

# BAKERSFIELD COLLEGE STUDENT GOVERNMENT ASSOCIATION

1801 Panorama Drive, Campus Center, Room 4 | Bakersfield, California 93305

## FINANCE COMMITTEE

Thursday, August 13, 2015

5:15 p.m.

Student Life Resource Room

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### 1. CALL MEETING TO ORDER\*

The meeting was called to order by the Chair, Senator Sanchez, at 5:36 p.m.

### 2. ROLL CALL\*

*A two-thirds quorum must be established to hold a bonafide meeting*

The following members were present: Senator Zavala, Senator Galvez, and Senator Nicholson

The following members were absent: Senator Partovi

The following members were excused: none.

2/3 quorum was established, thus a bonafide meeting was able to be held.

### 3. ADOPTION OF AGENDA

*The Committee will discuss this agenda and may choose to amend or edit the agenda. Upon conclusion of the discussion the Committee may choose to adopt the agenda.*

- a. It was moved by Senator Galvez and seconded by Senator Zavala to adopt the agenda for Thursday, August 13, 2015.

**Discussion:** It was expressed that there was an error in the agenda as the second CCA grant that needs to reviewed and voted upon was replaced accidentally by a repeat of the first CCA grant review

- i. It was moved by Senator Galvez and seconded by Senator Zavala to amend the agenda by striking out under New Business, item c., "Review and Discussion of CCA Application: "In and Out of the Shadows": A play by Gary Soto submitted by BC Social Justice Institute" and inserting " Review and Discussion of CCA Application: Holiday Celebration submitted by Patricia Ramirez."

**Discussion:** There was no further discussion.

The motion carried by majority vote.

- ii. It was moved by Senator Zavala and seconded by Senator Nicholson to amend the agenda by striking out under New Business, item c., " "In and Out of the Shadows": A Play by Gary Soto submitted by BC Social Justice Institute" and inserting "Holiday Celebration submitted by Patricia Ramirez".

**Discussion:** There was no further discussion.

The motion carried by majority vote.

The main motion now reads "adopt the amended agenda for Thursday, August 13, 2015".

The main motion carried by majority vote and the agenda is amended.

### 4. ADOPTION OF MINUTES

*The Committee will discuss those minutes and may choose to amend or edit the minutes. Upon conclusion of the discussion the Committee may choose to adopt the minutes.*

- a. It was moved by Senator Nicholson and seconded by Senator Galvez to adopt the minutes from July 9, 2015.

**Discussion:** There was no further discussion.

The motion carried by no objections to adopting the minutes from July 9, 2015.

### 5. PUBLIC COMMENT\*

*The Chair may elect to take public comment on any action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak which is stated before comment commence.*

#### Notes:

*Unless otherwise marked by an asterisk, all agenzied items are action items upon which the Senate may take action. Action items may be taken out of the order to be presented at the discretion of the Chair. BC.SGA supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to provide accommodations to people with disabilities attending the meeting. Please call the Office of Student Life at (661) 395-4614 as soon as possible to arrange for appropriate accommodation.*

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- a. There was no public comment made.

## 6. INDIVIDUAL REPORTS

*The Chair shall recognize any officer of the Association, including the BCSGA Advisor, to offer a report on official activities since the previous meeting and make any summary announcements deemed necessary for no longer than five minutes.*

- a. Chair, *Senator Sanchez*: Thanks to all attending this meeting.
- b. BCSGA Advisor, *Dr. Damania*: The KVC cards are still pending a marketing plan to help students better understand the KVC card, as well as how to acquire once they have already registered.

## 7. OLD BUSINESS

*Items listed in this agenda item have already been read or discussed once and thus are considered for approval of the committee*

- a. It was moved by Senator Galvez and seconded Zavala to open up ACTION ITEM: Nomination and Election of Vice-Chair for the Committee on Finance
  - i. Senator Sanchez opened the table up for nominations of Vice-Chair for the Committee on Finance:
    1. Senator Zavala self-nominated himself for the position and accepted the nomination.
    - ii. It was moved by Senator Galvez and seconded by Senator Nicholson to approve the appointment of Senator Zavala to the position of Vice Chair for the Committee on Finance.

**Discussion:** There was no further discussion.  
The voting was as follows:  
Senator Zavala- Yes  
Senator Galvez- Yes  
Senator Nicholson- Yes  
The vote tallied as follows: 3 yes; 0 no; 0 abstain.  
The motion carried by majority vote.
- b. It was moved by Senator Galvez and seconded by Senator Zavala to open up S.B.##: Repair and Maintenance of Equipment for reading.

