

## SOF Grant: Travel Request (FY17)

#5

Submitter's Name *	Barbara O'Neal
Submitter's Number *	(760) 575-2865
Submitter's Email *	<a href="mailto:barbara.armas0713@email.bakersfieldcollege.edu">barbara.armas0713@email.bakersfieldcollege.edu</a>
Submitter's relation to the Student Organization *	ICC Rep
Name of Student Organization *	Agricultural Club
Mission of Student Organization *	We are the Bakersfield Agriculture Club and we strive to promote Agriculture awareness and achievement in our world and on campus.
Name of conference or event you are attending *	Collegiate Agriculture Leaders
Start Date of Travel *	Friday, October 14, 2016
Start Time of Event Travel: *	2:30:00 PM
End Date of Travel *	Saturday, October 15, 2016
End Time of Event Travel: *	12:00:00 PM
City and State of Travel Location Destination *	San Luis Obispo, CA
Address of Travel Destination *	 1605 Calle Joaquin Road San Luis Obispo, CA 93405 United States
Are the Travel details confirmed? *	Yes, I have the confirmations
How many students in total are traveling? *	20
Are all students attending part of the StudOrg? *	Yes
If there any other StudOrgs, Departments, or other groups that are co-sponsoring this event with you, please list them here.	Ag, Water, Enviro Technology Sector and the BC Agi Dept

Conference or Travel Website \* <http://cafes.calpoly.edu/fall-preview>

Conference or Travel Agenda or Schedule \*



[2016\\_conference\\_agenda.docx](#)

30.37 KB · DOCX

Brief overview or synopsis of your proposed travel \*

The day will include a welcome from Executive Associate Dean of Undergraduate Programs Dr. Richard Cavaletto, along with presentations about our admissions and financial aid process.

We will have students present to talk about our college and answer your questions during our general session. There will also be information sessions available with each of our departments, Ag Ambassador student tours of our campus, and a chance for seniors to sit at a computer and learn the beginning steps of the CSU Mentor application process and get some specific answers to your questions.

Rationale of the proposed travel \*

This trip is a leadership conference sponsored by the Collegiate Agriculture Leaders (CAL). CAL is a leadership organization of community college students in agriculture programs. Students will be developing leadership skills to positively impact the Ag Club and the BC campus at large.

Please indicate the methods you plan to use for advertisement and promotion for your travel. Please explain what methods you are planning to use to select the participants. \*

was announced via our facebook page and through our classes

Will you StudOrg or a member of your Organization be presenting? \*

No

Methods of Evaluation \*

Presentations to classes

Advisor Email who will be attending

[chris.mccraw@bakersfieldcollege.edu](mailto:chris.mccraw@bakersfieldcollege.edu)

Advisor Name who will be attending

Chris Mccraw

Will the StudOrg be requesting Advisor Funding Support?

No

If your StudOrg is requesting funds for your advisor, how much? \*

0

Advisor Statement \*



[advisor\\_letter\\_cal.docx](#)

12.68 KB · DOCX

Upload a Travel form



[form\\_c\\_request\\_for\\_student\\_trip.doc](#)

59.50 KB · DOC

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No more than 50% of the total cost of travel will be awarded per request the rest must come from self-generated funds. Where will the rest of the funds be coming from? \*

Ag, Water, Enviro Technology Sector and the BC Agri Dept

Total Funds Requested \*

1140

SOF Grant Itemized Budget Report



[itemized budget report.docx.xlsx](#)

9.48 KB · XLSX

Quote Attachment – Registration



[itemized budget report.docx](#)

13.11 KB · DOCX

Quote Attachment – Travel

Quote Attachment – Hotel



[hotel\\_conf.pdf](#)

275.63 KB · PDF

Quote Attachment



[copy\\_of\\_bakersfield\\_college\\_registration\\_form\\_2016.xls](#)

389.50 KB · XLS

Quote Attachment

Quote Attachment

Will your StudOrg reimburse for Per Diem? \*

Yes, full amount

In order to submit a SOF Grant, all names listed on the StudOrg Leadership Membership must agree to the [SOF Grant and Finance Process and Policy](#). The submitter agrees on behalf of all members of the organization. \*

- I/We Agree

Created <b>23 Sep 2016</b> 3:32:13 PM	<b>174.134.38.87</b> IP Address	Updated <b>23 Sep 2016</b> 4:50:49 PM
PUBLIC		BCSTUDENTLIFE

# Collegiate Agriculture Leaders Conference Agenda

## Friday, October 14, 2016

2:30 p.m.	Registration
3:00	Conference Open and Overview of the day – Cal Poly SLO Ambassadors
	<u>Workshops</u>
3:15 - 6:30	<b>Audrey Denney – Global Agriculture</b> <b>Dr. J. Scot Vernon – Goal Setting</b> <b>Bonnie Baxter – Ag Education</b>
7:00	Dinner
	<u>Keynote:</u>
7:30	<b>Dr. J Scott Vernon, Professor Cal Poly San Luis Obispo</b>
8:00	adjourn

