

BUDGET COMMITTEE

MARCH 2, 2011

Present: Greg Chamberlain, Kate Pluta, Rachel Vickrey, LaMont Schiers, Kris Toler, Jennifer Marden, Corny Rodriguez, Stephen Eaton, Nan Gomez-Heitzeberg, Lynn Krausse, Debbie Spohn (recorder)

2010-11 BUDGET

Mid-year cuts are not anticipated.

➤ **Action item:** For the next meeting, LaMont will bring the year-to-date budget detail.

2011-12 BUDGET

The next 7 days are essential for advocacy. The push is on to get approval from the legislature to put the tax measures on the June ballot.

➤ **Action item:** Greg will be sending out some documentation regarding some opportunities for advocacy.

It is requested that everyone set aside time on Friday to make calls to the legislators, as they are typically in their home offices on Fridays. We are currently advocating with legislators that we move forward with the initiatives. However, if the items become ballot initiatives, there will be additional restrictions on what can be communicated and with whom.

The current feeling is that community colleges will be facing \$400 million in budget cuts, workload reduction, and tuition fee increase. Even if the initiatives pass, we are facing workload reduction.

Do fees generated by a fee increase stay with the campus? Any fees generated stay with the district, and as with any other income, distribution would be determined by the BAM.

MEMBERSHIP/CALENDAR

A committee membership list and a list of meetings calendared were shared. Forward any changes to the President's Office. The list of currently calendared meetings with times & locations was distributed. Additional meetings may be needed as we move through the budget

development process. The preliminary budget is scheduled to be presented to the board in June. Therefore, the bulk of the development work must be done by early in May.

BAM

➤ **Action item:** Before Friday's College Council meeting, Greg will make copies available of the Consultation Council minutes to discuss at College Council, and provide copies of comments from Porterville and Cerro Coso.

ACCREDITATION

Kate asked to discuss Accreditation and how the Budget Committee fits into the Accreditation work. This committee's charge is a match to #3d – Financial Resources. LaMont is the Co-chair. Faculty committee members are Moya Arthur and Mike Ivey, but neither has consented to be co-chair. Previous co-chair was Janet Fulks.

➤ **Action item:** Corny will speak to Mike Ivey about the co-chair position of the Financial Resources committee.

Kris Toler also agreed to join the committee. This body should review the Budget Allocation Model.

BUDGET DEVELOPMENT

LaMont shared the Budget Development packet that has been sent to budget managers. This is primarily for non-labor (4000, 5000, 6000) expenditures. The spreadsheet allows for linkages to CCC Core Mission, College Mission, Strategic Initiatives, and Unit Plans to be identified. In Excel, a conditional format can be set so that if a cell is left blank, it is highlighted in color.

A discussion needs to take place about how instructional supplies are distributed, as it is apparent that there is no consistency campus-wide.

CRITERIA

Nan, Corny, and Jennifer worked on the list that was distributed. The proposal is that this statement would be the cover sheet to a document outlining processes. The question is whether the committee is comfortable enough with the document as presented to share with College Council on Friday. It was suggested that "communities" be changed to "service areas",

and provide examples to illustrate. Stephen noted that “Student Success Indicators” was more about measurement than criteria. It was noted that this was not just to add to a good program or take away from a mediocre one, but changing the indicators.

How are the budget criteria different from the core mission? These are the things that need to be considered when making decisions about budget allocations.

Jennifer, Nan, and Corny will work on the criteria statement to incorporate the suggestions made and add illustrations. Nan suggested that a sheet of FAQs also be included, which may help explain the criteria further. How does this link to the core mission?

What level of detail are we looking for from budget managers?