**Discussion:** This had already been previously discussed, but the bill was read aloud to the table as a reminder of what the bill encompassed. This bill addresses an error within COBRA that regards the maintenance and repair costs, but the repair/maintenance costs still came out from the appropriate account to utilize regardless of the COBRA.

  - i. It was moved by Senator Nicholson and seconded by Senator Zavala to adopt S.B.##: Repair and Maintenance of Equipment.

**Discussion:** There was no further discussion.  
The Senators voted as follows:  
Senator Nicholson: Yes  
Senator Galvez: Yes  
Senator Zavala: Yes  
The vote was tallied as follows: 3 yes; 0 no; 0 abstain  
The motion carried and the bill was adopted.
- c. It was moved by Senator Nicholson and seconded by Senator Galvez to open up S.B. ##: Requirement for Approval of an Item for reading.

**Discussion:** The bill was read aloud to the table. It was clarified that this bill indicated a minimum of 2/3 vote of the number of committee members present, and that not necessarily 3 people have to be present to vote.

  - i. It was moved by Senator Zavala and seconded by Senator Galvez to adopt S.B. ##: Requirement for Approval of an Item for reading.

**Discussion:** There was no further discussion.  
The Senators voted as follows:  
Senator Nicholson- Yes

Senator Galvez- Yes  
Senator Zavala- Yes  
The voting was tallied as follows: 3 yes; 0 no; 0 abstain.  
The motion carried and the bill was adopted.

- d. It was moved by Senator Nicholson and seconded by Senator Galvez to adopt S.B.##: CCA Grant Expiration Requirement  
**Discussion:** There was no further discussion. It was addressed prior to moving to adopt the bill that the remaining items under Old Business had already been attached to the agenda when it was posted, and that the members also had ample time to review the items. As such, it was decided to go straight to adopting the bill and not opening it up for discussion first.  
The Senators voted as follows:  
Senator Nicholson: Yes  
Senator Galvez: Yes  
Senator Zavala: Yes  
The voting was tallied as follows  
3 yes; 0 no; 0 abstain  
The motion carried and the bill was adopted.
- e. It was moved by Senator Zavala and seconded by Senator Galvez to open up this item of "Review of COBRA Title VI: Finance Code"  
i. **Discussion:** The committee had already reviewed the COBRA Title VI: Finance Code.  
ii. It was moved by Senator Nicholson and seconded by Senator Galvez to move to New Business.  
1. **Discussion:** There was no further discussion. The motion carried by majority vote.

## 8. NEW BUSINESS

*Items listed in this agenda item have not already been read or discussed once and thus are considered for approval of the committee*

- a. It was moved by Senator Nicholson and seconded by Senator Galvez to open up this item "Review and Discussion of CCA Application: "In and Out of the Shadows": A play by Gary Soto submitted by BC Social Justice Institute"  
i. **Discussion:** It was expressed by the applicant that Gary Soto, a very famous Latino author, is coming to Bakersfield College and California State University Bakersfield on September 25<sup>th</sup>. The total cost of the play is \$30,000. The applicant had outsourced most of the funding through sponsors, organizations, and departments on campus in order to be able to cover the cost, and the remainder amount is looking to be covered by this grant. This is a part of a 3 day Delano symposium, and is looking to include colleges from Kern County as well as target certain South Kern High Schools. Transportation and food for the high school students is also covered by outsourced funding. The play highlights the plight of undocumented youth, but it is not solely addressed to the Hispanic migrant community, but incorporates a multi-racial feel as well. This play is also to incorporate High School Students into the college community, such that they are familiar to pursue higher education.
- b. It was moved by Senator Zavala and seconded by Senator Galvez to approve ACTION ITEM: Allocation of \$1,000 from TA100-Student Activities for the submission of CCA Application: "In and Out of the Shadows": A play by Gary Soto submitted by BC Social Justice Institute  
i. **Discussion:** There was no further discussion  
The Senators voted as follows:  
Senator Zavala- Yes  
Senator Galvez- Yes  
Senator Nicholson- Yes  
The voting was tallied as follows: 3 yes; 0 no; 0 abstain.

The motion carried, and the allocation of funds was approved.