## Saturday, October 15, 2016

7:15 a.m.	Breakfast
	<u>Keynote:</u>
7:45 - 8:15 a.m.	<b>Vance Crowe, Director of Millennial Engagement, Monsanto</b>
	<u>Workshops</u>
8:20-11:30	<b>Venita Sivamani – Leading with Purpose</b> <b>Beau Williamson – Agriculture Spotlight</b> <b>Andrea Weiss – From College to Career</b>
11:35	Reconvene and close – Aggie Ambassadors Group Photo

September 23, 2016

Chris McCraw and Sally Sterns, both Advisors for the BC AG Club will be attending and traveling with the BC Ag Students to the 2016 CAL Leadership Conference. We will be attending the conference at Cal Poly SLO on October 14<sup>th</sup> and 15<sup>th</sup>, 2016.

If you have any questions please contact Sally Sterns at 395-4446.



Kern Community College District  
2100 Chester Avenue  
Bakersfield, CA 93301-4099

**Form C**

- Bakersfield College
- Cerro Coso College
- Porterville College

## Request for Student Trip

Name of Originator <b>Chris McCraw</b>		Date of Request <b>9/23/16</b>
Department/Division <b>Agriculture Department</b>		Course Title and CRN <b>Ag Leadership (70103)</b>
Departure Location (must be KCCD site; other location must be approved) <b>Ag Building</b>		
Departure Date(s) <b>10/14/2016</b>	AM Time <b>0730</b>	PM Time
Return Date(s) <b>10/15/2016</b>	AM Time	PM Time <b>8:30PM</b>
Return Location (must be KCCD site; other location must be approved) <b>Ag Building</b>		
Destination (be specific) (Note: Out-of-state trips require Board approval) <b>Cal Poly San Luis Obispo</b>		
Number of students Participating (Attach Student Trip Emergency Contact List, Form "D," Supervising Academic Staff members must retain copy.)		Purpose This trip is a leadership conference sponsored by the Collegiate Agriculture Leaders (CAL). CAL is a leadership organization of community college students in agriculture programs.
Is this trip to be taken during class time? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Transportation by: <input checked="" type="checkbox"/> District/College Vehicle (Transportation Request form must be attached.) <input type="checkbox"/> Private Vehicle(s) <input type="checkbox"/> Other (Identify type) _____
Transportation Cost		
FOAPAL		
<b>Check #1, #2, or #3 below.</b>		
<input type="checkbox"/> #1	This field trip is a basic part of the aboved-named course, is so stipulated in the course catalog, and the student is expected to participate.	
<input type="checkbox"/> #2	This is a special field trip request for the following purpose(s).  	
<input type="checkbox"/> #3	Student activity (describe) This trip is a leadership conference sponsored by the Collegiate Agriculture Leaders (CAL). CAL is a leadership organization of community college students in agriculture programs. Students will be developing leadership skills to positively impact the Ag Club and the BC campus at large.	
Originator's Signature		Date <b>9/23/2016</b>
Chair's/Coordinator's/Director's Signature		Date
College Educational Administrator's Signature		Date

## Nicky Damania

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**From:** Chris Mccraw  
**Sent:** Friday, September 23, 2016 2:15 PM  
**To:** Sally Sterns  
**Subject:** Hotels for CAL

Begin forwarded message:

**From:** Courtyard By Marriott Reservations <[reservations@courtyard-res.com](mailto:reservations@courtyard-res.com)>  
**Subject: Reservation Confirmation #87607043 for Courtyard San Luis Obispo**  
**Date:** September 13, 2016 at 3:42:43 PM PDT  
**To:** <[CHRIS.MCCRAW@BAKERSFIELDCOLLEGE.EDU](mailto:CHRIS.MCCRAW@BAKERSFIELDCOLLEGE.EDU)>  
**Reply-To:** "Courtyard By Marriott Reservations" <[reservations.reply@courtyard.com](mailto:reservations.reply@courtyard.com)>

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### Courtyard San Luis Obispo

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1-805-786-4200 [Hotel Website](#) [Map & Directions](#) [Plan Your Stay](#)



### Reservation Confirmation: 87607043

**For MR CHRIS MCCRAW**

**CHECK-IN DATE** Friday, October 14, 2016  
**CHECK-IN TIME** 03:00 PM

**CHECK-OUT DATE** Saturday, October 15, 2016  
**CHECK-OUT TIME** 12:00 PM

[Modify your reservation](#)

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**Dear MR CHRIS MCCRAW,**

We are pleased to confirm your reservation at the Courtyard San Luis Obispo. Below is a summary of your booking and room information. We look forward to welcoming you and providing an environment that makes it easy for you to work and relax.

