

# BAKERSFIELD COLLEGE STUDENT GOVERNMENT ASSOCIATION

1801 Panorama Drive, Campus Center, Room 4 | Bakersfield, California 93305

## DEPARTMENT OF STUDENT ORGANIZATIONS

Friday, August 26th, 2016

11:00 a.m. - 12:30 p.m.

BCSGA Boardroom

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### 1. CALL MEETING TO ORDER

The meeting was called to order by the chair, Director Smith, at 11:05 a.m.

### 2. ROLL CALL\*

*A majority quorum must be established to hold a bonafide meeting*

The following members were present: Director Smith, Senator Salcido, and Student-at-large Mireles

The following members were absent: Senator Montero Garcia

The following members were excused: None

$\frac{3}{4}$  members were present, quorum has been established, and a bonafide meeting can be held.

### 3. AMENDMENTS TO THE AGENDA

*The Senate will consider any amendments to the agenda.*

Due to no objection, the agenda has been adopted.

### 4. CORRECTIONS TO THE MINUTES

*The Senate will discuss and correct minutes from previous meetings.*

- a. The Senate will consider the approval of unapproved minutes from the meeting held on August 12, 2016.

The approval for the minutes of August 12, 2016 has been postponed until the next meeting, due to the minutes not being available at least 3 days before the meeting.

### 5. PUBLIC COMMENT\*

*This segment of the meeting is reserved for persons desiring to address the Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Senate may briefly respond to statements made or questions posed, however, for further information, please contact the BCSGA Vice President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)*

*Manager Juarez:* I am here representing the Office of Student life. I have been working in the Office of Student life for about a year and half now. We help promote Student Life and Student Life events here on campus. I am also the Activities Manager working with Director Garcia. Every semester we have wonderful activities for students. Through the Office of Student Life, we offer the newsletter Renegade Pulse. Last semester it was issued in legal size paper. This semester we bumped it up because we have a lot of events going on. I am here today to hand these out to you. This will help boost student involvement on campus.

*Senator Salcido:* Where can we pick these up.

*Manager Juarez:* These are accessible on the Bakersfield College website as a pdf. You can print them out from there. I am sure that we will have a nice little stack in the office as well. It is on the website. It would be under newsletter. You could also type, "Renegade Pulse," into the search bar. It might pop up faster. These are weekly newsletters, so a new issue comes out every other week. As registered organizations, you do have a lot of resources available to you here in the Office of Student Life. We have a giant poly that prints banners. They print up to the size of the banner that I have displayed. Every semester, registered organizations get one free banner print. I suggest you create a generic banner that you can re-use, maybe even have it laminated. After that, you are charged a fee. Luckily for organizations, it is a discounted fee. You also get free flyers if you sign up using an order form. We provide a lot of graphics to help publicize you at events. We also include you in the newsletter. The more you register before your event, the more publicity you can gain through us. How much you get charged depends on the size of your flyer.

### Notes:

*Unless otherwise marked by an asterisk, all agenzied items are action items upon which the Senate may take action. Action items may be taken out of the order to be presented at the discretion of the Chair. BCSGA supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to provide accommodations to people with disabilities attending the meeting. Please call the Office of Student Life at (661) 395-4614 as soon as possible to arrange for appropriate accommodation.*

*Agendas are posted 72 hours before the meetings commences in accordance with the Ralph M. Brown Act.*

*Agendas are posted at the BCSGA bulletin board located in the Bakersfield College Campus Center and online at [www.bakersfieldcollege.edu/bcsga](http://www.bakersfieldcollege.edu/bcsga)*

*If you would like a copy of any of the agenda items listed, please contact Office of Student Life at 661-395-4614 or [studentlife@bakersfieldcollege.edu](mailto:studentlife@bakersfieldcollege.edu).*



We have a 3 x 6 banner. I believe, for organizations, the cost might be around \$20 - \$25. I would not quote me on that. I believe it is 15 dollars for the, "A," frame. For departments, I think it is ten dollars more.

*Senator Salcido* : I want to point out the importance of the KVC card. It helps fund SOF grants for clubs, and events/activities on campus. It helps keep the Department of Student Organizations funded so that we can try and do events for you such as the Halloween Ball that is set to happen later on in October.

