

BAKERSFIELD COLLEGE STUDENT GOVERNMENT ASSOCIATION

1801 Panorama Drive, Campus Center, Room 4 | Bakersfield, California 93305

DEPARTMENT OF ACTIVITIES

Thursday, November 17, 2016

4:00 p.m.

Board of Trustees, Library

1. CALL MEETING TO ORDER

The meeting was called to order by the chair, Director Garcia, at 4:12 p.m.

2. ROLL CALL*

A majority quorum must be established to hold a bonafide meeting

The following members were present: Director Garcia, Manager Juarez, Senator Salcido, Senator Van Horne, and Senator Wren.

The following members were absent: Senator Bernal

The following members were excused: Senator Cortez

3. AMENDMENTS TO THE AGENDA

The Senate will consider any amendments to the agenda.

Senator Van Horne moved to adopt the agenda as it stands. This was second by Senator Salcido. The motion passed. The agenda has been adopted as it stands.

4. CORRECTIONS TO THE MINUTES

The Senate will discuss and correct minutes from previous meetings.

- a. The Senate will consider the approval of unapproved minutes from the meeting held on 10/27/16 and 11/3/16.

Manager Juarez moved to approve the minutes from 10/27/16 as it stands. This was second by Senator Salcido. The minutes for 10/27/16 have been approved.

Senator Salcido moved to approve the minutes from 11/3/16. This was second by Senator Van Horne. The minutes for 11/3/16 have been approved.

5. PUBLIC COMMENT*

This segment of the meeting is reserved for persons desiring to address the Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda.

The Senate may briefly respond to statements made or questions posed, however, for further information, please contact the BCSGA Vice President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)

None

6. INDIVIDUAL REPORTS

The Chair shall recognize any officer of the Association, including the BCSGA Advisor, to offer a report on official activities since the previous meeting and make any summary announcements deemed necessary for no longer than five minutes.

- a. Director, *Erik Garcia-Gregorio*

Sorry for the canceling the last meeting. I got sick and had to go home.

- b. Manager, *Juarez*

Finals are coming soon. Remind yourselves that you are a student first. In addition, the Renegade pantry is seeking volunteers to make peanut butter and Jelly sandwiches to hand out to students during finals week. It is a great opportunity to get volunteer hours. It will take place November 28 – December 1. They will also be made during finals week. Contact Danyel Owens in the Office of Student Life if you are able to help. Dr. Damania asked that this department start planning for the spring semester. It will help make processes easier once we are in the spring semester. Please check your emails and respond to them. It lets us know that you received the email and lets us know we are progressing. We have provided a list of the duties that each of you take on. If you are not comfortable with the duties for which you are listed, talk to Director Garcia or myself so that we can shift you around. This list will be accessible on the share drive. It will not always be provided to you.

- c. Senator, *Salcido*

I have reserved the room for the gingerbread decoration event in collaboration with the Department of Legislative Affairs. I have also completed the registration for the sound system, and anything else pertaining to the event planning form for which I was responsible. We will have the room available from 11:00 a.m. – 2:00 p.m. on November 30, 2016. We will hold our activity in conjunction with the activity that the Department of Legislative Affairs plans to hold.

- d. Senator, *Bernal*

Absent.

- e. Senator, *Van Horne*

No report

- f. Senator, *Cortez*

Excused

- g. Senator, *Wren*

The publicity forms are done. Thank you to Manager Juarez for that. I believe there were some final edits being done.

- h. BCSGA Advisor, *Mrs. Wright*

No report

7. UNFINISHED BUSINESS

Items listed have already been discussed once and thus are considered for approval by the Senate .

a. Monthly Activities

- i. Partnership with the Library on “De-Stress Fest”

- a Discussion of promotional techniques

Discussion:

Director Garcia: The flyer for this event is finished. I sent the flyer over to those in charge of De-Stress Fest and they really liked it. We will be putting up the flyers and posters next week.

Manager Juarez: We created a bulletin so we can put it up in the campus center. We will also advertise in high traffic places like the student services and MESA building. Vocalizing about these events in your classroom will help immensely in advertising this event. To make things even easier, we created quarter sheets. They contain generic information as to what even is happening on a certain day. Hand them out. Promotion will be important.

- ii. December – Gingerbread Decorating Event

- a Event Organization Packet

Discussion:

Director Garcia: This document contains in depth information about De-Stress Fest. All of the events will be located in the library except for ours. Our event will be in the Fireside room. Our target audience is students getting ready to take finals, and students who have children in the Child Development Center. For our gingerbread decorating event, we will start set up at 10:00 a.m. The event will end at 2:00 p.m. We should be finished with cleaning and wrapped up by 2:45 p.m.

