set ambitious deadlines for implementing this new process, which requires expedited activity at both the local and state levels. In recent weeks, representatives from over 104 colleges attended regional trainings on how to meet these new requirements (materials from these trainings can be found at: <http://extranet.cccco.edu/Divisions/InstitutionalEffectiveness.aspx>).

**Background:** Recently enacted legislation established a new system of indicators and goals that is intended to encourage improvement in institutional effectiveness at California community colleges. Pursuant to Education Code section 84754.6, the Board of Governors (BOG) adopted a goals framework at its March 16, 2015 meeting to measure the ongoing condition of a community college's operational environment (see attached Consultation Digest and BOG Item). This statute also requires that, as a condition of receipt of Student Success and Support Program funds, each college develop, adopt and post a goals framework that addresses, at a minimum, the following four areas: student performance and outcomes, accreditation status, fiscal viability, and programmatic compliance with state and federal guidelines. In addition, it requires that the Chancellor post by June 30, 2015, and before each fiscal year thereafter, the annually developed system wide goals adopted by the BOG, and locally developed and adopted college/district goals.

**Adopting Framework and Goals:** Each college should adopt the framework of indicators approved by the BOG and colleges/districts adopt at least one goal for each of the four areas identified above (see attached "Select Framework of Indicators definitions" document). Colleges/districts may choose to adopt more than one goal for each area; however, in this initial year of implementation, we anticipate that most colleges/districts will adopt only four goals in the following areas:

- 1) Student performance and outcomes: **Course Completion Rate**
- 2) Accreditation status: **Accreditation Status**
- 3) Fiscal viability: **Fund Balance**
- 4) Compliance with State/Federal guidelines: **Overall Audit Opinion**

The process that a college uses to adopt the framework and college goals should be locally determined, but colleges are encouraged to ensure that all appropriate constituency groups (e.g. academic senate, classified staff, student senate, etc.) are engaged, consistent with their college's collegial consultation process.

**Certifying/Posting Framework and Goals:** An online monitoring portal has been established for posting each college's/district's goals, and can be accessed at <https://misweb.cccco.edu/ie/>. A unique district password for posting college's/district's goals to the portal will be sent to your district's Chief Information Systems Officer on Monday, April 13, 2015, and should be shared as appropriate.

**Action Requested:** **By June 15, 2015**, adopt the BOG approved goals framework, adopt at least one goal for each of the four areas, and complete the IE monitoring portal's certification page. The Chancellor's Office will post each college's/district's goals on the institutional effectiveness web site by June 30, 2015.

**Contact:** If you have any questions regarding this information, please feel free to contact me at [ttena@cccoco.edu](mailto:ttena@cccoco.edu) or Jeff Spano, Dean of Institutional Effectiveness at [jspano@cccoco.edu](mailto:jspano@cccoco.edu).

Attachments

cc: Chief Information Systems Officer  
President, CCC Statewide Academic Senate