Members:

Position	Name	Attendance	Position	Name	Attendance
Co-Chair	Lora Larkin	Present	Industrial Technology	VACANT	
Co-Chair	Brent Wilson	Present	Library	Faith Bradham	Present
Adjunct	Maria Wright	Absent	Mathematics	Isaac Vannasone	Present
Agriculture	Greg Cluff	Present	Nursing	Debra Kennedy	Present
Allied Health	Kellie Smith	Present	Performing Arts	Brian Sivesind	Present
Art	Darrin Ekern	Present	Philosophy	Bryan Russell	Present
Behavioral Sciences	Dana Heins-Gelder	Present	Physical Sciences	Mike Daniel	Present
Biological Sciences	William Rockey	Present	Social Sciences	Jennifer Grohol	Present
BMIT	Jen Menjivar	Present	Classified	Christian Flores	Present
Communication	Erin Auerbach	Present	Classified	Edie Nelson	Present
Counseling	Jeff Stambook	Present	Student Government	Gian Gayatao	Present
Education	Teresa McAllister	Present	Student Government	Emma McNellis	Absent
Engineering Systems	Justin Flint	Absent	Member-at-Large	Jordan Rude	Present
English	Denise Mitchell	Present	Member-at-Large	Dianthe Hoffman	Present
EMLS	Michael Westwood	Present	Member-at-Large	Michael Huerta Jr.	Present
FACE	Alex Gomez	Present	Member-at-Large	Juan Rodriguez	Absent
Public Safety	Jana Richardson	Present	Institutional Effectiveness	Sooyeon Kim	Absent
Foreign Language	Pam Davis	Present	Administrator	Stephen Waller	Absent
Health & PE	Tyler Thompson	Present	Administrator	VACANT	

Guests in attendance: Alex Rockey

I. ## Call to Order
Brent started the meeting at 10:32 am. Quorum met.

II. ## Good, Welfare, & Concerns
None.

III. ## Review and Approval of the Minutes
October 9, 2020 Minutes

m/s: Faith Bradham/Teresa McAllister
Vote for approval: Alex Gomez, Brian Sivesind, Bryan Russell, Christian Flores, Dana Heins-Gelder, Darrin Ekern, Debra Kennedy, Denise Mitchell, Dianthe Hoffman, Edie Nelson, Erin Auerbach, Faith Bradham, Gian Gayatao, Greg Cluff, Jana Richardson, Jeff Stambook, Jen Menjivar, Jennifer Grohol, Jordan Rude, Kellie Smith, Michael Huerta, Jr., Michael Westwood, Mike Daniel, Pam Davis, Teresa McAllister, Tyler Thompson, William Rockey
Abstained: Isaac Vannasone
Opposed: None
Motion Passed

IV. ## Reports
   a. **Faculty Co-Chair**
   Brent was at the Curriculum Committee yesterday and mentioned that there are potential changes to the Area E GE which is focused on PHED. Potential changes include a new GELO. Brent pulled and compiled all of the Program Review Assessment Reports that were submitted. We had 52 reports this year, 54 last year. Lora wanted to thank everyone for all of the hard work you are doing. Brent mentioned as a committee we have reviewed 204 courses.

b. **Administrative Co-Chair**

As a reminder, Academic Technology department is supporting the "Level Up Your Online Teaching" program and is offering a $1500 stipend if you participate. Classified staff may be eligible; Lora is going to check. Teresa asked where the stipend is coming from considering the budget constraints; Lora thinks it is from a grant. It has to do with norming the online environment.

c. **SLO-PLO/SLO-ILO/SLO-GELO Mapping**

No updates at this time. By next meeting, Brent hopes to have the assessment plans ready to be updated.

d. **ILO Sub-Team**

There have been discussions with Sooyeon, still working on the survey. It will probably be out officially Spring 2021. The committee has $1000 and is thinking of something as an incentive for students to take the survey. A few things not monetary. What might a student like? BC sweatshirt, mugs, and a large item. Darrin offered an item custom made from his area, Tyler athletic items.

V. Assessment Roundtable

Presented "Promoting Academy Honesty Online". Alex teaches EDUC B31. Reimagining Assessment- Affordances vs. Constraints of Online Courses. Most common concern faculty express about online exams? Cheating. Why do they? How do we know if an assessment is authentic? Tips for Authentic Assessment in Online Environments. Alex shared a link and will send the slides for us to post and review.

VI. Opportunity to Address the Committee (2 minutes per item)

Gian expressed appreciation for Alex's presentation.

VII. Additions to the Agenda (immediate action required, which did not come to the attention of the Co-Chairs until after the agenda was posted; requires 2/3 vote of members present)

None.

VIII. First Agenda (non-voting item)

None.

IX. Second Agenda (voting item)

Committee Charge version 2. At College Council, there was a concern regarding classified and student's ability to vote. As they were not attending, it was affecting the quorum. The committee thought of making them non-voting. Maybe those areas thought that assessment didn't affect them as it was more faculty-based. College Council felt they needed to be represented. The committee is reducing the membership list to one administrator, one student, and one classified instead of two; and explicitly listing there would be one faculty adjunct representative.

m/s: Teresa McAllister/Erin Auerbach
Vote for approval: Alex Gomez, Brian Sivesind, Bryan Russell, Christian Flores, Darrin Ekern, Debra Kennedy, Denise Mitchell, Dianthe Hoffman, Edie Nelson, Erin Auerbach, Faith Bradham, Gian Gayatao, Greg Cluff, Isaac Vannasone, Jana Richardson, Jeff Stambook, Jen Menjivar, Jennifer Grohol, Jordan Rude, Kellie Smith, Michael Huerta, Jr., Michael Westwood, Mike Daniel, Pam Davis, Teresa McAllister, Tyler Thompson, William Rockey
Abstained: Dana Heins-Gelder
Opposed: None
Motion Passed

X. Unfinished Business

None.

XI.   New Business

    a. **Assignments for Assessment Report in Program Review**

        To help you with reviews, the guidelines document is posted to the website. Brent demonstrated where you could find it and how to compete the feedback form. Soft deadline 11/6/2020. Bring any questions/concerns to next meeting, with a hard deadline of 11/13/2020. The word document is editable. When competed, email back to Brent. Brent went through an example.

    b. **Continued discussion of student learning metric in ISS**

        Postponed for next meeting due to time constraint.

XII.   Assignments for SLO/PLO Review

No assignments this week; work on Assessment Reports in Program Review with your team.

XIII.   Adjournment

Brent ended the meeting at 12:10 pm. Next scheduled meeting is November 6, 2020.