

## College Council Minutes October 5, 2012

**Present:** Janet Thomas, Kate Pluta, Ann Tatum, Edie Nelson, Corny Rodriguez, Nan Gomez-Heitzeberg, Brent Damron, Dan Low, Jennifer Marden, Meg Stidham, Anna Agenjo, Sue Vaughn, Sean James, John Giertz, Nick Strobel

<b>1.</b>	<p><b>Welcome – Agenda Review</b> Nan Gomez-Heitzeberg introduced and welcomed Dan Low, Interim Vice President of Student Services.</p>
<b>2.</b>	<p><b>Review Previous Minutes</b> The minutes of September 21, 2012 were not yet available to review.</p>
<b>3.</b>	<p><b>Accreditation</b> Kate Pluta reported that a brochure explaining the accreditation process and what to expect during the accreditation team visit will be distributed during the week of October 8. Bonnie Suderman and Kate have finalized the addendum to the self-evaluation. This addendum provides an update on college activities since the self-evaluation was written. Team members will be easily identified during their visit as they will be wearing name tags. The team will hold two Open Forums during their visit: Tuesday, October 23, 1pm – 2pm in Forum East and Wednesday, October 24, 11am – noon in the Levan Center and an Exit Meeting, Thursday, October 25, 2pm – 2:30pm in Forum East. Bakersfield College will receive the ACCJC report in late January or early February with the commission’s recommendations and the college’s status.</p>
<b>4.</b>	<p><b>Construction/Facilities</b> Sean James had nothing new to report since the last meeting.</p>
<b>5.</b>	<p><b>Decision-Making Document Annual Review of Committee Charges</b></p> <ul style="list-style-type: none"> <li>a. <u>SDCC Proposed Change</u>: has been approved and will be updated in the DMD</li> <li>b. <u>ASC Proposed Change</u>: the committee has additional changes that will come to College Council and the Academic Senate for approval.</li> <li>c. <u>Committee Co-chairs Proposed Change</u>: has been approved and will be updated in the DMD</li> <li>d. <u>PRC Proposed Change</u>: pending Academic Senate approval</li> </ul>
<b>6.</b>	<p><b>Budget Update and Implications</b> College Council members received copies of the College Goals, Budget Decision Criteria, Enrollment Management Criteria and the Academic Senate Resolution on Keeping Budget Reduction Impacts Furthest From Students. Nan explained that each of these documents will be used by administration when making budget reduction decisions along with information from the Annual Program Reviews, and the Proposed College Budget Reduction Plan from spring 2012. Input from the Senate’s Program Viability Task Force will feed into decisions on programs to sustain, suspend or discontinue.</p> <p>Bakersfield College will need to be thoughtful about which programs and services we offer given the budget we have. We need to be mindful about what is most essential</p>

	<p>for students—where do students transfer, where is the demand?</p> <p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>• <i>Nan and Sean will provide a report to College Council and the Academic Senate on which proposals from spring 2012 have been implemented and the cost savings associated with each.</i></li> <li>• <i>Nan will provide to College Council an Executive Summary of what she presents on October 16 to the Chancellor.</i></li> <li>• <i>It was suggested to create a public folder, similar to what was done last spring, to allow the college community to submit ideas on “what is core.”</i></li> </ul>
<p><b>7.</b></p>	<p><b>New Items</b></p> <p>a. <u>New Patrol Vehicle (Chris Counts):</u> The Public Safety department has removed 3 patrol cars from service and has purchased a T-3 Motion, a 3-wheeled electronic standup vehicle that allows officers to maneuver throughout the campus and engage with students and staff more easily. The T-3 is battery operated and costs approximately \$0.02 per day to operate.</p> <p>b. <u>Planning and Continuous Quality Improvement (Ann Morgan):</u> <i>In preparation for the November 2 meeting, College Council members were asked to use the College Council Survey results to improve the effectiveness of College Council to achieve the Sustainable Continuous Quality Improvement as listed in the ACCJC Rubric for Evaluating Institutional Effectiveness. College Council is at the core of budget, planning and facilities processes.</i></p> <p>c. <u>Fire Drills (Corny Rodriguez):</u> Faculty have expressed concern with scheduling fire drills in the same building on the same day of the week at the same time of day and the unnecessary disruption to exam. Others noted the negative affect on Assessment testing and school field trips to the Planetarium.</p> <p>d. <u>Bookstore (Corny Rodriguez):</u> Barnes and Noble is placing items they recommend on shelves next to required materials for classes. Students think the instructors are recommending these additional items. Although the additional purchases may be helpful to students, there should be some clarification as to which items are actually recommended by the instructor.</p>
	<p><b>Next Scheduled Meeting</b>  October 19, 2012  Expectations for Accreditation Visit</p>