**Skills**-

| * Adaptability & Dependability
* Computer Hardware Management
* Creative problem solving
* Critical Thinking
* Customer Service
* Equipment Disinfection
* Microsoft Office/ Word/ Excel & Agile
 | * Honest & Trustworthy
* Leadership skills
* Organized & Patience
* Presentating
* Quadrilingual (English, Punjabi, Hindi & Urdu)
 |
| --- | --- |

**Experience**-

## **February 2023 – May 2023**

### Kern High School District *- Informations Technology Intern*

* Took initiative in the projects I was given.
* Diagnosing & resolving network issues; verifying IP addresses for connectivity.
* Fixing computers, Fixing Chromebooks, helping school staff with their technology issues.
* Implements to protect data & privacy.

## **June 2023 - August 2023**

### Kern Family Health Care *- Project Management Intern*

* Assistance in planning, executing & monitoring projects.
* Effectively conveying information to team members.
* Keeping track of tasks, schedules & project documentation.
* Identifying & resolving project related issues.

## **September 2024 - Present**

### Self- Employed *- K-8 Tutor*

* Tutor students K-8.
* Effectively communicate STEM related topics.
* Identify student’s individual learning needs.
* Prepare Lessons and Homework

# Education-

**Stockdale High School**: High School Diploma **| CTEC:** Informations Technology (Grade-11)

### Bakersfield College*:* Currently Enrolled

### Dual Enrollment class: COMP B34 CompTIA A+; – 3 units

# Awards-

### **Certified**: TestOut PC Pro Certification