

BAKERSFIELD COLLEGE STUDENT GOVERNMENT ASSOCIATION

1801 Panorama Drive, Campus Center, Room 4 | Bakersfield, California 93305

BC SGA ACTIVITIES DEPARTMENT

Wednesday, July 13 , 2016

2:30 p.m.

BCSGA Boardroom

1. CALL MEETING TO ORDER

The meeting was called to order by the chair, Director Garcia, at 2:35 p.m

2. ROLL CALL*

A majority quorum must be established to hold a bonafide meeting

The following members were present: Director Garcia, Senator Bernal, Senator Salcido, and Manager Juarez

The following members were absent: none

The following members were excused: none

4/4 members are present, quorum has been established, a bonafide meeting can be held.

3. AMENDMENTS TO THE AGENDA

The Senate will consider any amendments to the agenda.

Senator Salcido: I would like to suspend the rules of the day and move items 8a, 8d, and 8e, to be placed after item 6 for the sake of time. Item 7 seems like it will take a lot of discussion and time. I would like to get the action items out of the way first.

Director Garcia: If there are no objections, we will move those items.

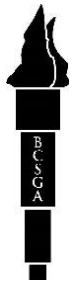
Senator Salcido: I would like to suspend the rules for the day and move to item 8a, 8d, and 8e to be addressed after item 6.

4. CORRECTIONS TO THE MINUTES

The Senate will discuss and correct minutes from previous meetings.

- a. The Senate will consider the approval of unapproved minutes from the meeting held on June 29, 2016.

In there being no objections, the minutes have been approved.



Notes:

Unless otherwise marked by an asterisk, all azenized items are action items upon which the Senate may take action. Action items may be taken out of the order to be presented at the discretion of the Chair. BCSGA supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to provide accommodations to people with disabilities attending the meeting. Please call the Office of Student Life at (661) 395-4614 as soon as possible to arrange for appropriate accommodation.

Agendas are posted 72 hours before the meetings commences in accordance with the Ralph M. Brown Act.

Agendas are posted at the BCSGA bulletin board located in the Bakersfield College Campus Center and online at www.bakersfieldcollege.edu/bcsga

If you would like a copy of any of the agenda items listed, please contact Office of Student Life at 661-395-4614 or studentlife@bakersfieldcollege.edu.

5. PUBLIC COMMENT*

This segment of the meeting is reserved for persons desiring to address the Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Senate may briefly respond to statements made or questions posed, however, for further information, please contact the BCSGA Vice President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)

Manager Webb: This is my first attendance of an Activities Department meeting. Also, I really want to stress checking and responding to e-mails. Please, check your emails.

6. INDIVIDUAL REPORTS

The Chair shall recognize any officer of the Association, including the BCSGA Advisor, to offer a report on official activities since the previous meeting and make any summary announcements deemed necessary for no longer than five minutes.

- a. Director of Student Activities, *Erik Garcia-Gregorio*
I recently had a meeting with Dr. Damania. A few items were changed. We have actually added movie nights to some of the events. Nothing drastic has been changed, just a few changes.
- b. Student Activities Manager, *Juarez*
I have talked to Calie, and we have contacted the cheer time. They are looking for compensation for coming out to our events. We are trying to figure out a way to assist them in doing that. It turns out we have CCAA Grants in our funds. Right now I have the, "Campus Collaborative Actions Conditions and Process." I am going to look over it to see what we can do to have them at the event. Last meeting I stated that I was going to do the production intake forms, but I spoke with Manager Webb, and she is going to help me with doing those. I will focus on requesting rooms and locations for the events.
- c. Senator, *Salcido*
No report.
- d. Senator, *Bernal*
No report.
- e. BCSGA Advisor, *Mrs. Wright*
No report

7. UNFINISHED BUSINESS

Items listed have already been discussed once and thus are considered for approval by the Senate

- a. Spring Fling week overview
Director Garcia : The dates for this event is April 3-6. The theme is, "A walk through the park." On Monday I want to have ice cream bars to give away around 12:00 p.m. That way we can start promoting the rest of our week. It is also a chance for students to have contact with BCSGA members. On Tuesday I want to have a giant "Egg Hunt." I want to set it up in the grassy area. I want three special eggs containing something. I know we cannot do gift cards, but I believe we can some form of a raffle. The rest of the eggs would just have chocolates and other things.

