

BUDGET COMMITTEE

April 24, 2023

4:00 p.m. to 5:00 p.m.

<https://committees.kccd.edu/bc/committee/budget>

MEETING MINUTES DRAFT

Present

Mike Giacomini, Steven Holmes, Nick Strobel, Cristal Rios-Gonzalez, LeAnn Riley, Angela Williams, John Gerhold, Johanna Guzman, Jo Ellen Barnes, Erica Menchaca

Called to Order

At 4:00 p.m. the meeting was called to order.

Welcome

Budget Committee members who attended the Budget Open Forum are coming to today's meeting.

Agenda

John Gerhold made a motion; Cristal Rios-Gonzalez seconded the motion to accept the agenda. Motion passed.

Minutes

Nick Strobel made a motion; Cristal Rios-Gonzalez seconded the motion to accept the minutes from 3-27-23. Motion passed.

Budget Update

BC's budget is a draft and had changes just before the Budget Open Forum. This version of the draft budget is materially complete, but still a breathing living document. The following comments were part of the discussion of the 2023/2024 budget which has not gone to the Board for approval.

1100s covers faculty and there is an 11% increase which includes a step & column increase and one to two added faculty. 1214 which is for Educational Administrators has a slight increase. 1231 Counselors increase to add one counselor. 1241 the Librarians budget is flat. 1251 is flat. The 1252 budget for Department Chairs is flat. 1310 for Adjunct Academic Employees had a little increase. 1311 is for temporary full-time faculty, and it has a significant increase because this year, we budgeted more effectively with numbers that reflected what we have done for the last several years. 1330 Academic employee overload has a significant increase due to the trend of continuing to climb and was underbudgeted last year.

The 2023/2024 budget discussion included information in the following areas: 2110 for Classified Management has a decrease due to attrition and turnover. 2300s only needed minor adjustments. 2394 Non-Admin Non-Instruction Professional Expert discussion was about athletic coaches or professional experts. 2999 has a decrease for the upcoming year. Last year there were some one-time items. Additionally, some of the larger increased adjustments in some of the above line items is why 2999 is lower. Due to some limitations in our system in the past, certain items between tentative & adopted budget went to 2999.

3999 Benefits suspense is \$30.8 mil which is a 10.5% increase. STRS is not scheduled to go up, however, PERS, health benefits and salaries are driving factors for this going over 10%.

4211 Non-Library/Magazines/Books/Periodical did not really increase. 4310 Instructional Supplies and Materials number increased because, in the past, some of the supplies used lottery funds and some supplies came through deferred maintenance which included purchases of instructional equipment. Since we are not

getting as much in Deferred Maintenance funds or lottery funds, we adjusted 4310 to keep up. There are minor adjustments through the rest of the 4300s.

5119 Other Non-Instructional Consulting Services decreased, and 5150 Contractual Instruction increased because we are making sure the right expenditures were put in the correct categories. 5150 Contractual Instruction pertains to areas such as Olive Drive, Westec, Dual Enrollment, off campus-academies and apprenticeships which have increased. 5200s have small increases. 5500s are relatively flat. 5691 are other maintenance contracts which include custodial services and are going up due to increased square footage in buildings and increased buildings such as the new Science and Engineering Building, and BCSW. 5800s are relatively flat. 5911 Indirect Costs reflect decreasing salaries which were previously paid by HEERF.

6210C Building Construction increased to help ensure we have money for construction and architecture funding for the housing project. 6400s are for furniture: this is driven by the need to take over the third floor in BCSW which is 21,000 sq ft. We are working to get BCSW recognized with "Center" status because we are growing, and our student numbers are larger than before the pandemic.

7201 Intrafund Transfers Out decreased by 8.5% and is the chargeback from the District Office.

Budget Decision Criteria Document

The committee reviewed the recommended edits from the 3/27/23 Budget Committee meeting which covered the opening paragraphs, the College Goals and the Core Mission. The discussion of this document moved forward, and edits were recommended for the areas of Student Success and Program and Service Sustainability sections of the Budget Decision Criteria Document. It was decided to continue the discussion in fall 2023 to finish editing the document. This document draft will be sent for review at the 5/3/23 Academic Senate meeting.

John Gerhold made a motion; Nick Strobel seconded the motion to accept the document as amended. Motion passed.

District Wide Budget Committee

Allocation and the district office budget will be discussed at the Friday 4/28/23 meeting.

A Note of Thanks

- Mike thanked Nick Strobel for his participation in the Budget Committee and hopes he will return to the Budget Committee.
- Mike thanked Teresa McAlister, LeAnne Riley and Kailani Henry for their service to the committee.
- Additionally, Mike welcomed Erica Menchaca to the Budget Committee for 2023/2024.

Adjourn

5:14 John Gerhold made a motion; Cristal Rios-Gonzalez seconded the motion to adjourn the meeting. Motion passed.