

# College Council Minutes



March 5, 2010

Present: Greg Chamberlain, Nan Gomez-Heitzeberg, Cindi Swoboda, Janet Thomas, Nick Strobel, Tom Greenwood, Anna Agenjo, John Gerhold, Brent Damron, LaMont Schiers, Pam Boyles, Michael, McNellis, Sue Vaughn, Kathy Rosellini, Jennifer Marden, Antonio Alfaro, Primavera Arvizu, Debbie Spohn (recorder)

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| 1. | <b>Welcome - Agenda Review</b><br>The topic of Management Reorganization and Reassignments will be added to the agenda.  |
| 2. | <b>Review of Minutes Feb 26, 2010**</b><br>Item #4 - DMTF should reflect that this is an action item for Greg, not Nick.<br>Item #5 - LaMont has followed up as requested.<br>Item #7 - John reported on the pending legislation regarding transfer degrees. SB 1440 is working its way through the system. The State Academic Senate opposes the legislation, but not the concept. The main objection is that it moves away from Title 5 as the authority; advocates are now at work to propose changes to Title 5 to accomplish the same thing rather than introduce through legislation. As the legislation is currently written, the language is permissive, which means that colleges would not be required to implement. A question has been raised about the wording about catalog rights in the current catalog. Nan is currently researching, and hopes to have an answer by next week. The current wording in our catalog is contradictory, and will be corrected. |

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| <p>3.</p> | <p><b>Decision-Making Task Force</b></p> <p>Mike shared some feedback that was received on the assumptions that were presented at the last meeting. There is wording on the dissemination of communication, but no wording on the expectation that employees are required to read or respond in any way. Suggested wording included, “Employees will be active in reading communication, and would provide feedback to strengthen the decision-making process.”</p> <p>Regarding the chart for depicting the legislative process, a title should be included. Changes to the arrows currently featured were discussed. Arrows indicate flow, and this is not necessarily an accurate depiction. The intent is to highlight the influences that are brought to bear on the college as decisions are made. Other suggestions included spelling out CCCCCO, and adding the Accrediting Commission. It was also suggested that the District compliance calendar be included.</p> <p>Regarding the narrative, the titles will be hot links to other websites.</p> <p>DMTF will consider these suggestions and communicate the necessary changes to David to incorporate them in the chart.</p> <p><i>Action item:</i> any other comments for DMTF consideration should be forwarded to the President’s office by 3/16 for the next meeting on 3/17.</p> <p><i>Action item:</i> All Council members are encouraged to share these documents with their constituents for feedback. All documents are in draft form.</p> |
| <p>4.</p> | <p><b>Construction</b></p> <p>The dedication at the Levan Center was yesterday (3/4). There is a consequence for missing construction deadlines, but in this case, BC halted construction on several occasions due to noise during class time, and there was inclement weather on several occasions, which were not the fault of the contractor.</p> <p>The 2011-12 capital outlay plan went to the Board of Governors this week. BC’s Fine Arts modernization and the Delano Center phase 2 are on the preliminary list for approval. Bond projects are the Student Services modernization, Fine Arts remodel, the LC at Delano, and Delano Center Phase II. The caveat is that these will only move forward if the state-wide bond passes.</p>   |

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**Budget**

Greg distributed information that was provided at the Board work study session earlier this week. One document deals with the rationale for hiring; one is a budget summary. The board is considering a policy regarding the distribution of reserves. The carry-forward from last year stays with each of the colleges. Each college can use up to \$1 million of the college reserve, and the district will match it. This match will help reduce the number of sections to be reduced. This is one-time money; it is to be applied to the shortfall. Even though the three colleges are very different in size, the reserves are fairly equal; this is why the board is allowing up to a \$1 million match for all three schools.

There are also unallocated funds that have been held back, waiting to see what was needed for budget shortfall. These funds will now be allocated. The tax revenue did not decrease as dramatically as first estimated. The district is in significantly better shape than many other colleges; KCCD has not had to borrow yet to meet expenses, and our bond rating was recently upgraded. This is recognition from the business community that the district is solvent.

The increase in the number of administrators seemed inappropriate to some. Sean James explained that 6 of the 22 added were district employees assigned as a full-time presence on BC's campus during the HR reorganization. Of the remaining 16, 9 are general fund funded and the remaining 7 are funded elsewhere, such as the SRID.

A target budget amount is anticipated within the next two weeks. A 10% cut is approximately \$6-7 million. A 15% reduction could result in cutting 51 FTE classified positions.

- **Action item:** Greg will forward current District Office organizational charts to the Council members.

Feel free to circulate all the information that was provided; it is from the Board of Trustees meeting, and was distributed there.

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| <p><b>5b.</b></p> | <p><b>Management Reorganization</b></p> <p>Greg handed out copies of the BC Organizational Chart, which has some changes listed that go into effect immediately, and some that will take effect on July 1, 2010. The reassignment of Nan Gomez-Heitzeberg as Executive Vice President takes effect immediately. This reassignment without application and screening procedures is possible because there is no net gain of the number of administrative positions [Title 5, Section 53021(c)].</p> <p>An outside candidate is being sought as an interim Associate Vice President, to begin as soon as possible.</p> <p><i><b>Action item:</b></i> Greg will forward the newly proposed organization chart electronically to the Council members.</p> <p>Effective July 1, the Dean of Learning Support Services will be eliminated, and the Dean of Athletics/Health Education will be reduced to a director position. No changes are anticipated in the department structure. March 15<sup>th</sup> notification must be given if there is a possibility of non-renewal of contract; however, this doesn't mean that the district thereby must follow through on the non-renewal.</p> <p>Regarding district-wide bumping rights throughout reorganization, bumping at other colleges will have an affect on BC as it becomes clear which employees have an FSA in a discipline where we have a vacancy. The chancellor has the authority to approve college reorganization; board approval is not required.</p> |
| <p><b>6.</b></p>  | <p><b>College Goals</b></p> <p>Last time goals were developed, it was a lengthy process, and somewhat tedious. The prior subcommittee submitted a list of suggestions for streamlining the process should a campus-wide survey be used again. Several options are available, including scrapping the current list and beginning from scratch, or refining and updating the current list. Greg asked that subcommittee meet to determine where we are in the completion of each goal as it is currently listed. Some could be assigned to various committees to have an assessment of current status developed; each goal ties back to a 2012 Action Committee. The subcommittee will be composed of Pam Boyles, John Gerhold, Antonio Alfaro, and Primavera Arvizu.</p> <p><i><b>Action item:</b></i> Primavera will take the responsibility of setting up the first subcommittee meeting.</p>  |

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| 7. | <p><b>Things we need to know...</b></p> <ul style="list-style-type: none"><li>• <b>Action item:</b> The President's Office will provide a list of those whose terms are expiring as members of College Council.</li></ul> <p>The Employees' Foundation Giving Campaign, which kicked off in October, had approximately 18% of the employees respond and are now regularly contributing to the Foundation. This is just short of the 20% goal which was initially established.</p> |
|    | <p><b>Next Scheduled Meeting</b><br/>March 19, 2010</p>   |