Senator Salcido: I believe it is called an, "opportunity drop."

Director Garcia: The rest of the eggs would just have chocolates and other things. On Wednesday I want to have a water bumper balls. Earlier we discussed regular bumper balls, and it is the same concept, the only difference being that it is on water.

Senator Bernal : Can you explain what that is?

Director Garcia : You are familiar with regular version. The water version is that you are in a larger bubble, and you put your entire body in there. From there you walk on the water. We could set up some races with that, but that will be discussed at a later time. On Thursday I want to have the Pizza Fest. That is the overview of Spring Fling. Are there any more questions or comments regarding this?

Senator Bernal : You said you would be giving out ice cream bars?

Director Garcia : Yes, on Monday.

Senator Bernal : That is a great idea.

Director Garcia : Not just me though, I really mean all of us.

Senator Bernal : Will we be having a dance for Spring Fling?

Director Garcia : As of right now, it is not planned.

Senator Bernal : You said the theme was, “A walk in the park.” Can you explain that a bit more? Is this an event we are supposed to dress up for?

Director Garcia : We do not have any dress up days for that, it is just our theme for the week. We could make dress up days for this event, maybe.

b. Discuss any potential new ideas

Senator Bernal : Pokémon GO has been increasingly growing and I believe this game is a great idea to get students to socialize, but we need to take safety precautions and let security know if we are planning on making this an event.

Director Garcia : I agree and this issue has been brought up to me by Dr. Damania and others who want to implement Pokémon GO into an event on campus. But after the email concerning safety was sent out I’m not entirely sure if minds have been changed. We were talking about setting up “zones” on campus where students can try and catch the strongest Pokémon and win some sort of prize.

Senator Bernal : I think this idea could bring out a lot on students and get them involved.

Director Garcia : Just make sure to talk with campus security

Manager Webb : You can also talk with Public Safety because they shouldn’t be here any longer than August.

Senator Salcido : Another way we can use Pokémon GO is combining campus tours with the game, because we have areas on campus which correspond with the game’s map. So we can use the game’s map to lead the tours around the campus, while at the same time catching Pokémon.

Senator Bernal : I work for campus Outreach so this is something we already do on campus, so we can use the game to emphasize certain areas here at BC. Another idea I wanted to share is for the spring semester. I wanted to do something for Black History month and spread awareness on police brutality, which I feel is an important issue we need to discuss.

Director Garcia : This is something we are already planning on proposing, so we can discuss this further when we get a group together to plan this event. For this we have a \$300 budget planned. And going back to the potential Pokemon GO tours, I'd like you to get together and make a proposal for next meeting.

Manager Juarez : I also have an idea for an event recycled from last semester called, "Open Mic Night" but I've titled it "Renegade Realness". For this students can show off their raw talents and I would like to host this event every month, alternating on Tuesdays and Wednesdays. I'm still trying to get a solid schedule together so we can have a sign-up sheet for students. This will ensure the process for student goes as smoothly as possible.

Director Garcia : And will you have this under Activity Project? Because I know you're working on this through production.

Manager Juarez : I'm currently working on this with Student Life, but the more collaboration the better.

Director Garcia : Ok, just make sure to get back to us on your progress by next meeting.

