

DRAFT

College Council

April 1, 2011

Members Present: Sue Vaughn, Primavera Arvizu, Kathy Rosellini, Janet Thomas, Edie Nelson, Anna Agenjo, Bonnie Suderman, Brent Damron, Jennifer Johnson, Tom Greenwood, Jennifer Marden, Laura Borneman, Nick Strobel, Joyce Ester, Nan Gomez-Heitzeberg

Accreditation

Kate Pluta, Co-Chair Accreditation Steering Committee, provided an overview of proposed changes to the program review process. She reminded the Council that in our self evaluation we stated that the program review process would be evaluated and revised. The proposal emerged out of the Accreditation Steering Committee discussions about clearly identifying and linking planning and budget processes. She pointed out that as a college we have been conducting annual program reviews but calling them 'Unit Plans'. In addition to the proposed name change, the new annual program review process may include a few more additional questions which will be determined at a later date. The proposed changes to the current program review process includes a different grouping of college wide (instructional) programs under categories of Transfer, Basic Skills, and Career and Technical Education. The forms will be redesigned to increase ease of use and eliminate duplication. Kate stated the Career and Technical Programs that undergo extensive review processes for licensing or outside agencies will only need to complete a short summary form for program review. Kate said that she had already presented the proposal to Academic Senate and will attend FCDC to get feedback from chairs that are responsible for both the annual and more comprehensive program review report. She also pointed out that at some point the curriculum review process has gotten separated from the programs review process. Currently we do not have a written curriculum review process. There was discussion about timelines and linking processes including, ISIT equipment requests, staffing requests and budget development. Feedback from Council members included the importance of providing training and required data in a timely manner. In response to a question about implementation Kate stated that the intent is to have the new process in place by fall 2011.

↳ **Action Item:** College Council members were asked to get feedback from their constituents.

Handout available in the College Council public folder. (sent to Debbie)

Student Success

Nan Gomez-Heitzeberg facilitated the discussion of proposals to increase student success that the President talked about at the last meeting. He asked for feedback from constituent groups.

Feedback and discussion included:

- Develop a writing lab specific to science or Allied Health students
- Require assessment for all students
- Prescriptive assignment of courses for basic skills students
- Require a first year courses for student success. For underprepared students couple the course with a discipline course, perhaps an introductory course to a general area, like intro to behavioral sciences
- Question: Isn't the student success lab for all disciplines? Wouldn't there have to be more funding and staffing?
- Implement more rigorous prerequisites for science courses and enforce prerequisite
- Bring community members on campus to serve as mentors and models
- Increase learning communities
- Hire more student services staff
- Provide more professional development to improve teaching strategies
- Develop workshops for students to deal with technology
- Use list serves to reach probationary and disqualified students, example - Send the message that when students reach 45 units they would need to make contact with staff.
- Make student assessment scores available online to all faculty
- Reassess cut scores for math
- Develop 'program' or 'orientation' to help students understand what it takes to be a college student, as to the skills to be successful in college. This could be taught by counselors and other faculty. How do we motivate students about the most basic level of attendance? Is there is a correlation between grades and attendance?
- Implement 'First Year Experience' activities

- Utilize Ac Dev 70 time management and study skills courses with Student Development 2 and 6 (master student course).
- Match English 1a with a master student course for a total of 6 units.
- Sierra College, places students in a math lab for diagnostic and self paced work; and then students take the placement test; then enroll in a math course.
- Offer Summer Bridge Programs
- Follow the college policy on attendance. Remind faculty via FCDC and through Academic Senate
- Strengthen Early Alert. College of Sequoias is using a model that is very widely used by faculty and students.
- Move intervention with probationary students: orientation, open house.
- Can we get data as to why students drop? Could this be a pop up box when the student goes into the system to drop after the 30% date? We could then sample responses over time to see trends

Reviewed each item identified on the President's list. It was mentioned that many of the items discussed and on the list were part of the effort several years ago for the "First Year Experience" initiative. During that initiative solutions were found, efforts were made to support student success, then the funding ran out and the efforts were not institutionalized. We should look to what was done before so we are not reinventing the wheel and determine what we can do and institutionalize.

College Goals -

Primavera reported that the College Goals Task group has conducted to focus groups, FCDC and the SGA College Club Council.

↳ **Action Item:** Provide feedback about the questions for the survey by **Monday, April 4th**, end of the workday via email. Primavera Arvizu will send out the questions electronically.

Faculty College Council Representative Terms

Anna Agenjo asked about terms for college council faculty members and asked when elections would take place.

↳ **Action Item:** Jennifer Marden will coordinate elections through Academic Senate.