Senator Salcido: At yesterday’s senate meeting, we had Johnathan Schultz come in. He is a counselor here on campus. He said he would like to know about events that we are planning to hold so that he can advertise about it in the counseling office. I am sure the students who head that direction have stress.

b. Community Movie Nights

- i. Suicide Squad: promotion and volunteers needed.

Discussion:

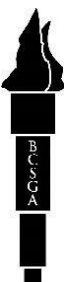
Director Garcia: This will take place on December 1, 2016. I believe some of you have already given me your availability. The event is easy to work. We set up a table and the popcorn machine. Attendants just take a seat inside the forum building. It is an easy event to manage. The movie will start at 6:00 p.m.

Manager Juarez: The Instagram size sheets. We also have two A-frames that are in the office. Whenever we have a bigger event, we post the advertisement on them to let students know when it is coming up. I will make sure that it is post to Facebook.

- ii. Spring Films: Promotion and boost in participation ideas.

Spread the word by making it *into* the classrooms and presenting student events.

- iii. Opening the event for clubs to sell items.



c. Spring Events

i. Welcome Back Week:

Discussion:

Monday: Campus closed.

Tuesday: Frisbee game

Wednesday: Club day

Thursday: Nacho Bar

Manager Juarez: We want to make sure that we get the locations for our spring events secured. We need to do this as soon as possible.

1. Invite Cheer Team to perform Tuesday 1/17/17
Not discussed.
2. List of events scheduled for welcome back week
Not discussed.

8. NEW BUSINESS

Items listed have not already been discussed once and thus are considered for approval by the Senate.

a. Major Spring Fling Event: Casino Night

a. Theme: Black Light

Discussion:

Manager Juarez: This is something new that will be tried. We will see how it turns out.

b. Discussion of dates and times.

Discussion:

This will take place on April 6, 2017. It will run from 7:00 p.m. – 10:00 p.m. The event is done in effort to keep students from leaving school to take an early spring break.

9. PUBLIC COMMENT*

This segment of the meeting is reserved for persons desiring to address the Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Senate may briefly respond to statements made or questions posed, however, for further information, please contact the BCSGA Vice President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)

Manager Juarez: I am a student here at Bakersfield College. I constantly walk by the BCSGA lobby. I know we can joke around and talk about funny things, but we must not forget to keep a professional atmosphere in the office. Students and faculty members come into this office. If they see or hear students talking about things that are not pertinent to school or their duties, it can portray a bad image. Please be more consciences of what, how, and when you say things. We want to make sure that we are setting a good example for our students. As for the production team,

I also want to reiterate that we are all involved in campus committees. We must attend these meetings so that we can be the voice of the students. For some positions, the committees on which you sit on are unchanged. There is a list that tells you what committee you sit on based upon your position in the BCSGA. You can view the list on the KCCD Committees website. If your position is not delegated to a certain committee, ask President Frazer what committee you sit on. Please become familiar with when your meetings occur so that you can attend them. Make the time to do so.

Senator Salcido: We elected a new senator at the last senate meeting. Her name is Bre Parks. She has a lot of experience using social media aspects and design. I believe it would be worth our time to reach out to her. We could see if she has any ideas on expanding our presence on social media or advertising our events in that regard.

10. ADJOURNMENT

In there being no further business, the meeting was adjourned at 4:49 p.m.

located in the Bakersfield College Campus Center and online at
www.bakersfieldcollege.edu/bcsga

Notes:

Unless otherwise marked by an asterisk, all agenda items are action items upon which the Senate may take action. Action items may be taken out of the order to be presented at the discretion of the Chair. BCSGA supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to provide accommodations to people with disabilities attending the meeting. Please call the Office of Student Life at (661) 395-4614 as soon as possible to arrange for appropriate accommodation.

Agendas are posted 72 hours before the meetings commences in accordance with the Ralph M. Brown Act.
Agendas are posted at the BCSGA bulletin board

If you would like a copy of any of the agenda items listed, please contact Office of Student Life at 661-395-4614 or studentlife@bakersfieldcollege.edu.

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11/3/16 Page
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8. NEW BUSINESS

b. Major Spring Fling Event: Casino Night

a. Theme: Black Light

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b. **Discussion of dates and times.**

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