*Director Garcia* : The KVC sticker is a fee that your members may have already purchased. You have to uncheck a box in order to not purchase it. Some students miss that section. Come by the Office of Student Life to check if you have purchased the KVC Sticker.

## 6. INDIVIDUAL REPORTS

*The Chair shall recognize any officer of the Association, including the BCSGA Advisor, to offer a report on official activities since the previous meeting and make any summary announcements deemed necessary for no longer than five minutes.*

**a. Director Smith**

There was a lot of success this week. A lot of students were inspired to go and purchase a KVC Sticker. A lot of students were interested in getting discounts or free things with the KVC Sticker.

**b. Senator Salcido**

I want to thank all the clubs that participated in, "Get your StudOrg On." It was a very successful event. Thank you to all the clubs that came out. I want to give a special thanks to Amanda Rangel. She helped a lot with the welcome booths, as a non-member of the SGA. She still came and helped us out anyways. She also got members of her club to help out. Thank you so much for that.

**c. Senator Montero-Garcia**

Absent.

**d. Student at Large Kenneth**

It was a great turnout. The tie-dye stand, and the tacos. It looked great out there. It was exactly what I want to see more of, student involvement. Great job.

**e. BCSGA Advisor, Dr. Damania**

*Maria Wright* : We had welcome tents on Monday and Tuesday in different areas on campus. In 2 and a half days, we served over 3000 students. That does not include StudOrg or anything else that happened that week.

\*Senator Montero Garcia entered the meeting at 11:19 a.m.

## 7. UNFINISHED BUSINESS

*Items listed have already been discussed once and thus are considered for approval by the Senate*

**a. Workshop dates and locations**

Discussion:

*Director Smith* : I am trying to schedule these workshop dates. I anticipate having them set mid-September. Clubs are experiencing issues with students dropping, or the club becoming inactive due to lack of participation. In an effort to help accommodate these issues, I have tried to schedule the workshop dates for mid-September. Danyel Owens is not here, so we cannot confirm the room reservations for those dates just yet. Once they come out, I will have a full list posted on my door. An e-mail will be sent out every week if there is a workshop in place. Everyone will know ahead of time. I will try and get a list posted in the Office of Student Life.

**b. Club registration and re-registration**

*Director Smith* : The final date for registration is September 5, 2016. Even if you are struggling to get your club together, please still try and register. If there is no registration at all, then there is no way that we can fix it. If you are having trouble finding executive members for your club, please just put in the bare minimum that you have. That is something that can be fixed upon later. What I am not accepting later is that we didn't have anyone in the club, therefore we couldn't get it off the ground. If you are still able to communicate that to me, then there is something going on. All we need is the bare minimum of information.

c. Halloween committee dates

Discussion:

*Director Smith* : The date has been set for next Thursday, September 1, 2016, from 5:00 p.m. – 6:00 p.m. The location for it has yet to be set. The location will be figured out no later than Tuesday of next week.

d. Student involvement festival

Discussion:

*Director Smith* : The deadline has been moved to Monday for registration. The deadline will not be extended any further. You register online for that event.

*Senator Salcido*: If you have not registered yet, you can register at:

[www.bakersfieldcollege.edu/involvementfestival](http://www.bakersfieldcollege.edu/involvementfestival)

*Senator Salcido*: This will take you directly to the signup page. If you have not registered yet, please do as soon as possible. You can sign up, put in all your information, and make sure that you have a table at the event.

## 8. NEW BUSINESS

*Items listed have not already been discussed once and thus are considered for approval by the Senate.*

a. Report from Director of Activities, Erik Garcia Gregorio

*Director Garcia* : I want to thank everyone who participated at Get Your StudOrg On. I want to welcome any suggestions that you may have the next time we repeat this event. I want to welcome any comments, or concerns you may have about that event.

*Student At Large Mireles*: I was really pleased with the setup on Thursday. There were tacos, tie-dye, and a lot of people out there. I was really proud about that.

*M.E.C.H.A Club* : I think Get Your StudOrg on was a hit. It was great. It was well put together. I enjoyed being out there with the rest of the student organizations.

*Director Garcia* : I also want to mention the Les Shwab tire run we want to have during the football games here at the college. Participants compete against one another by rolling an inflatable tire down the football field. The winner will receive a gift certificate valued at \$150 which can be used at Les Shwab Tires. We do not know if Second place will be receiving a prize as done in the past, we will have to check with Dr. Damania on that. We will start that on September 10, 2016. At our next ICC meeting, we will need two clubs to participate in this event. Director Smith should email you all with more information about signing up, where to meet, and other information.

