

**College Council Minutes**  
**May 4, 2012**

Present: Bob Jensen, Nan Gomez-Heitzeberg, Primavera Arvizu, Nick Strobel, Ann Morgan, Lamont Schiers, Janet Thomas, Laura Borneman, Corny Rodriguez, Meg Stidham, Jennifer Marden, Ann Tatum, Sue Vaughn, Alice Desilagua, Brent Damron & Pam Boyles (recorders)

Guest: Kate Pluta

1.	<p><b>Welcome</b> Bob Jensen thanked Nick for the minutes. Members were reminded to forward agenda items prior to the College Council meetings and not to expect the items to remain without being requested. Jensen noted that accreditation will be kept as an agenda item through the fall semester. BC’s self study was delivered to the District Office on April 20. The DO will return the self study with comments next week.</p> <p><b>Minutes Review</b> - the minutes from the previous meeting were approved as amended and will be posted in the public folder; Nick was thanked for writing the minutes of April 20. Nick selected FCDC reps (Brent/Pam) to write the May 4 minutes.</p>
2.	<b>Accreditation</b> - no report (see welcome message above)
3.	<p><b>Strategic Plan</b> -</p> <p>There was extensive discussion of Goal 1:6 “Student Success.” The council reviewed the recommendation forwarded by Academic Senate and the revised Strategic Plan Draft 2 provided at our last meeting. It was determined that improving student success in basic skills courses (reading, writing, math) remains the primary focus in alignment with the KCCD Strategic Plan and that a collaborative approach to support student success in these areas would be required. College Council recommends the president accept Strategic Plan Draft 2 language with inclusion of ENSL B50, ENSL B31, and ACDV 62 courses added to the list of identified courses and to identify department chairs under the column “Responsible Administrator/Champion.” The Academic Senate will be offering its formal recommendation with revised language to the president.</p> <p><i>☞ Action item: The president will consider both drafts, will select one, and will provide a rationale for his decision to Academic Senate and College Council.</i></p>
4.	<p><b>Enrollment Management</b> -</p> <p>As of Wednesday, May 2, BC has an 86% fill rate in its summer courses. The online courses offered this summer are at a 98% fill rate. Productivity is 17. Productivity goal is 18. Top 5 waitlisted classes are English B1a, History B17a, Political Science B1, English B50, and Health Ed B1.</p>
5a.	<p><b>Evaluation of College Council</b> -</p> <p>Jennifer Marden reported that the survey has been re-tabulated for review via</p>

	<p>the requested aggregates. She and Pam will prepare the documents and have them ready for the next College Council meeting for review.</p> <p>☞ <b>Action item: At the next meeting, the Council will review the survey results.</b></p>
5b.	<p><b>Decision Making Document -</b> Corny noted that they will continue sharing the DMD in the fall and will gather information via focus groups. An implementation schedule will be created and shared with the council at the fall meeting.</p> <p>☞ <b>Action item: Corny will prepare an implementation plan for the fall.</b></p>
5c.	<p><b>College Council Summer Meetings and 2012-2013 Meetings -</b> It was noted that our regular Friday meeting (October 19) will be moved to mid week, October 23, 24, or 25, during the Accreditation site visit. College Council will meet Friday, June 8, at 10:00 a.m. College Council will meet Friday, July 20, at 10:00 a.m. (if necessary)</p> <p>☞ <b>Action item: The president will forward the calendar of 2012-2013 meetings at our June 8 meeting for discussion and review.</b></p>
5d.	<p><b>Reorganization -</b> The president provided handouts illustrating the April 23, 2012, draft of a re-org chart. The president agrees that input is valuable and noted that given the short time line, the opportunity to have as much dialogue as might have been preferred was limited. The President reminded council members that the chancellor had charged him with reorganizing student services and that the recent budget reduction proposals also resulted in a reorganization of instructional services. With vacancies in positions, the re-org attempts to align services in an efficient manner and to balance workloads. Note: Joan Wegner's position will not be replaced; Stephen Eaton's position will not be replaced; a director position will be added; some departments have been shifted to different deans; and other division of responsibilities or location shifts will occur (and are evident in the draft). Members were advised to get the information out to constituents so that all employees would be aware of the reorganization.</p>
5e.	<p><b>Construction/Facilities</b> LaMont reported that Humanities classrooms floors and walls will undergo repairs during the summer. No classes will be held in Humanities during the summer session. Humanities offices will be closed during some portions of the repair, so faculty need to be mindful of notices of closure. Repairs are being made via SRID monies.</p>
6/ 7	<p><b>Rumor Control/Things We Need to Know...</b></p>

	<p>Based on a cease and desist order, the carts will be used only to transport those who are authorized (via DSPS services); the carts therefore won't run their usual loops. Users will have to contact public safety to arrange pick up.</p> <p>The mailroom will be moved to Shipping &amp; Receiving.</p>
	<p><b>Next Scheduled Meeting</b> June 8, 2012, 10:00 a.m. to Noon, Collins Conference Center (tentative)</p>