

Assessment Minutes 9-28-2018

CALL TO ORDER: by Brent Wilson at 10:30 am.

CHAIRS IN ATTENDANCE: Brent Wilson.

MEMBERS IN ATTENDANCE: Lori Pesante, Teresa McAllister, Greg Cluff, Kellie Smith, Darrin Elkern, Dana Heins-Gelder, Milena Lilles, Rudy Menjivar, Helen Acosta, Justin Flint, Denise Mitchell, Michael Westwood, Jana Richardson, Pam Davis, Tina Cummings, Faith Bradham, Isaac Vannasone, Debbie Kennedy, Tanya Silva, Ashely Harp, Amber Hroch, Stephen Waller, Maria Wright.

GUESTS IN ATTENDANCE: None

REVIEW AND APPROVAL OF THE MINUTES:

m/s Faith Bradham, Dana Heins-Gelder

Motion passed.

REPORTS:

- Co-Chairs' – Brent- At the last executive board meeting Steve Holmes mentioned we may lease a building next to CSUB; will go to the BOT on 10/3 for consideration. Canvas has a Renegade Hub information for online courses or issues with Canvas. Wi-Fi project has 250 access points added; work done in evening to mitigate noise and interruption. Next week ACCJC will be on site from October 1st-4th starting in Delano, then here at BC. Even if you are not assigned to an interview, you may still be asked questions. Thursday is just an exit report, with no questions asked. Assessment ACEs from last spring completed majority of SLO to ILO mapping in eLumen. Right now, eLumen has 4,030 SLOs. Jana is helping to complete SLO to PLO mapping so useful data about programs can be obtained. Right now we are at about 92% fully mapped. Brent showed where the archived assessment information is located.
- Roundtable- Ximena Da Silva Tavares - tabled. Brent sent around the roundtable sign-up sheet and showed his from last year that is on the assessment committee website.

ADDITIONS TO THE AGENDA: None-Dana asked who contact for eLumen questions, email Brent Wilson.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Discussed general concerns about new Program Review Assessment Report form. -Went over the form. Helen mentioned she doesn't like courses not in her discipline. Greg mentioned his concerns with other areas not entering their information. Helen mentioned that success and retention information is not there. Purpose of the table is to show what is and not working and how it may affect other courses. Rudy asked if there is an audit process regarding assessment data. Helen would like a number of students not just %. Justin asked are these forms for each degree/certificate? Yes. Michael questioned how pre- and post-assessments affected the totals report. Define what exceeds and meets, Brent says that is a faculty or department decision.

- Discuss general concerns about Learning Outcomes Review Checklist-How did it go? Lori asked if the statement “Upon completion...” is necessary. Yes it is for consistency. Justin asked if Objectives should be there-Yes. Brent went through the workflow. Faith asked how to know what to review. Friday morning Brent will send an email with assignments. If there are problems, make a comment. If there are **no** problems, don’t enter anything and just click ‘Submit’ to move it on. Discussed the difference between objectives and outcomes. Is there a limit to SLOs? Not really, in general it should be 3-5.

COURSES/PROGRAMS TO BE REVIEWED-

- See Team Assignments-Some teams changed. 28 courses under review. Submit your SLO review by end of Thursday so Brent can send a new list on Fridays.

GOOD AND WELFARE AND CONCERNS: None

ADJOURNMENT: NEXT MEETING October 12, 2018 in B7

Brent Wilson adjourned the meeting at 11:50 am.