Manager Webb : I was recently accepted into a new certificate program for the fall of 2016 along with other students doing audio and technology here at BC. They are actually working in a recording studio where they can share the music they make on campus, so I'd appreciate it if you could keep me in the loop for the Renegade Realness.

c. Discuss planning and structure of events

i. Start planning for Welcome Week

Director Garcia: For Monday, 8/22/16, we will have donuts and juice. Tuesday, 8/23/16/, we will have a water bottle and information booth. We will have a mentalist in the cafeteria, but that does not require planning. One of the added ones is a community movie night – we will have to decide what movie that will be. Wednesday, 8/24/16, our Student Organizations Carnival. Thursday, 8/25/16 we will have the tie-dye event. That was moved from Tuesday. Dr. Damania told me that the Taco Truck is a go. That funding will not be handled by us. The second week on Monday, 8/29/16, we will have student organizations out there along with cotton candy. Tuesday, 8/30/16, we will have hot dogs with BCSGA at the CC Stage. That was moved from the fireside room. We will have our first table event which will be a candy giveaway. Wednesday, 8/31/16, we will have the Student Involvement Festival. The planning for that event is not done by us, but we will have a booth out there. On Thursday, 9/1/16, we will have the mobile scavenger hunt, pancake feed, and an athletics pep rally. Homecoming, 10/17/16, there will be a door decorating contest, and a Quidditch game. Tuesday, 10/18/16, will be the bumper balls. Wednesday, 10/19/16, there will be another tie-dye t-shirt event and we will host a, "Got Talent," event. Thursday we will have a pancake feed, pep rally, and a community movie night. The movie for that event will be, "The Martian." That movie will be coming out of the movie pack that we purchased.

Director Garcia: For Monday, 8/22/16, I would like there to be 3 booths – for the donuts and juice –, one by the library, the FA building and one by the gym. Each booth should have at least 3 to 6 people, but I'd like there to be 6 if possible. Please check your schedules so there are no conflicting times.

Manager Ian: I can develop a templet for sign-ups in the morning.

Director Garcia: Yes, please do that.

Manager Juarez : we have pencil pouches in the production room which we'll be handing out for free. We can add those to your booth, as well as put flyers in the pouches for students. That way they are getting for information.

Director Garcia : And Senator Salcido, I want you to be in charge of getting flyers, so you'll need to get in contact with other departments. I have a list of the ones I want to focus on so I'll give that to you after this meeting. I was also planning for those who will be at the booth to wear a uniform of sorts; red and cream/beige color (school colors are maroon and crème). And Senator Bernal, once Ian make a list for times, please get in contact with them because I want some BCGSA members/senators to be involved as well.

Senator Bernal was excused from the meeting at 3:30 p.m.

Director Garcia : On Monday we will have the cheerleaders. I am not sure if we need anyone to help them out. We could have a couple people help clear the area.

Manager Juarez : *What they usually do is get about five girls and do a small routine, nothing too major. It is usually done at the Renegade Crossroads.*

Director Garcia : We will continue to be in contact with them, and hopefully they decide to join us. I think they will, now that they know about the CCA Grant.

Manager Juarez : I did look over the CCA Grant, and it mentioned that it cannot be used as a stipend or a way to pay people. It allows the money to be utilized for food and other expenses, but not for payment of individuals. So we will have to find a way to avoid doing those things, while attempting to find a way to compensate the cheerleaders. An alternative was to have a booth where they could fundraise for themselves. This is something we need to figure out if we want to move forward with this. Donations do not work either.

Director Garcia : Dr. Damania did bring up the CCA Grant, and he mentions that he asks them to fill the form out every year. What we can do is suggest that they do that.

Manager Juarez : A big concern with them is time frame. If they were to fundraise, I would want them to have it once students receive their financial aid. Dates do matter. I think that would help in trying to get them out here.

Director Garcia : For Tuesday, 8/23/16, we will have the water bottle giveaway booth. I want Senator Bernal to in charge of handling the financial duties for the event and filling out the requisition form. I will have a meeting with her to talk about that. I want to try and have six people to be out there. I want 2 people at every booth. The space request by Manager Juarez, and the equipment?

Manager Juarez : I am doing space reservation and Manger Webb is helping me with publicity order forms. We do need someone designated to equipment. So if I, or whoever, fills out the equipment forms – we need someone available to responsible to pick them up and drop them off. I have been getting locations reserved, but in the location reservation form, it asks how many chairs and tables. I want to limit chairs to be less than tables. If we have chairs, then it could draw people away because people are sitting down or are on their phone. Do keep in mind that we will start having less chairs. If there is an issue with this where you really need to sit down or require accommodations with this, please come and talk to me. We are going to have chairs, but as we go on they will start depleting.

