

**College Council Minutes
September 2, 2011**

Present: Greg Chamberlain, Nan Gomez-Heitzeberg, Joyce Ester, LaMont Schiers, Janet Thomas, Brent Damron, Pam Boyles, Primavera Arvizu, Nick Strobel, Jennifer Johnson, Alice Desilagua, Ann Tatum, Jennifer Marden, Corny Rodriguez, Kate Pluta, Edie Nelson, Tawntannisha Thompson, Laura Borneman, Rebecca Flores, Danielle Hillard (recorder)

Absent: Candice Sifuentes

1.	<p>Welcome - Agenda Review</p> <p>Minutes from previous meeting were reviewed and the following corrections were noted:</p> <ul style="list-style-type: none"> • Change on definition of “cap”, corrected definition- “set amount of money given by state for students”. • # 9 - Brian Griffin is the new Bookstore Manager. SGA discount card doesn't cover textbooks. • # 8 add researchers comments. • #2 update on classified list in the decision-making document .FAQ revision • Add Budget committee. <p>↳ Action Item - Debbie Spohn to revise previous minutes.</p>
2.	<p>Budget Update</p> <p>No changes were noted. The Budget Committee meeting will be held on September 12.</p>
3.	<p>Accreditation</p> <p>College Committee reports will be due: Fall September 30th, Winter December 1st and April 1st for spring. One or two page summary will be posted. Upon completion of reports, they will be sent to College Council and Academic Senate listservs. Kate Pluta asked for feedback. Jennifer Marden asked where the documents will be retained. Kate suggested that if the documents are sent to Academic Senate, they can be distributed to the co-chairs who will forward to their committees. It was decided that before this step, College Council and the President's Office will receive a summary.</p> <p>Nan Gomez-Heitzeberg will be preparing documents for the September 12th Board of Trustees' agenda. Kate reviewed the selection process for the Editor position for the Self-Study Evaluation; handouts were provided. There was a question about compensation for the editor position; reassigned time has been designated for this position. The Editor was paid for the 2006 Self-study. For the 2012 Self-study, the editor will be the working between semesters.</p>
4.	<p>Goals</p> <p>The 2011-12 College Goals will be reviewed at the September 7 Academic Senate meeting.</p> <p>↳ Action Item - Corny will send notice of approval to the President following the meeting; the goals will be sent to co-chairs.</p> <p>↳ Action Item – An appointee should be designated to account for the work being done</p>

	<p>on the goals.</p> <p>LaMont Schiers suggested a one-page list of goals with links to more in-depth information on each goal. Pam Boyles stated that we're not capturing the fact that a lot of work is done on goals throughout the year. Primavera Arvizu suggested that college council should be responsible for the documents coming together.</p> <p>↪ Action Item – college goals will appear on the next College Council agenda.</p> <p>↪ Action Item – Primavera Arvizu will ask Anna Agenjo to serve as the replacement for Rebecca Flores on the goals committee.</p>
<p>5.</p>	<p>Enrollment Management</p> <p>Nan Gomez-Heitzeberg addressed students flooding the waitlist by signing up for multiple courses in the same study. There needs to be a district-wide review of the trend and plan to address it. There has been a reduction in exception forms to admissions and records. The entire process needs to be reviewed. There was a question about the notification to students regarding their status on the waitlist. The phone tree notifies students who moved from the waitlist to the class, but not when dropped. Discussions on proper notification on dropped students is necessary.</p> <p>Nick Strobel had a question about the system purge; there was a request to make the date later. LaMont Schiers confirmed the date with Sue Vaughn's email.</p> <p>↪ Action Item – Nan will check with Sean at the district office to confirm.</p>
<p>6.</p>	<p>Student Success</p> <p>Faculty would like a list of the President's Scholars. Paramount Bard Academy has two classes that are totally funded by grants. The state continues to focus on increasing success and decreasing the length of time it takes for college students to earn degrees/certificates. A proposal to make the Language Arts standards for grades 9-12 more in line with the expectations of college work is being vetted.</p>
<p>7.</p>	<p>Construction/Facilities</p> <p>The Simonson Performing Arts Center will have a groundbreaking in December. LaMont reported that the north parking hand rails have been installed; GET continues with construction. Concrete work for this project is scheduled to start end of next week.</p>
<p>8.</p>	<p>New Item</p> <p>Amber Chiang is working on a report on the campus policy regarding advertising. Dr. Chamberlain stated that the commercial advertisement policy (excluding the stadium) needs to be clarified, including dispersement of the income earned from advertising.</p>
<p>9.</p>	<p>Rumor Control</p> <p>Laura Borneman had questions about GET project funding. The GET construction project is totally funded by Golden Empire Transit, and will be maintained by them.</p> <p>↪ Action Item – LaMont Schiers will look into posting signage to that effect.</p>

	<p>The Simonson Performing Arts Center is funded by monies allocated only for the center's remodel. No money was pulled from any of the budgeted funds for the educational side of the college.</p>
<p>10.</p>	<p>11. Things we need to know... Lamont mentioned students had problems purchasing parking permits; this has been corrected.</p> <p>Barnes & Noble were given three semesters to lessen the lines in the bookstore and accomplished it in one semester.</p> <p>EOP&S has book vouchers available for Pell Grant - eligible students who submitted financial aid documents by the deadline. EOP&S is not accepting new students but Care and Cal Works is still accepting students.</p> <p>BC Counseling will host a High School Counselor Day on Friday, October 14.</p> <p>The Curriculum Committee is in search of a Chair. Inform the Academic Senate if you are interested.</p> <p>A BC team is traveling to College of the Canyons on September 9 for a Program Review Workshop</p> <p>Tawntannisha Thompson reported that BC Be Fit is open to students/faculty/staff to improve mental & physical health.</p> <p>GET has added two evening buses to Arvin/Lamont.</p> <p>The bookstore will be undergoing remodeling in October.</p>
	<p>Next Scheduled Meeting Sept 16, 2011</p>