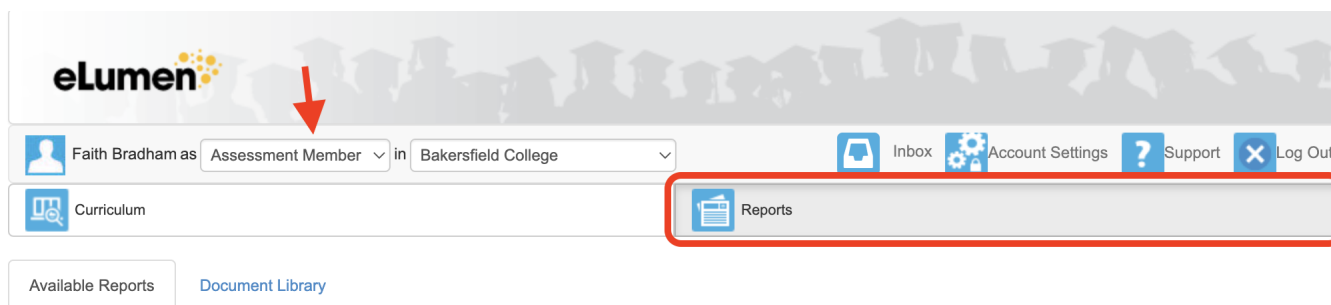


# Program Review Assessment Report Data

Rebecka Zepeda, Assessment Committee Co-Chair | Updated 9/15/2023

## Pulling Data for the Assessment Table

1. Access eLumen by going to [InsideBC](#), clicking on the Tools tab, and clicking on the eLumen option. To enter eLumen, you may have to set up two-factor authentication if you haven't logged in in a while.
2. Once you are inside eLumen, please ensure that your role is toggled to Assessment Member (see Image 1).
3. You will see two tabs underneath your name: Curriculum, and Reports. Click on **Reports**, then click on the report titled **SLO Performance - By Department, Course, CSLO** (see Image 1).



Please select one of the following reports

Report name	# in Library	Last run
Course Statistics and Evidence	0	
ISLO/PSLO Summary Map by Course/Context	1	11-22-2021 23:57:04
SLO Performance - By Department, Course, CSLO	31	10-04-2021 19:45:44
SLO Performance Report	1	09-03-2021 16:06:55
SLO Presentation	0	

Image 1

4. After clicking on the type of report you want, you see a screen with the options for creating your report. First, toggle the discipline menu to your discipline (see Image 2). If you need to pull data for more than one discipline (remembering that the Assessment Table asks you to list data from every course required in your program, even those outside your discipline), you can do so by checking off the boxes for each discipline you need.
5. Next, go to the Select by Terms section and choose the semesters whose data you are pulling. Since this report is for the 2022-23 Program Review, you are reviewing the data from 2021-22. This means you should click on the following 3 options: **Spring 2023, Fall 2022, and Summer 2022** (see Image 2).

SLO Performance Report: By Division, Course, CSLO for **Library Science**

**Report Title** CSLO

**Report File Name** prefix faith.bradham@bakersfieldcollege.edu-slo-bydepart suffix

[Customize file name](#)

**Report Folder** Document Repository Home

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**Select By** **Terms**  
 Spring 2022, Fall 2021, Summer 2021  
 Exclude terms with No Data

**Show Catalog Courses or Contexts**  Course  Context

**Select a Course Group** All Courses

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**Include N/A Scores**  Include results for N/A scores

---

**Show Inactive**  Include results for inactive Courses/Contexts  
 Include results for inactive CSLOs

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**Output format**  PDF  XLS  DOCX  HTML  CSV

**Link duration** 1 Hours 0 Days  Make this a Permanent Link  
 Link duration configures how long the URL in the report notification email will work after the report is generated.

These selections should be Summer 2022, Fall 2022 and Spring 2023 for this academic year's program reviews

Image 2

- Now you are ready to hit Generate Report! Once you do so, you will be taken to a screen that will show you the report. Sometimes you will have to wait a minute for the report to complete. Once it is complete, you will see it show up in bold, and you will have the option to download it to your computer (see Image 3). And that's it! You did it!