Warm regards,  
Courtyard San Luis Obispo

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## Room Details

ROOM TYPE	Guest room, 2 Queen 
NUMBER OF ROOMS	2
GUESTS PER ROOM	4 Adults
GUARANTEED METHOD	Credit Card Guarantee, Visa

## Summary of Charges

RATES, TAXES & FEES ARE PER ROOM, PER NIGHT (USD)

Friday, October 14, 2016-Saturday, October 15, 2016	1 night	199.00 USD
CA AGNR GROUP		
ESTIMATED GOVERNMENT TAXES & FEES		25.88 USD
<b>Total for stay (per room)</b>		<b>224.88 USD</b>
<b>Total for stay (for all rooms)</b>		<b>449.75 USD</b>

### Other Charges

- Complimentary on-site parking

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## Rate and Cancellation Details

- Cancellation policy does apply. For more information, view the 'Rate Details' link in your reservation on the Marriott website, contact the hotel or call Marriott Reservations.

### RATE GUARANTEE LIMITATION(S)

- Changes in taxes or fees implemented after booking will affect the total room price.
- Please note that a change in the length or dates of your reservation may result in a rate change.

### ADDITIONAL INFORMATION

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**Subject:** Reservation Confirmation #87606471 for Courtyard San Luis Obispo  
**Date:** September 13, 2016 at 3:45:16 PM PDT  
**To:** <[CHRIS.MCCRAW@BAKERSFIELDCOLLEGE.EDU](mailto:CHRIS.MCCRAW@BAKERSFIELDCOLLEGE.EDU)>  
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**Reservation Confirmation: 87606471**

**For MR CHRIS MCCRAW**

**MARRIOTT REWARDS MEMBER**

**CHECK-IN DATE    Friday, October 14, 2016**

CHECK-IN TIME **03:00 PM**

CHECK-OUT DATE

**Saturday, October 15, 2016**

CHECK-OUT TIME **12:00 PM**

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**Dear MR CHRIS MCCRAW,**

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Warm regards,  
Courtyard San Luis Obispo

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## Room Details

### ROOM TYPE

**Guest room, 2 Queen** 

NUMBER OF ROOMS **1**

GUESTS PER ROOM **4 Adults**

### GUARANTEED METHOD

**Credit Card Guarantee, Visa**

## Summary of Charges

RATES, TAXES & FEES ARE PER ROOM, PER NIGHT (USD)

**Friday, October 14, 2016-Saturday, October 15, 2016** **1 night** **199.00 USD**

CA AGNR GROUP

ESTIMATED GOVERNMENT TAXES & FEES **25.87 USD**

**Total for stay (for all rooms)** **224.87 USD**

### Other Charges

- Complimentary on-site parking

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## Rate and Cancellation Details

- Cancellation policy does apply. For more information, view the 'Rate Details' link in your reservation on the Marriott website, contact the hotel or call Marriott Reservations.

### RATE GUARANTEE LIMITATION(S)

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**Subject:** Reservation Confirmation #87605879 for Courtyard San Luis Obispo  
**Date:** September 13, 2016 at 3:40:59 PM PDT  
**To:** <[CHRIS.MCCRAW@BAKERSFIELDCOLLEGE.EDU](mailto:CHRIS.MCCRAW@BAKERSFIELDCOLLEGE.EDU)>  
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## Courtyard San Luis Obispo

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**1-805-786-4200** [Hotel Website](#) [Map & Directions](#) [Plan Your Stay](#)



## Reservation Confirmation: 87605879

For MR CHRIS MCCRAW

CHECK-IN DATE **Friday, October 14, 2016**  
CHECK-IN TIME **03:00 PM**

CHECK-OUT DATE **Saturday, October 15, 2016**  
CHECK-OUT TIME **12:00 PM**

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**Dear MR CHRIS MCCRAW,**

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Warm regards,  
Courtyard San Luis Obispo

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## Room Details

ROOM TYPE	<b>Guest room, 2 Queen</b> 
NUMBER OF ROOMS	<b>3</b>
GUESTS PER ROOM	<b>4 Adults</b>
GUARANTEED METHOD	<b>Credit Card Guarantee, Visa</b>

## Summary of Charges

RATES, TAXES & FEES ARE PER ROOM, PER NIGHT (USD)

<b>Friday, October 14, 2016-Saturday, October 15, 2016</b>	<b>1 night</b>	<b>199.00 USD</b>
CA AGNR GROUP		
<b>ESTIMATED GOVERNMENT TAXES &amp; FEES</b>		<b>25.87 USD</b>
<b>Total for stay (per room)</b>		<b>224.87 USD</b>
<b>Total for stay (for all rooms)</b>		<b>674.62 USD</b>

