

Bakersfield College Assessment Committee Minutes
Meeting on September 11, 2020

Members:

Position	Name	Attendance	Position	Name	Attendance
Co-Chair	Lora Larkin	Absent	Industrial Technology	VACANT	
Co-Chair	Brent Wilson	Present	Library	Faith Bradham	Present
Adjunct	Maria Wright	Present	Mathematics	Isaac Vannasone	Present
Agriculture	Greg Cluff	Absent	Nursing	Debra Kennedy	Present
Allied Health	Kellie Smith	Present	Performing Arts	Brian Sivesind	Absent
Art	Darrin Ekern	Present	Philosophy	Bryan Russell	Present
Behavioral Sciences	Dana Heins-Gelder	Present	Physical Sciences	Mike Daniel	Present
Biological Sciences	William Rockey	Present	Social Sciences	Jennifer Grohol	Present
BMIT	Jen Menjivar	Present	Classified	VACANT	
Communication	VACANT		Classified	VACANT	
Counseling	Jeff Stambook	Present	Student Government	Gian Gayatao	Absent
Education	Teresa McAllister	Present	Student Government	Emma McNellis	Absent
Engineering Systems	Justin Flint	Absent	Member-at-Large	Jordan Rude	Present
English	Denise Mitchell	Present	Member-at-Large	Dianthe Hoffman	Present
EMLS	Michael Westwood	Absent	Member-at-Large	Michael Huerta Jr.	Absent
FACE	Alex Gomez	Present	Member-at-Large	VACANT	
Public Safety	Jana Richardson	Present	Institutional Effectiveness	VACANT	
Foreign Language	Pam Davis	Present	Administrator	Stephen Waller	Present
Health & PE	Tyler Thompson	Present	Administrator	VACANT	

I. **Call to Order**

Brent started the meeting at 10:34 am. Quorum met.

II. **Good, Welfare, & Concerns**

Dana mentioned that ANTH B4 just got approved for UC transfer.

III. **Review and Approval of the Minutes**

April 17, 2020 Minutes

m/s: Faith Bradham/Jordan Rude

Vote for approval: Bryan Russell, Dana Heins-Gelder, Darrin Ekern, Debra Kennedy, Denise Mitchell, Faith Bradham, Isaac Vannasone, Jana Richardson, Jeff Stambook, Jen Menjivar, Jennifer Grohol, Jordan Rude, Kellie Smith, Maria Wright, Mike Daniel, Pam Davis, Stephen Waller, Teresa McAllister, Tyler Thompson, William Rockey

Abstention: Alex Gomez, Dianthe Hoffman

Motion Passed

August 28, 2020 Minutes

m/s: Mike Daniel/Dana Heins-Gelder

Vote for approval: Bryan Russell, Dana Heins-Gelder, Darrin Ekern, Debra Kennedy, Denise Mitchell, Faith Bradham, Isaac Vannasone, Jana Richardson, Jeff Stambook, Jen Menjivar, Jennifer Grohol, Jordan Rude, Kellie Smith, Maria Wright, Mike Daniel, Pam Davis, Stephen Waller, Tyler Thompson, William Rockey

Abstention: Alex Gomez, Dianthe Hoffman, Teresa McAllister

Motion Passed

IV. Reports

a. **Faculty Co-Chair**

Brent has updated the Learning Outcome Checklist document to include a reminder for checking the assessment mapping document during SLO reviews. The committee is still looking for faculty to join the Assessment Roundtable discussions. Stephen Waller is interested in presenting in Spring 2021 showcasing AUOs via Program Review. A week ago, Brent created blank templates for the 2020-21 assessment plans. There are 80 disciplines this year. The new OFFT is housed in BMIT. More work is required to update the assessment plans before being sent to departments for review and adjustments.

b. **Administrative Co-Chair**

Lora was absent.

c. **SLO-PLO/SLO-ILO/SLO-GELO Mapping**

There was nothing new at this time.

V. Assessment Roundtable

None.

VI. Opportunity to Address the Committee (2 minutes per item)

None.

VII. Additions to the Agenda (immediate action required, which did not come to the attention of the Co-Chairs until after the agenda was posted; requires 2/3 vote of members present)

None.

VIII. First Agenda (non-voting item)

None.

IX. Second Agenda (voting item)

a. **Review of 2020-21 Committee Charge**

m/s: Maria Wright/Mike Daniel

Vote for approval: Alex Gomez, Bryan Russell, Dana Heins-Gelder, Darrin Ekern, Debra Kennedy, Denise Mitchell, Dianthe Hoffman, Faith Bradham, Isaac Vannasone, Jana Richardson, Jeff Stambook, Jen Menjivar, Jennifer Grohol, Jordan Rude, Kellie Smith, Maria Wright, Mike Daniel, Pam Davis, Stephen Waller, Teresa McAllister, Tyler Thompson, William Rockey

Motion Passed

b. **Review of 2020-21 Committee Goals**

m/s: Dana Heins-Gelder/Denise Mitchell

Vote for approval: Alex Gomez, Bryan Russell, Dana Heins-Gelder, Darrin Ekern, Debra Kennedy, Denise Mitchell, Dianthe Hoffman, Faith Bradham, Isaac Vannasone, Jana Richardson, Jeff Stambook, Jen Menjivar, Jennifer Grohol, Jordan Rude, Kellie Smith, Maria Wright, Mike Daniel, Pam Davis, Stephen Waller, Teresa McAllister, Tyler Thompson, William Rockey

Motion Passed

X. Unfinished Business

None.

XI. **New Business**

a. **Committee Picture**

Brent took a screenshot of everyone from Zoom. Very creative.

b. **Training for Assessment Report in Program Review**

This year it is due 9/28/2020. Brent would like everyone to be able to answer questions for their departments. There was a demonstration on how to get to Strategic Planning in eLumen, where to get the data and where to enter it. Brent has included examples for each question in the Assessment Report. Stephen Waller mentioned not to click the "Publish" button. Instead, click "**Save as Draft**". If you don't have access to the Strategic Planning tab, please contact your department chair or Program Review Committee Co-Chairs.

c. **ILO Sub-Team Report**

Created last year to perform a study. #4-Engage, the community portion. The sub-team created a survey. It has been temporarily stalled, waiting for approval. Survey has to go out through Office of Institutional Effectiveness because they have access to Qualtrics. It was suggested a financial reward go to students who complete the survey. Stephen Waller noted we need to be careful of monetary values per Financial Aid Office. The sub-team would like to send out the ILO survey this fall. The survey questions are posted on the website.

d. **Adjunct Assessment**

Some departments have many adjuncts (e.g., agriculture). Discussion tabled for next meeting.

e. **Review & Discuss ILOs**

Engagement/interpersonal component? We will have discussions over the next few months. Please review the four ILOs: Think, Communicate, Demonstrate, and Engage. Do they need to be revised?

XII. **Assignments for SLO/PLO Review**

List posted to committee website. For new members, there are instructions on the website. Reviews are due in one week.

XIII. **Adjournment**

Brent ended the meeting at 12:05pm. Next scheduled meeting is Sept 25, 2020.