

College Council Minutes
October 15, 2010



Present: Greg Chamberlain, Edie Nelson, Rebecca Flores, Jennifer Marden, Janet Thomas, Sue Vaughn, Kathy Rosellini, Anna Agenjo, Pam Boyles, Jennifer Johnson, Nick Strobel, Candice Sifuentes, Tom Greenwood, Laura Borneman, Joyce Ester, Nan Gomez-Heitzeberg, LaMont Schiers, Debbie Spohn (recorder)

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| 1. | <p>Welcome - Agenda Review Welcome to two new members of College Council - Rebecca Flores, Dean of Instruction, and Edie Nelson from Admissions & Records, representing classified student services.</p> |
| 2. | <p>Review Previous Minutes A review of the minutes from 10/1/10 revealed that the list of talking points for SB 1440 is not yet finalized. Greg and Amber will complete this list so that it can be posted on the website.</p> |
| 3. | <p>Vision 2020 - Commission on the Future The Community Colleague League of California has information on their website regarding the Commission on the Future. The distributed document included a list of the commission members. The goals were chosen based on what could reasonably be incorporated by 2020, with a focus on increasing access and completion of degrees or transfers. The goal is to increase to a total of 1 million completions by 2020.</p> <p>The Commission talking points include:</p> <ol style="list-style-type: none"> 1. California is becoming less educated than other states. 2. America is losing ground to other countries in education. 3. Large scale changes are needed to meet the needs. 4. Leadership and accountability are integral to providing student support. <p>There will be discussions on what should and shouldn't be required. Providing options isn't effective, as students confirm "they don't do optional." Students are requesting clearer guidelines on exactly what is required.</p> <p>Any questions or comments on the Commission's documents may be sent to COTF, as they are in the process of finalizing their report. One of the hopes upon publication is that the report will be used to develop a system-wide approach so that effort is not duplicated.</p> |
| 4. | <p>Accreditation Nan reported that the first quarterly report on Accreditation was received by</p> |

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| | <p>the Board of Trustees. Dr. Givens gave an overview and outlined the purpose of the annual reporting.</p> <p>↳ Action item: Greg will forward a list of the Board of Trustees that are assigned to an Accreditation subcommittee.</p> <p>The accreditation team visit to Bakersfield College is Fall 2012. The Steering Committee has developed a structure for how the Self Study should be developed.</p> |
| <p>5.</p> | <p>DMTF</p> <p>Changes to the Curriculum Committee charge were forwarded by Nick, and are not yet reflected in the document; these suggested revisions have not yet gone to the Academic Senate. Several committees need “chaired by” information included.</p> <p>This revised document will once again go to Academic Senate next Wednesday for review.</p> |
| <p>6.</p> | <p>Construction</p> <p>All Council members were sent the Facilities update developed by the District Construction office. Painting should begin on the PV field on Oct 18. The construction firm is still on track to start generating power by the end of October. Perimeter lighting for the parking lot is being installed now.</p> <p>Greg has asked the manufacturing company for documents showing the portable building choices available that are being considered for swing space.</p> <p>The GET bus terminal construction is expected to begin soon. There was a question about the loss of trees due to construction. Most of the trees will remain; those that have to be removed will be replaced.</p> |
| <p>7.</p> | <p>Goals</p> <p>Documentation was shared regarding suggested revisions to #3 & 7.</p> <p>One of the concerns shared by the Academic Senate was the goals were not worded in such a way as to be measurable. However, the Council was reminded that the goals are intended broad based guiding statements. Each department can attach a list of specific tasks outlining how their department plans to implement the goals. Unit plans are developed based on these broad guidelines.</p> <p>With an eye toward accreditation, we should develop a way to capture the activities that fulfill each goal.</p> |

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| | <p>↪ Action item: Corny, Kate/Nan (representing the Accreditation Committee), and Rebecca will work on suggested wording for the goals.</p> <p>The goal is to have a draft ready for the Academic Senate meeting on Wednesday. The subcommittee’s recommendations will be circulated to the entire council.</p> |
| 8. | <p>Budget</p> <p>The proposed committee charge was reviewed. The bullet point numbers will be removed once revisions have been completed so that the format matches the other charges. Several wording changes were suggested to emphasize that the members on the committee represent the entire college, not just a department. The new scope of authority will read, “All members, regardless of individual interests, will focus on budget process and procedures to insure college-wide alignment of planning and budget allocations.”</p> <p>The revised document will go to Academic Senate next week. Once the committee charge is approved, appointments to the Budget Committee should begin.</p> |
| 9. | <p>Enrollment Management</p> <p>↪ Action item: Nan prepared some comparisons and will forward electronically.</p> <p>When comparing last fall to this fall’s fill rate, Arvin/Lamont increase by 80 students, and is at 98%. The main campus increased by 875, and is at 95% capacity. Delano Campus has increased 542, and is 97% full. While this number is fluid based on back-dating changes, it provides a clear picture of where we at this point in time. The vice presidents and deans will be having conversations with the faculty chairs regarding prioritizing the addition of sections for the spring semester, in case the opportunity becomes available.</p> |
| 10. | <p>New Items</p> <p>Budget - LaMont reported that the Board of Trustees adopted the tentative budget at the board meeting. The district is currently 1.8 over the Faculty Obligation Number; for the last 2 years, the district has not been obligated to meet the FON.</p> <p>New position - Lisa Fitzgerald will be leaving the Bakersfield College campus to assume a position at the District Office. She will be handling the data collection and analysis for reporting purposes; much of what she does for BC will continue. We wish Lisa well in her role, which she assumes as of November 1.</p> |
| 11. | <p>Rumor Control</p> <p>Ramps - Janet asked about ramps for ADA access. LaMont explained that major</p> |

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| | <p>changes to ramps and elevators are being evaluated, including the addition of an entrance to the Science & Engineering building in the northeast corner where several faculty offices are currently located.</p> <p>Janitorial staff - Janet asked what steps are being taken to assist with shortages in the janitorial staff. LaMont answered that he has received authorization to establish a substitute pool to help cover absences. This should be put in place fairly quickly.</p> |
| <p>12.</p> | <p>Things we need to know...</p> <p>October 28 - SGA is hosting a Proposition 19 (Legalization of Marijuana) conversation. There will be a panel discussion.</p> <p>Theft on campus - Laura B. reported that there have been an unusually high number of thefts in the Fine Arts building over the last several months. LaMont will have Security increase the number of foot patrols through the building. Estimates on door replacements are being sought so that the buildings can be more thoroughly secured. Surveillance cameras are another option that is being considered.</p> |
| | <p>Next Scheduled Meeting Nov 5, 2010</p> |