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| BC ASSESSMENT COMMITTEE MEETINGNovember 18th, 2016 1030-1200 in Lev 40***Agendas, Minutes and Meeting Materials on the Committee Website***<https://committees.kccd.edu/bc/committee/assessment> |
|  |  | Attending; Kate Pluta, Di Hoffman, Eleonora Hicks, Zannie Dallara, Gayle Richardson, Helen Acosta, Mindy Wilmot, Ronnie Knabe, Ximena Da Silva Tavares, John Kelleher, Liz Rozell, Edie Nelson, Leticia Sanchez, Faith Bradham. |  |
| **Bakersfield College Mission**Bakersfield College provides opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. Our rigorous and supportive learning environment fosters students’ abilities to think critically, communicate effectively, and demonstrate competencies and skills in order to engage productively in their communities and the world.**ASSESSMENT COMMITTEE****GOALS 2016-2017****Goal 1:** Ensure that learning outcome assessment is consistent with the mission of the college*BC Strategic directions: 1,2***Goal 2:** Address the needs of students and the community*BC Strategic directions: 1,2,5***Goal 3:** Meet the requirement of law and regulation*BC Strategic directions: 4,5* | 1 | Call to Order & Welcome! (Kate & Di) | 2 min |
| 2 | Today’s Note Taker? *Edie Nelson* | 1 min |
| 3 | Review and approval of 11/4/16 minutes (posted) *Motion to approve Faith and Alexandra seconded. Approved* | 2 min |
| 4 | Old Business/Workshop:* Review what has been sent in
	+ Discuss plan-*there was a short discussion on travel plans to the workshop in Anaheim.*
	+ Uploading program review assessment piece to website-*we talked about adding another tab to the Program Review. Faith and Mindy were asked about doing this, Kate thought Edie needs to learn HTML from Shannon.*
	+ Response from email
	+ Disburse spreadsheet*-Edie was asked to create a SLO spreadsheet for each department with a dropdown box indicating: Assessment Completed, Assessment Planned, Inactive Course and course to be deleted. Kate is sending it to each area to be filled out with directions.*
* eLumen update-*Di receives Data Steward training on November 28th. It was asked if eLumen would be available to the public, Di is going to ask during training. If not it will need to be posted somehow. Goal to have all data from Curricunet to eLumen by March 2017, data extract needs to be completed soon, Liz is asking Bill Moseley to demonstrate.*
* eLumen webinar-*An email list of webinars were sent to the committee to listen to in your spare time. 4th one of the month talks about Assessment.*
* Los Positas example discussion –*A link was emailed to committee*

 | 60 minDeferDefer |
| 5 | Workshop* SLO development worksheet – discussion-*.Di has been working on collecting samples and directions for worksheets. Really needs to be standardized. Every SLO has to be assessed every 6 years, if it can’t be then needs a plan posted as part of Program Review. Kate needs it now as it was due October.*
 | defer |
| 6 | Future Items* Develop BC Assessment Handbook-*Really needs to be a standardized format. Di is working on it, also waiting for eLumen to be included in directions.*
* *Kate mentioned Accreditation is in Fall 2018.*
 | Defer |
|  | Next Meeting: December 2nd, 2016 from 1030-1200 in Lev 40 *Snacks – Ximena DaSilva & Zannie Dallara* |  |