

College Council Priorities and Work Plan Fall 2013 – Spring 2014

The following work plan is a continuation of work College Council began in spring 2013 to identify College Council priorities and make the work of the college more meaningful, visible and measurable. In addition to the existing charge of College Council, the group will strategically focus on the following:

- Developing a focused and dynamic College Council agenda
- Creating a work plan for College Council with a timeline for the year based on the May 2013 evaluation of the spring 2013 work plan
- Investing in Professional Development of College Council members and allowing time for reflection and discussion
- Tracking progress and evaluating the work of the college making recommendations for increased efficiency and reduced duplication where appropriate.
- Sharing successes with the college community

College Council is scheduled to meet on the following dates for 2013-14. Extended or additional meetings will be scheduled as necessary.

- | | | | |
|----------------|---------------|---------------|-----------|
| • September 6 | • November 1 | • January 17 | • April 4 |
| • September 20 | • November 15 | • February 7 | • May 2 |
| • October 4 | • December 6 | • February 21 | |
| • October 18 | | • March 7 | |

TOPIC	PURPOSE/GOAL	TIMELNE
~ Professional Development/ Strategic Focus Sessions with other campus groups/committee ~ Use of data, budget (what do the #'s mean and what are our options) ~ Communication (engagement, responsibility, civility)	This is core and should define the framework of the work we do— comprehensive integration. Topics to be identified will be relevant to campus needs and collegewide work	3 per semester
Presentation of the revised Program Review documents/ process	Ensure the process meets the needs of all programs/departments; provide recommendations to PRC.	Early Fall 13
Receive regular reports on the Accreditation report, team visit and follow-up	Continued engagement in the accreditation process; provide recommendations to ASC.	Ongoing
Review & discuss Scorecard	Our budget will eventually be based on this.	Ongoing
Build in time on CC agenda for reflection and discussion	Allow for evaluation of current processes/practices; allow for feedback to President	Ongoing
Review & discuss co-chair reports	Ensure collaboration and integration among governance committees and with administrative work plans.	Once/semester
Review, solicit input and discuss the KCCD Staff Diversity Plan	Provide input to Human Resources via representatives to District Consultation Council	Early Fall 13
Review, solicit input and discuss Board Policy revisions	Provide input to Chancellor via representatives to District Consultation Council	As needed
Develop a process to track the progress of Actionable Improvement Plans (AIPs)	Ensure progress is being made and provide recommendations to the President on how to resolve issues	Ongoing
Develop a process to track the progress of the Strategic Plan	Ensure progress is being made and provide recommendations to the President on how to resolve issues	Fall 13
Review the Bakersfield College Decision-Making Document	Evaluate the use of this document and make recommendations for improvements.	Fall - annually
Assess Orientations (new faculty, adjunct, dept chairs, deans, managers/administrators, and classified employees)	Review and evaluate existing orientation sessions; model Faculty Friends for other employee groups; create a repository of formal and informal orientation best practices.	2013-14