

Bakersfield College Assessment Committee Minutes

Meeting on November 8, 2019

- **Call to order:** by Brent Wilson at 10:37 am. Quorum met
 - **Chairs in Attendance:** Brent Wilson, Lora Larkin.
 - **Members in Attendance:**
 - Greg Cluff, Kellie Smith, Darrin Ekern, Dana Heins-Gelder, William Rockey, James Baker, Denise Mitchell, Michael Westwood, Jana Richardson, Pam Davis, Faith Bradham, Isaac Vannasone, Debbie Kennedy, Ximena Da Silva Tavares, Jennifer Grohol, Dianthe Hoffman, Stephen Waller, Linda Allday.
 - **Guests in Attendance:** None
- **Good, Welfare and Concerns:**
 - Faith Bradham mentions there are still two more weeks of workshops offered in the Library; students need to sign up online.
- **Review and Approval of the Minutes:**
 - October 11, 2019 - Minutes**
 - m/s: Denise Mitchell/ Ximena Da Silva
 - Voice vote for approval: Greg Cluff, Kellie Smith, Darrin Ekern, Dana Heins-Gelder, William Rockey, James Baker, Denise Mitchell, Michael Westwood, Jana Richardson, Pam Davis, Faith Bradham, Isaac Vannasone, Debbie Kennedy, Ximena Da Silva Tavares, Jennifer Grohol, Dianthe Hoffman, Stephen Waller
 - Opposed: None
 - Abstentions: None
 - Motion: Passed
 - October 25, 2019 – Minutes**
 - m/s: Faith Bradham/Dana Heins-Gelder
 - Voice vote for approval: Greg Cluff, Kellie Smith, Darrin Ekern, Dana Heins-Gelder, William Rockey, James Baker, Denise Mitchell, Jana Richardson, Pam Davis, Faith Bradham, Isaac Vannasone, Debbie Kennedy, Ximena Da Silva Tavares, Dianthe Hoffman
 - Opposed: None
 - Abstentions: Michael Westwood, Stephen Waller, Jennifer Grohol
 - Motion: Passed
- **Reports**
 - Co-Chairs' Update- Brent – 207 courses and 19 programs have had their SLOs/PLOs reviewed. All these courses and programs will need to be approved by Curriculum Committee by noon next Monday in order to be active for the Summer 2020 term.
 - SLO-PLO/SLO-ILO/SLO-GELO Mapping Update- none. Lora asks where everyone is on their mapping and communication to faculty in their department. Also, there is a discussion on assessment plans and completion.
 - Roundtable – Denise Mitchell. English B1A-Expository Composition (Online). SLO #2, upon completion the student will be able to evaluate and establish the credibility of print and online sources. Annotation Requirements are used in the class. She shared her data with the committee. Out of 86 online students, 56 students participated in the discussion (65%). Out of 35 students who submitted the written assignment, only 17 students

passed (34%). The numbers of students completing the ENGL B1A courses are less than prior to AB 705. There is a discussion on the presentation. This presentation has been posted to the committee website.

- **Additions to the Agenda- None**

- **Unfinished Business- None**

- **New Business**

- Progress of updating assessment plans – on the AC website, if the plans show blue text (an active link), that means it has been updated. If the text is not blue that means the assessment plans have not been collected and updated. Currently at 26 out of 78 assessment plans completed, but there were several sent to Brent early this morning to be updated. Brent asked the committee administrators if it would be appropriate to reach out to FCDC to help complete and submit the non-updated assessment plans. There is a discussion on how to update the assessment plans. There is a discussion on whether entering the assessment data is part of the faculty contract. Also, a discussion on offering training workshops and roundtable flex workshop.
- Progress of feedback for Program Review Assessment Reports – The reports are due on 11/8/19. So far, 54 Assessment Reports are collected from all faculty during this program review cycle. Last year, 64 out of 154 reports were collected. It depends how it was done in eLumen (AA, AS, AST degrees, and certificates vs. area program review). The Assessment Report form will be need to be revised next year and still embedded in the Program Review process. The Assessment Reports are 80% done. The co-chairs will present the results from the Program Review Assessment Report to the Academic Senate.
- SLO Symposium interest – The 7th annual SLO Symposium will be held in Monterey Peninsula College from February 7 to February 8, 2020. BC President Christian will be the keynote speaker and there will be 30 breakout sessions. The Assessment Committee will be able to send 10 faculty members to the SLO Symposium. Please let Brent know if you are interested in attending the symposium by next week.
- Sign-ups for SLO assessment drop-in workshops – the drop-in workshop schedule is posted on the AC website. There are 34 block sessions planned. To provide full coverage, the co-chairs are looking for each committee member to participate in at least 3 sessions. You can use this time towards Flex credit. Please sign up to volunteer using the Doodle: <https://doodle.com/poll/95i5twmqkb6k57u>
- Continued discussion of Handbook update - Tabled
- Continued discussion of ILO study – the November 22 committee meeting will have a discussion to finalize which ILO the committee is interested in assessing. The committee should agree on which specific ILO to study. The goal is to put together a sub-team and those volunteers will receive pay for the project since the duties will be beyond typical committee work. The sub-team will do the work such as incorporating a rubric, creating an assessment tool, organizing and administering assessment tool to students, and collecting and analyzing the data.

- **Courses/Programs to be reviewed**

- See SLO/PLO Review Assignments

- **Adjournment**

- Brent Wilson adjourned the meeting at 12:02 p.m.
- Next Meeting: November 22, 2019 at L160