*Student At Large Mireles* : This is a suggestion for the clubs. If you receive the prize, you could also do an opportunity draw for the gift certificate.

*Ms. Wright*: That has been done in the past as a form of fundraising for clubs.

## 9. PUBLIC COMMENT

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*Senator Salcido* : September 10, 2016 is the date for our first football game. We would really appreciate it if your clubs can come out and show support for our football team. The way it was done last year was that if you participate in the Les Shwab Tire run, you would be given free tickets for representing your club. I am not sure if that is the way things will be done at this upcoming game. It is something we would have to follow up with Dr. Damania on.

*Ms. Wright* : If you have your KVC Sticker, you get (2) free football tickets already. You can pick them at business services.

*Director Smith* : We will be trying to have daily table events. I highly suggest that clubs sign up to volunteer once the opportunity becomes available. We will be giving candy out at these tables. These would also count as club participation. This week, we did not have as many volunteers as we needed. We got by with SGA Officers out at each event, but it was very hectic. Things did go well, but they can go better with the more volunteers we have.

*Student at Large Mireles* : As of what date will club participation be tracked? Are we going by the start of semester?

*Director Smith* : If you participated in the Student Involvement festival, I am counting participation starting from there forward.

*Club* : How many required volunteer hours are we supposed to do?

*Director Smith* : There isn't a limit on the amount of hours you can volunteer. It is more along the lines of just participating (2) members per event, (2) events per semester. What we do ask is that you participate at one of the main events, such as the Halloween ball on October 10, 2016. That is the Saturday before Halloween.

*Student at Large Mireles* : Is the Les Shwab Tire run included in that?

*Director Smith* : Yes. Any event held here on campus is fair game.

*Pantry Coordinator* : There has been an issue with signing up for distributions from the pantry. The dates are for September 8, 2016, and September 29, 2016. The system would not let individuals register for the 8<sup>th</sup> of September. It would automatically register individuals for the 29<sup>th</sup>. We will be switching the affected individuals back to the 8<sup>th</sup> of September manually. I am the pantry coordinator. If you have any questions for me, you can email me at [bcoslpan01@bakersfieldcollege.edu](mailto:bcoslpan01@bakersfieldcollege.edu)

*M.E.C.H.A Club* : I was made aware that there might be something in the works for, "Dia de Los Muertos," (Day of the dead), for the first week of November.

*Director Smith* : Yes, there is a Day of the Dead event scheduled to be from October 31, 2016 to November 3, 2016. So it will span from Monday through Thursday. We are currently talking to the President of M.E.C.H.A club concerning what events we might have and our participation in them. I would also like to go over decorum. There isn't an issue of how we speak publicly to one another during these meetings. However, there is an issue with timing. If discussion breaks out during a time when it is not supposed to, or the floor is not open for discussion, I will be using the gavel and ringing in for decorum asking for all conversations to cease until the proper motions are set in place. I also ask that you send me or Director Garcia an email if you are planning on volunteering for any event. This will help me recognize you for participating at an event when I go out to verify that you are present. If you do not take this step, I will thank you for volunteering your time, but your club participation for that day will not be recognized. I need two forms of confirmation. The first would be your email. The second would be me actually seeing you there at the event.

*A.S.L. Club* : Some of our members would like to help by volunteering at events. How would we go about getting an interpreter for them?

*Director Smith* : Email me ahead of time before the event. I will relay the information to the proper department and try to make accommodations for those who are seeking it. My email address is: [bcsgastudorgs@bakersfieldcollege.edu](mailto:bcsgastudorgs@bakersfieldcollege.edu).

*Director Smith* : Due to this week being hectic, I ask that if you are planning on signing up to volunteer at an event, that you notify me at least (5) days in advance. We did allow it this week, we will no longer allow it anymore. There were some who registered the day of, or the day before. It did not work very well. We want to work towards having a more efficient process. Unless I say the period to volunteer has been extended, I will no longer be accepting the sign ups who go past the five day in advance period.

**10. ADJOURNMENT**

In there being no further business, the meeting was adjourned at 11:42 a.m.