Director Garcia : We need someone in charge of equipment.

Senator Salcido : Do we have a time during the day for a water bottle giveaway?

Director Garcia : Yes, from 9:00 a.m. to 11:00 a.m.

Senator Salcido : On that day I have a class from 1:00 p.m. to 2:35 p.m. I can do 8:00 a.m. to 11:00 a.m.

Director Garcia : Can you be in charge of filling out the equipment forms?

Senator Salcido : I can if that is what is needed.

Manager Juarez : Just for clarification, you will be in charge of just handling the equipment and picking it up. I am doing the room reservations.

Director Garcia : Tomorrow I will be emailing you all of the event proposals, so that way everyone can have a reference of what things will be needed for the event. Senator Bernal will be in charge of finding members to participate for the orange juice and donut event. We will also have the same thing going on for the water bottle giveaway. Manager Juarez, if you could print out two of the signup sheets you mentioned earlier.

Manager Juarez : I will be making a very generic template that can be reused.

Director Garcia : On Tuesday we will have the mentalist. We do not need to purchase anything.

Manager Juarez : He has been here before. A lot of the returning students do not pay much attention to him, or they might be very disrespectful to him. I believe as BCSGA we should go and support him by attending his performance in the cafeteria. His name is Rich Aimes, you can find him online.

Director Garcia : When that event comes around, we will send out an e-mail to everyone and see who is able to go out and support.

Director Garcia : We do not have a time for this yet because it was just added, and it is the community movie night. We just approved the movies, so now we have to focus on a time, and location for the movie if we are going to sell items at the event to make some of the money back.

Senator Salcido : Given the cost that we agreed to for this, and that I voted yes on it, given that it is such a large amount that was spent we should be fundraising in some way during the event. We could also tie ourselves to another organization such as the Renegade Pantry. If you bring a piece of clothing, we can give you a free snack. Something like that. As for time, that depends on the duration of the film. It comes down to what movie we choose.

Director Garcia : I can pull up a list of the movies that we have. Keep in mind that these movies do have to be rated PG. This is at the request of Dr. Damania. We will postpone the choosing of the movie until we have approval by Dr. Damania for the choices we have. What kind of Items do we want to sell at these events?

Senator Salcido : If we do it at a time when the student store and the cafeteria area is closed, then we can sell what we want. I believe we are not allowed to be in competition with them. So if we wanted to sell concessions, we would not be able to during the hours of operation of those businesses. I believe we can do popcorn and cotton candy because we have the popcorn machine and the cotton candy machine. We also have an ice machine available that got approved last semester. We can also request catering to the event, but that would be tricky.

Ms. Wright : I would like to say that the comment made by Senator Salcido is true. That is something that Danyel can also help you out with.

Director Garcia : We still have to decide on a location for this event, but I will need to talk to Dr. Damania more about this. If there is no more discussion, we will move on to Wednesday, 8/24/16. We will have our Student Organizations Carnival. A DJ will be coming that day from 10:00 a.m. to 2:00 p.m. at the CC Stage. That will not be covered by BCSGA. That is done through Arisve. I want plenty of clubs and people out there. I would like for there to be games. This is a perfect opportunity for clubs to fundraise as well.

Manager Juarez : Student Health and Wellness are very kind and generous. If you speak to Stella, if she is not using it that day, she has two or three little carnival games. She often uses these things for when she holds a booth. It is not in use all the time. Our organization, when I was a part of GSA, would use it all the time.

- ii. Discuss a table event at Freshman Convocation
Due to no objection, this item is postponed.
- iii. Discuss table events
 - 1. Discuss availability
Due to no objection, this item has been postponed.
- iv. Discuss Monthly events
 - 1. August's monthly event
Due to no objection, this item has been postponed.

