

**KERN COMMUNITY COLLEGE DISTRICT
BUDGET DEVELOPMENT CALENDAR
Fiscal Year 2019-20**

Date	Tasks	Responsible
Fall 2018	College VPs Admin Svs issue budget preparation instructions to the colleges	CFO, VPs Admin Svs, & Presidents
Feb-19	Issue preliminary Budget Development Guidelines to Colleges	CFO
19-Feb-19	DO Tentative budget reviewed with Chancellor's Cabinet	CFO
26-Feb-19	DO Tentative budget reviewed with Chancellor's Consultation Council	CFO
19-Mar-19	Issue Revised Tentative Budget Development Guidelines to Colleges (if necessary)	CFO
19-Mar-19	Issue Tentative Budget Allocation	CFO
1-May-19	Issue a revised tentative allocation (if necessary)	CFO
1-May-19	Publish Notice in newspaper of general circulation of dates and locations for public inspection of Tentative Budget	CFO
MID-May-19	Governors May Revised Issued	Governor
17-May-19	Upload Tentative budget in Banner Production	CC VP Admin Svs
24-May-19	Finalize & Assemble Tentative Budget	CFO & VPs Admin Svs
6-Jun-19	Tentative budget available for public perusal	CFO
13-Jun-19	Tentative budget presented to Governing Board in work session for adoption/Public Hearing	CFO, VPs Admin Svs, & Presidents
31-Jul-19	Publish Notice in newspaper of general circulatin of dates and locations for public inspection of Final Budget	CFO
23-Aug-19	Finalize & Assemble Final Budget	CFO & VPs Admin Svs
5-Sep-19	Final Budget available for public perusal	CFO
12-Sep-19	Final budget presented to Governing Board for adoption	CFO, VPs Admin Svs, & Presidents
13-Sep-19	Confirm Final Adopted Budget in Banner	CFO & VPs Admin Svs