

## **College Council Minutes** **September 7, 2012**

Present: Sean James, Cindy Collier, Jennifer Johnson, Sue Vaughn, Jennifer Marden, Meg Stidham, Ann Tatum, Ann Morgan, Janet Thomas, Nick Strobel, John Giertz, Alice Desilagua, Edie Nelson, Brent Damron, Pam Boyles, Debbie Spohn (recorder)

Guest: Manny Mourtzanos

<b>1.</b>	<b>Introductions</b> Introductions were made around the room.
<b>2.</b>	<b>Agenda Review</b> There were no additions noted to the agenda.
<b>3.</b>	<b>Review Previous Minutes</b> There were no corrections noted to the May 4, 2012 minutes.
<b>4.</b>	<b>Review of Committee Charge - goals for the year</b> Sean reviewed the committee charge. It is also posted on the College Council website. It was noted that the timeline outlined in the Committee Charge was not met for posting the agenda and minutes. No action was taken. Any suggestions for changes to the charge may be submitted to the President's office and brought before the Council for review and comment. Each committee has been asked to review the charge at their first meeting to assure that they are able to set appropriate goals.
<b>5.</b>	<b>Program Review</b> Dean Emmanuel Mourtzanos presented a proposal for a change to the charge of the Program Review committee. Copies were provided.  <i>Action item: Manny will provide the complete charge as proposed so that it can be posted in the public folders for review.</i>  Manny also reported that positive progress has been made on aligning instructional and non-instructional program review.
<b>6.</b>	<b>2012-13 College Council representatives</b> This item will be deferred to the next meeting.
<b>7.</b>	<b>Accreditation</b> Sue shared copies of the Actionable Improvement Plans from the 2012 Self Study. All governance committees should be tying all their efforts to accomplishing these items listed in the AIP. The team chair from the visitation team made a campus visit in August.

	<p><b>Action item: Please relay to all constituent groups that the expectation is everyone will make themselves available to the team upon request Tuesday and Wednesday of the visit, especially committee co-chairs.</b></p> <p>Every effort will be made to schedule interviews in advance, but some interviews will be requested with very short notice. Kate Pluta also sent a report. Please refer to your e-mail from her.</p>
<p><b>8.</b></p>	<p><b>Facilities - Long range/short term</b></p> <p>Sean reported that a number of short term projects were completed over the summer. The M&amp;O staff continue to work through the list of scheduled maintenance projects, cognizant of the budget restraints.</p> <p>Regarding long term projects, the SAM building was put out to bid and all the bids came in substantially over budget. The project was reduced in scope and should be re-bid within the next several months. The District Facilities staff have been meeting with the performing arts faculty to make sure the project will meet the needs of the department.</p> <p>Another concern for the campus is the underground infrastructure (gas and water lines), which require considerable maintenance. Any work on the infrastructure would be paid with bond funds.</p> <p>The LA basement needs to be made more usable, and swing space is needed while other projects impact usable space in other buildings. The LA building remodel would not be dependent on state funding.</p> <p>There is discussion to decide whether the Math/Science renovation should replace Student Services remodel in the priority list.</p>
<p><b>9.</b></p>	<p><b>Budget</b></p> <p>Latest projections show that if Proposition 30 doesn't pass, BC is looking at a \$5.2 million budget reduction; even if it passes, there will be a budget reduction of \$1.2 million for 2012-13. The 2011-12 fiscal year ended with significantly less in reserve than originally estimated. The 2013-14 budget is being built with the anticipation that the proposition doesn't pass. This will mean a reduction of 900+ FTES.</p> <p>The question was asked what position the board would be taking on Proposition 30. As a public entity, the college is unable spend public funds to campaign to support or oppose any item on the ballot. Jennifer Marden stated that the college received correspondence from the Community College League asking boards to adopt resolutions of support.</p>
<p><b>10.</b></p>	<p><b>Enrollment Information</b></p> <p>Sue reported that enrollment (head count) this morning was over 17,000. This</p>

	represents a 1% increase over last year.
<b>11.</b>	<p><b>Report from Strategic Plan/Goals</b> Ann reported that all Council members should have received a copy of the strategic plan via e-mail, and were asked to provide input prior to June. In the spring, Dr. Jensen charged Ann with developing a 3-year strategic plan. This is in alignment with the accreditation cycle. Prior to this Strategic Plan, there was the Renegade 2012 Plan. The Actionable Improvement Plan is from the Self Study last year.</p> <p>Ann will post the link to the 3-year planning document on the web; please share with your constituent groups.</p>
<b>12.</b>	<p><b>Logos and Publications</b> This item will be deferred.</p>
<b>13.</b>	<p><b>New Items</b> There were no new items brought to the Council.</p>
<b>14.</b>	<p><b>For the Good of the Order</b> For the next meeting, Pam Boyles, Jennifer Marden, and Ann Morgan will have the College Council Evaluation Survey results.</p> <p>The council members were asked to promote wide-spread buy-in to the Decision-Making Document. The Council must evaluate whether employees are aware that it exists, and whether or not it is working. Committee Co-chairs will be submitting their committee reports on October 1 and meeting with the President regarding setting goals for the year.</p> <p>Alice reported that the Counseling Department didn't get enough copies of the Catalog to fill the needs they have. Sean will review this policy.</p>
<b>15.</b>	<p><b>Things we need to know...</b> Transfer Day is next week (9/10). Please encourage students to attend.</p>