8. NEW BUSINESS

Items listed have not already been discussed once and thus are considered for approval by the Senate.

- a. ACTION ITEM: Discussion and Allocation of \$1,000 to the BC Social Justice Institution for the Campus Collaboration Action Grant Screening of “McFarland, USA” and Panel Discussion.

Director Garcia : To present this idea, we will call Dr. Oliver Rosales. Before I give him a call, I want to talk more to our team about what this is. A, “CCA Grant,” is money that we have in our budget set aside for anytime a club wants to borrow money. What this group is doing in particular is they are going to have a screening of the movie, “McFarland USA,” and then they are going to host a panel right after. The purpose is to talk about the significance of rural Kern County and the Migrant student population. Dr. Rosales is going to present on this, and if you have any questions, we will be able to ask him.

Dr. Rosales : So President Christian asked me last semester if I could organize an event to have the movie “McFarland USA” screened for the fall semester. The goal essentially is to highlight the rural community both here and in other parts of kern county. So I suggested we model this event on a similar one I did in the past, that event was hosted with the goal to bring in high school student from rural parts of the community who have an interest in BC or just going to college in general. She [the President] really liked the idea and even agreed to pay for it transportation costs as well as food, screening rights etc. The number that we are looking at right now is roughly \$300-\$360. Also for this event I'd like the Office of Student Life to come out and give the kids information about our school, financial aid and general questions overall. President Christian also wanted to have a panel after the movie with a guest speakers – Danny Diaz, Jim White, formers runners etc. – to give an inspirational talk. They won't charge, but they do look for donation for the McFarland high school cross country team. The President has already put through a donation of \$1000 for the team. This event and its success is very important, especially with the upcoming bond measure which will be giving a lot of money for our rural areas in Arvin and Delano. That is the general breakdown of this event.

Director Garcia : So does this item still need to be approved? Because I believed this was included in the movie pack with was approved earlier.

Ms. Wright : Our secretary, Rodriguez, would know that. Since the movie package was approved I also believe the screening of the movie would be included with that.

Secretary Rodriguez : So the movie pack that was approved included 6 movies, one of which was the movie “McFarland”. So the screening should be already covered.

Dr. Rosales : I was under the assumption that the President's office would be in charge of dealing with the costs and details. Outreach will be handling paying for handouts and pamphlets, The BC Foundation will be donating the \$1000 to the cross country team. The CCA grant would cover the cost of screening, we only need Nicky [Dr. Damania] to approve that.

Director Garcia : We approved the movie package earlier, so the screening for the movie is already covered. The CCA grant can now be allocated to other means if we chose to. But just know that as far as the allocation of the grant goes, your event has been approved

Dr. Rosales : Perfect. Then I'll get back in touch with Nicky to see if he had any suggestions for the allocation of the grant [\$1000]. Thank you all. [Call ended]

Senator Salcido : I suggest we postpone the item [item 8.a] until we get more information from Nicky about the allocation of the money.

Director Garcia : Is everyone in accordance with this motion?

Due to no objection, the item has been postponed.

- b. Discuss any potential new events specifically focusing on welcome week.
Due to no objection, this item has been postponed.
- c. Discussion on starting a committee for daily table events.
Due to no objection, this item has been postponed.
- d. ACTION ITEM: Approval of allocation of funds not to exceed \$3,400 from TA-100 student activities for the rental of a movie pack for school year 2016-2017

Director Garcia: I discussed introducing movie nights to some of our events a few minutes ago. We will be screening some of the films that are in theatres right now. For a pack of six movies, it will cost us three thousand four hundred dollars. To make some of that money back, we were thinking of having a sale on candy and popcorn during the event. Dr. Damania specifically asked that we do not charge money for tickets to attend. It is still in the works. We are trying to decide if we want the event to be held indoors or outdoors. It is something that we definitely want to have.

Senator Bernal : When you say, “movies,” what kind of movies do you mean? Are they the ones that are playing in theatres right now?

Director Garcia : Yes, like Finding Dory and other big titles. We buy the movie rights to show them

Senator Bernal : Who gets to choose the movies?

