

# ***College Council Minutes***

## **February 26, 2010**

Present: Greg Chamberlain, John Gerhold, Nan Gomez-Heitzeberg, Nick Strobel, Pam Boyles, Brent Damron, Kathy Rosellini

1.	<b>Welcome - Agenda Review</b>  There were no changes to agenda.
2.	<b>Review of Minutes Feb 5, 2010**</b> <i>Action item:</i> Each council representative will seek general feedback for next meeting for the Accreditation task force.  <i>Action item:</i> DMTF also had documents for feedback.  <i>Action item:</i> Greg will forward a list of building names.  Nick forwarded the ACCJC memo right after the meeting, outlining all of the actions taken. The two new colleges are Moreno Valley & Norco in Riverside.  Corrections: #8 - enrollment management - should say fewer sections. On #9 - says her (referred to LaMont). These corrections will be noted.  College Council would like to receive documents for Program Review prior to the meeting, members can be ready with questions. An effort will be made to send them out with the agenda.

2a.	<p><b><u>Honor Brunch/Closing Day</u></b> - At the FCDC meeting, several were unaware of the change in Honor Brunch, which brings into question the communication from College Council to all constituent groups. Are information items being sent in ways that are being ignored or overlooked? Please be vigilant about communicating. FYI - Beginning this spring, Honor Brunch is changing to an Honor Reception to be held Friday evening the week before graduation, and will be free to participants. Part of the reason for the change is to make it more accessible to students and their families. Currently, a ticket is provided for the students but not for guests. Instead of tables, there will be chairs so that a larger audience can be accommodated for the awards ceremony. The current plan excludes family members who are unable to take off work, or can't afford the price of a ticket. In these economic times, it makes more sense to be financially prudent. Greg met with SGA, who is supportive of the change.</p> <p>Closing day can be modified to be more reflective of the official closing of the semester. Various people may volunteer to bring various things for refreshments. Greg has some money for public relations items through the foundation; donations via a jar at the refreshment table is also one alternative. CTA, the management assoc, other organizations might also be willing to help fund the event.</p>
3.	<p><b>Accreditation</b>  Documents were forwarded. The only change was to add faculty co-chair and "Assessment co-chair". Both of those were incorporated. The intent was for everyone to get feedback and have a discussion today about moving forward for approval. Senate needs to review. Also noted were some capitalization changes. Approved? Greg will make changes and John will take to Senate, and Nan will take to Administrative Council for final review. State-wide senate is sponsoring a workshop on accreditation and we are sending Bonnie &amp; Bernadette to this.</p>
4.	<p><b>Decision-Making Task Force</b>  Council members were asked to circulate the DMTF documents and have feedback on the assumptions for this meeting. What guidance are we going to give DMTF? They are moving forward with revisions. Will there be a document similar to the district decision-making document? One of the items in the table of contents will be a link to the district document.</p> <p><b>Action item:</b> Nick will send everyone the link to the DMTF page.</p>

5.

**Construction**

At the Levan Center. landscaping is going in today; furniture is on the way. Carpeting is being installed. The dedication is next Thursday, 3/4, at 10 a.m.

Remind the public when questioned that the Levan Center was built entirely with private donations.

There is a state-wide community college foundation that negotiates agreements for software. The OSHER foundation donated large sums of money to that foundation with the plan that California Community College foundations independently would reach a specific target and the OSHER foundation would match. Through the foundation, an endowment of \$13,500 will endow a \$1,000/year scholarship in perpetuity.

A question was asked regarding whether any landscaping will be done prior to commencement. It was suggested that we have a work day on a Saturday and ask participants to bring a flat of flowers, etc., to donate to the college and help put them in.

Plans for the PV solar field continues to move forward.

The TES project is still moving forward.

**Action item:** There was a question about the movement of water through the system; LaMont will follow up.

Architects have met with the faculty in performing arts and theater design representatives.

<p>6.</p>	<p><b>Budget</b></p> <p>The latest directive on the budget is that all colleges and the district office were to prepare scenarios identifying 5-10-15 % cuts. Cuts will be somewhere between 0-15%. Until improvement is seen we must be creative as we can in the interim. The current target is a 10% reduction starting in March with the budget development process. Each college may utilize up to 1/3 of their carry-forward for 09-10, with the understanding that this is one-time money. The board is considering a match to that. There were some funds unallocated, held back until mid-year affects were known; there is a belief that we will have less local tax revenue than expected. More will be known with the P-1 Report which is the attendance report from which we get funded. P1 is actual count for fall, and an estimate for spring. P2 is done in April, and P3 is July 1 actual count for fall, spring, and summer. One of the mandates in the law is to certify attendance on census date.</p> <p>There has been no final determination on any faculty reassignments. Everything is pending board action next Wednesday (meeting moved from Thursday.) A March 15 notification is not a final notification; it is notification that a contract change is a possibility.</p> <p>The General Counsel position has been offered and accepted, and goes to the board for approval at this meeting.</p>
<p>7.</p>	<p><b>Enrollment Management</b></p> <p>The process of adding and deleting sections is on-going. Emphasis is on the core mission - basic skills, CTE, and transfer. Clear articulation for courses is a continuing process, to eliminate waste. John discussed several bills that are being put forward by the State Academic Senate regarding transfer degrees.</p> <p><i>Action item:</i> John will send additional info regarding this pending legislation.</p>
<p>8.</p>	<p><b>Things we need to know...</b></p> <p>Clery act information on the BC website is outdated. There is a substantial fine for noncompliance.</p> <p><i>Action item:</i> Greg will follow up on updating this information.</p> <p>Encourage everyone to participate in commencement. Japanese students interred during WWII will be honored.</p> <p>Goals will be the focus of the next meeting.</p>
	<p><b>Next Scheduled Meeting</b> March 5, 2010</p>