- c. It was moved by Senator Zavala and seconded by Senator Galvez to open up Review and Discussion of CCA Application: Holiday Celebration submitted by Patricia Ramirez

**Discussion:** The applicant addressed the committee by stating that CARE and CalWorks are programs that are designed to help students who receive cash aid. These are students who may be single, head of household, parents, and want to enter the workforce by pursuing their educational goals. This is a unique area of college students, and our programs require them to be very active in their education, as well as with our program staff, with various events and activities on campus, as well as to attend several workshops. As such, CARE and CalWorks want to recognize the student's efforts through this holiday celebration event, celebrate the end of the semester, and engage them with their families, as they are students that are taking care of several aspects of their lives, including the lives of their dependents. The event helps engage their children with the parent's education by giving the children an activity. The event is fundraised for and outsourced as much as possible. In order for the students to be eligible for the event, they must have attended a workshop, or participate in a fundraising event, as well as complete one counseling contact. Dinner is provided, presents are given to all the children, and this is usually held at Rollerama. The presents are obtained through an adoptive tree, where the BC community adopts a family, or a particular student, and donates a present for that child. Sometimes these gifts are the only gifts that the child may ever receive during the holiday period. This event usually encompasses about 30 to 40 students. It was expressed that this is an exception request since the CCA grant guidelines addresses that events be accessible to all BC students, as well as to hold the events on campus. The requested funds are also going to be utilized wherever it is needed in order to facilitate the event. The committee considered the application, and it was expressed by many that there was a need for more structured itemized quotes regarding food and any other expenditures since the current status of the application is in violation of some of the CCA guidelines (such as food expenditure limitations, and a total of \$1000 total granted for a fiscal year). It was addressed that the event is a fantastic idea, but that it is a large amount to request if the committee is not quite sure where the funds are actually being used. Additionally, that the applicants reapply later in September when CCA grants are reopened so that the committee can see what the raised funds are and the actual spending costs for how many students will be attending. But these suggestions were countered by other members by stating that there are other itemized allocations for the applicant's budget that the committee can give to, in the amount of \$700.00, and that BCSGA could fundraise for various aspects of the event, or provide publication or volunteer for the event. It was addressed that the main issue was the food and location allocation.

i. It was moved by Senator Nichleson to approve the allocation of \$700 from TA100-Student Activities for the submission of CCA Application: Holiday Celebration submitted by Patricia Ramirez. His motion was not seconded, and therefore the motion died.

ii.

- d. It was moved by Senator Nichleson to amend and approve "ACTION ITEM: Allocation of \$1,550 from TA100-Student Activities for the submission of CCA Application: Holiday Celebration submitted by Patricia Ramirez" by striking out \$1,550 and inserting \$700. The motion was not seconded and therefore the motion died.

i. It was moved by Senator Zavala and seconded by Senator Galvez to table ACTION ITEM: Allocation of \$1,550 from TA100-StudentActivities for the submission of CCA Application: Holiday Celebration submitted by Patricia Ramirez" until the next Finance Committee Meeting.

**Discussion:** It was expressed by several that the committee does not want to decline the application, but wants to take more time to review the itemized budget given to them by the applicant, and to see what the event really needs that the committee can allocate to.

The motion carried by majority vote of "Aye".

## 9. COMMENTS AND ANNOUNCEMENTS\*

*The Chair shall recognize in turn Officers requesting the floor for a period not to exceed three minutes. The total time for Comments and Announcements before the first reading of legislation shall not exceed fifteen minutes.*

- a. Senator Nichelson: Are the CCA grants opened for a certain period of time or all the time, because I do not remember that under the guidelines? How are the departments notified as well (Director Mendoza addressed the question by stating that the applications are opened for a certain period of time because if it was open always then there would be applications coming in when there may not be any funds left. The first applications were opened from July 1<sup>st</sup> to July 31<sup>st</sup> and only two applications were received. Dr. Damania and I spoke about this, and the next applications are going to be opened in September as we want to see how many applications we get and to make sure that the funds are spread fairly to all campus departments. She also addressed that mass emails are sent to the Head of Departments.)

#### 10. PUBLIC COMMENT\*

*The Chair may elect to take public comment on any action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak which is stated before comment commence.*

- a. Senator Graves: My only concern is that these proposals are given much thought and planned so far in advance, so that when the final planning for the event is underway they can make adjustments as soon possible, and make sure that they are able to provide the service to the students. Because as they get closer to the date, they need to make sure that the funding is already there. So I do not understand why the committee cannot make a decision today.
- b. Vice President Orozco: In response to the previous senator's comment, tabling an item until the next meeting means that this is going to be reconsidered about two weeks from now and that the request for funds has *not* been declined. As such, it allows the committee to come up with a new itemized budget that meets the applicant's needs, as well as fall within the CCA guidelines.

#### 11. ADJOURNMENT

- a. It was moved by Senator Zavala and seconded by Senator Galvez to adjourn the meeting.  
**Discussion:** There was no further discussion.  
Senator Sanchez adjourned the meeting at 6:38 p.m.