### Other Charges

- Complimentary on-site parking

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## Rate and Cancellation Details

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**Date:** September 13, 2016 at 3:41:53 PM PDT  
**To:** <[CHRIS.MCCRAW@BAKERSFIELDCOLLEGE.EDU](mailto:CHRIS.MCCRAW@BAKERSFIELDCOLLEGE.EDU)>  
**Reply-To:** "Courtyard By Marriott Reservations" <[reservations.reply@courtyard.com](mailto:reservations.reply@courtyard.com)>

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1-805-786-4200 [Hotel Website](#) [Map & Directions](#) [Plan Your Stay](#)



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CHECK-IN TIME **03:00 PM**

CHECK-OUT DATE

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CHECK-OUT TIME **12:00 PM**

[Modify your reservation](#)

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## Room Details

### ROOM TYPE

**Guest room, 2 Queen**

NUMBER OF ROOMS **3**

GUESTS PER ROOM **4 Adults**

### GUARANTEED METHOD

**Credit Card Guarantee, Visa**

## Summary of Charges

RATES, TAXES & FEES ARE PER ROOM, PER NIGHT (USD)

Friday, October 14, 2016-Saturday, October 15, 2016 1 night 199.00 USD

CA AGNR GROUP

ESTIMATED GOVERNMENT TAXES & FEES 25.87 USD

**Total for stay (per room) 224.87 USD**

**Total for stay (for all rooms) 674.62 USD**

### Other Charges

- Complimentary on-site parking

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- Changes in taxes or fees implemented after booking will affect the total room price.
- Please note that a change in the length or dates of your reservation may result in a rate change.

### ADDITIONAL INFORMATION

- [The Responsible Tourist and Traveler](#)  
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## **Itemized Budget Report**

Hotel rooms have been reserved and will be covered by the Ag, Water, Enviro Technology sector.

**Courtyard by Marriott**; 1605 Calle Joaquin, San Luis Obispo, Ca 93405; 805-786-4210

Students have to pay a \$25.00 registration fee to attend the conference total is \$500.00

Per diem for 20 students @ \$32.00 = \$640.00

Item	Qty	Unit Price	Sub total	Notes	
Registration		20	\$25.00	\$500.00	Requesting
Hotel					Paid By Dept
Per Diem		20	\$32.00	\$640.00	Requesting
Transportation					Paid By Dept
	Total Requesting			\$1,140.00	

**REGISTRATION DEADLINE: September 13, 2016**

## 2016 CAL Leadership Conference--REGISTRATION FORM

**Registration Instructions:**

1. List College and all participants below
2. Save a copy as your "school name\_registration" (ex: reedleycollege\_registration)
3. **E-mail form or fax** to Nancy Gutierrez at nancy.gutierrez@reedleycollege.edu (fax #: 800-643-0946)  
\*Confirmation of receipt and invoice will be returned to the advisor
4. **CHANGES?** Notify Nancy Gutierrez ASAP (a correct number of students must be given to the Conf. Ctr prior to the Conf.)

<b>College Name:</b>		Bakersfield College		
	Last Name	First Name (Preferred name for nametag)	Gender	Reg. Fee: \$25
<b>Advisor</b>	<b>McCraw</b>	<b>Chris</b>	<b>M</b>	<b>0</b>
<b>Advisor</b>	<b>Sterns</b>	<b>Sally</b>	<b>F</b>	<b>0</b>
<b>SELECTED PARTICIPANTS</b>				
1	Appling	Victoria	F	\$25.00
2	Armas O'Neal	Barbara	F	\$25.00
3	Azua	Elizabeth	F	\$25.00
4	Baxley	Stormy	F	\$25.00
5	Bocanegra	Luisa	F	\$25.00
6	Harleston	Paul	M	\$25.00
7	Hartman	Torrey	F	\$25.00
8	Hernandez	Isabella	F	\$25.00
9	Herron	Shelby	F	\$25.00
10	Hughes	Maddie	F	\$25.00
11	Lopez	Selena	F	\$25.00
12	Lucas	Deziree	F	\$25.00
13	McCoy	Kaitlyn	F	\$25.00
14	O'Neal	Paula	F	\$25.00
15	Perez	Alberto	M	\$25.00
<b> </b>				
16	Ramirez	Yajaira	F	\$25.00
17	Ruiz	Jose	M	\$25.00
18	Schwegel	Kyle	M	\$25.00
19	Timmermans	Sydney	F	\$25.00
20	Young	Jay	F	\$25.00
<b> </b>				
<b>Total # Participating:</b>	<b>22</b>		<b>\$ DUE:</b>	<b>\$500.00</b>



Questions? Contact Ag Projects Office at  
nancy.gutierrez@reedleycollege.edu or 559.637.2530