Document Repository Home

Show 25 entries

← Previous 1 2 Next →

	File Name	Owner	Type	Last Modification	Division/Department	Term(s) Selected	Report Status
<input type="checkbox"/>	Workflow	System	Folder	04-11-2017 16:36:22			
<input checked="" type="checkbox"/>	<b>Library Science - faith.bradham@bakersfieldcollege.edu-slo-bydepartment-bycourse-bycslo - 05_04_2022_22_16_12.pdf</b>	You	<b>SLO Performance - By Department, Course, CSLO</b>	<b>05-04-2022 22:16:08</b>	Library Science	Fall 2021, Summer 2021, Spring 2022	Completed

Image 3

# Using This Data

1. To add the data in the SLO Performance Report you just pulled to the Assessment Table, toggle your role in eLumen back to Faculty in your department, then click on the Strategic Planning tab. Once there, look for the 2023-24 program review, as seen in Image 4.

The screenshot shows the eLumen user interface. At the top, the user is identified as Faith Bradhamas, Faculty in Library Science. The Strategic Planning tab is highlighted in the navigation bar. Below the navigation bar, there are filters for Accreditation Self-Study (Fall 2022), Organization (Library Science), Type (None selected), and Included in this term (None selected). A table lists two annual updates:

<input type="checkbox"/>	Name	Description
<input type="checkbox"/>	2021-2022 Hybrid Annual Update Library Science	
<input type="checkbox"/>	Library Hybrid Annual Update 2022-23	

A red arrow points to the '2021-2022 Hybrid Annual Update Library Science' entry in the table.

Image 4

2. Once you are in the 2023-24 program review, scroll to the Assessment Report Part 1, or Assessment Table. You will need to enter data for all of the courses in your program. Hit the Generate Report button (shown in Image 5) and eLumen will fill the table with the names of the courses you need to enter data for.

## Assessment Report (Part 1 Assessment Table) 2022-23

Version: 09/13/2022 18:43 (Latest) ▾

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### Instructions

#### Instructions

The Assessment Committee provides your program feedback to make your Program Review more robust. This feedback will help create a clear picture for the department how students are progressing and performing year-to-year. In addition, this could provide insight into areas where more resources may be needed for students to achieve their SLOs. The Committee reviews all assessment reports according to a set of guidelines. We encourage you to review this document while you complete each section below. Guidelines, examples, and additional information may be found on the Assessment Committee's Program Review Assessment Report website.

Thank you for taking time to review your area's SLO performance and ensuring student learning.

1. To obtain the SLO performance data for all courses, please contact your Assessment Committee representative. If you are currently without an Assessment representative, please get in touch with the Assessment Committee Co-Chair, Faith Bradham.
2. In the table below, list all required courses, electives, and associated general education courses for the program (e.g., if a math course is part of the psychology program, then it should be included in the table). Please be sure to fill out the table, as attachments will not be accepted. The table may only have one row to begin with, so use the "Enter" key to create more rows to allow for more entries in the table.
3. From the SLO performance data, the "Totals for CSLOs" table contains the needed totals for filling out the "Exceeds," "Meets," "Doesn't Meet," and "N/A" expectations categories in the table below. Enter all data, even if there was no assessment data (i.e., include 0%).
4. Complete at least one assessment table for approved degrees/certificates within your program.
5. After completing the table, you will go to Part 2 of the Assessment Report to write your responses to the questions.

### Resources

Generate Data

Data Generated for Library Science

Courses	% Students Exceeds	% Students Meets	% Students Doesn't Meet	% Students N/A
LIBRB1 - Introduction to Library Research	25.00%	54.17%	16.67%	
LIBRB55 - Information Competency Workshops	0.00%	0.00%	0.00%	

Image 5

3. Once the table is populated with the courses in your program, use the data from the SLO Performance Report(s) to fill in the rest of the table. For each course you enter data for, look for the Totals for CSLOs section at the end of the data for that course. This will give you the total amount of data for all 3 semesters. These are the numbers you should input into the Assessment Table.

### Totals for CSLOs

	N/A		Exceeds expectations		Meets expectations		Does not meet expectations		Total	
Summer 2022	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Spring 2022	0	0.00%	4	20.00%	14	70.00%	2	10.00%	20	100.00%
Fall 2021	2	7.14%	8	28.57%	12	42.86%	6	21.43%	28	100.00%
Totals	2	4.17%	12	25.00%	26	54.17%	8	16.67%	48	100.00%

4. If a course in the program was not taught in Fall 2022, Spring 2023, or Summer 2022, please input 0 into the boxes for that course. Once your data is in, you have completed this section!