Director Garcia : We do. I have a whole list of movies that we can discuss including later on. Are there any questions? We will focus a lot on budgeting for this, because it is a huge chunk. It is around the amount of Spring Fling. We will have to budget accordingly and really plan for what we will sell to make the money back.

Senator Bernal : I think that this is a really great idea. Are we doing this just as an event for the students to enjoy, like non-profit?

Director Garcia : We do want to sell things, because we are pulling out a big chunk of money, to make some of that money back.

Senator Bernal : So chocolate? Popcorn?

Director Garcia : Yes, candy and popcorn, stuff like that.

Parliamentarian Serrato : If this has anything to do with the person we were going to speak to on the phone, I would reserve voting until after. They sound like they go together.

Ms. Wright : They probably do go together, but it may also be separately. It is not an exclusive package that we are purchasing for, “Mcfarland USA,” it is a license we are purchasing for future events that happen on campus.

Parliamentarian Serrato : One does not depend on the other?

Ms. Wright : Not necessarily. This is something that we want to push for, campus wide. However, whatever decision we make will affect the other somehow.

Senator Salcido : Do we have any technology that we can use to screen movies on campus.

Director Garcia : That is something that Dr. Damania and I are talking about right now. It is still in the works. We are trying to find someplace indoors, if not indoors, then outdoors. If it is outdoors, then we could rent a blow up wall, or try to find a cheaper alternative. Right now it is very loose and still in the works.

Manager Manos : Can we go over the amount that is needed?

Director Garcia : Yes, the amount that we need is three thousand three hundred dollars. I put an extra one hundred in there just in case. That pack would get us six movie rights. We would be able to show those movies.

Manager Manos : Is this three thousand one hundred dollars up front, or is it something that we would have to come up with?

Director Garcia : It would be upfront.

Manager Manos : When you said to raise the money through the snacks, is that for reimbursement?

Director Garcia : Yes that is to reimburse some of the money back.

Manager Manos : We have the money though?

Director Garcia : Yes we have it.

Manager Juarez : Point of clarification, for, “Mcfarland USA,” depending on if we buy the movie package, then we do not need the movie rights for that one. That would take away that \$1000. If we did go with the movie package, then we would pay \$1000 for the movie. Does that make sense? It could fall under it or not, depending on how the vote goes.

Senator Salcido moved to proceed to voting. The motion was second by Senator Bernal.

Roll Call Vote:

Senator Bernal: Aye
Senator Salcido: Aye
Manger Juarez: Aye

Aye: 3 Nay: 0

The, “Ayes,” have the majority, the motion passes.

- e. ACTION ITEM: Approval of allocation of funds not to exceed \$600 from TA-100 student activities for purchase of custom water bottles for welcome week morning tents.

Senator Garcia : We have discussed this activity before. We will have booths. For our second morning I want to give out custom water bottles that have the Bakersfield College logo. We can include flyers, pencils, and erasers to hand out to the students. For \$600, we would get about 600 water bottles. If we planned to have three stations, then we would have 200 bottles at each station. The cost is five hundred something. This would give us some room to breathe. Is there any discussion?

Senator Bernal : I would really like to include notebooks as well because students are going to need to take notes during class. They are really cheap, some only cost a dollar.

Senator Salcido : Adding on to that, I believe we will also be giving out planners at the table?

Director Garcia: Yes, if we have extra. The notebooks and the pencil, we will have to come up with a budget for that.

In there being no further discussion, the meeting proceeded to voting.

Roll Call Vote:

Senator Bernal: Aye

Senator Salcido: Aye

Manager Juarez: Aye

Aye: 3

Nay: 0

The, “Ayes,” have the majority, the motion passes.

9. PUBLIC COMMENT

This segment of the meeting is reserved for persons desiring to address the Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Senate may briefly respond to statements made or questions posed, however, for further information, please contact the BCSGA Vice President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)

No public comment.

10. ADJOURNMENT

In there being no further discussion, the meeting was adjourned at 3:57 p.m.