

# BUDGET COMMITTEE

September 23, 2024

4:00 p.m. to 5:00 p.m.

<https://committees.kccd.edu/bc/committee/budget>

## MEETING MINUTES

### **Present**

Queen King, Kailani Henry, Victor Crosthwaite, Alex Mark Lewis, Angela Williams, Cesar Jimenez, Erica Giblin, Jo Ellen Barnes, Jerry Fliger, Jerry Harris, Jessica Wojtysiak, Kimberly Nickel, Kyungjin Menjivar, LeAnn Riley, Nick Strobel, Somaly Boles, Yazahydi Samaniego

### **Called to Order**

At 4:03 p.m. the meeting was called to order.

### **Welcome**

Queen King introduced herself and thanked everyone for participating in this committee. She gave a brief overview of the committee meetings for this fiscal year including the Budget Open Forums occurring in November and April.

### **Agenda**

Angela Williams made a motion to accept the agenda. Jessica Wojtysiak seconded the motion to accept the agenda. Motion passed.

### **Minutes**

Jo Ellen Barnes made a motion to accept the 4-22-24 minutes; Somaly Boles seconded the motion to accept the minutes. There were two abstentions. Motion passed.

### **24/25 Adopted Budget**

The fiscal year 24/25 budget master calendar is available. A copy will be emailed to the Budget Committee members. The master calendar will assist everyone with knowing the deadlines at the BC campus.

The KCCD FY 2024/25 Budget passed at the 9/12/24 KCCD Board of Trustees meeting.

At the state level, community colleges are supported even though there is a state budget crisis related to funding. There was a thirteen billion deficit between last year's budget and this year, but community colleges were funded.

The state budget contained a 1.07% COLA (Cost of Living Adjustment). There was only a .5% plan for enrollment growth. There were no new approved capital projects, and campuses will not receive funding for deferred maintenance. There were some one-time funds allowed for financial aid assistance related to FAFSA delays, e-transcripts, nursing workforce, pathway for learning for low-income students, and mapping articulated pathways for credit for prior learning.

From a budget perspective, KCCD took a conservative approach. There was no growth funding planned when the budget was created. The district used a deficit factor of 3.55% with enrollment fees remaining constant, approximately \$46/per unit.

### **Budget Committee Charge**

The following edits were recommended to the Charge:

Adding "Type of Committee" and "Standing Committee" under the "Name of the Committee."

Under "Alignment with Accreditation" remove all bullets.

Have one Budget Office representative instead of two Budget Analysts.

Have one SGA student representative who will serve as the voting member.

Add one bullet for one SGA student representative who is a non-voting member.

One space added in five faculty, between "same" and "department".

Nick Strobel made a motion to accept the Budget Committee Charge as amended: Victor Crosthwaite seconded the motion: Motion passed.

### **Budget Decision Criteria Document**

Consensus after reviewing this document included:

In the "Facilities Needs" area, take out the words "markers or chalk."

In the "Human Resource Needs" area, add "and" just before, "all legal requirements...."

Links embedded in words are better for accessibility purposes than just links.

The drafts of this document will be added to the supporting documents section for this meeting on the Budget Committee website.

The drafts of this document will be emailed to Budget Committee members to review.

### **Annual Budget Committee Photo & Committee Housekeeping**

The annual Budget Committee photo will be taken at the 10/28/24 meeting.

### **District Wide Budget Committee**

Erica Menchaca attended the District Wide Budget Committee meeting. The Chancellor gave his vision of the committee's purpose and goals. The Chancellor discussed Lean Sigma projects and being more efficient with resources and processes.

The district budget changes were reviewed which included a 5% reduction for each college and District combined. The district plans not to fill vacancies due to retirements at the District Office.

The allocation model, which has been a project for the last four to five years was discussed. There is a commitment to finishing it this year. The revenue part was settled; however, the charging expenses will be discussed at the next meeting.

There was acknowledgement that this committee will regularly meet this year.

### **Adjourn**

Just before we adjourned the meeting, Queen King on behalf of the Budget Committee thanked Somaly Boles for her ten years of service at Bakersfield College.

Jerry Flinger made a motion to adjourn the meeting at 4:58; Somaly Boles seconded the motion to adjourn the meeting. Motion passed.