**AIQ Membership:**

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| **Role** | **Member** | | **Attendance** |
| **Co-Chairs** | Grace Commiso (Faculty Chair) | | x |
| Ximena Ortega (Classified Chair) | | x |
| Jessica Wojtysiak (Admin Chair) | |  |
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| **Admin Rep** | Kim Arbolante | |  |
| Leo Ocampo | |  |
| Sooyeon Kim | | x |
| Kristin Rabe | | x |
| Jessica Wojtysiak | |  |
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| **Classified Rep** | Maria Arias | | x |
| Robert Dean | | x |
| Tanisha Gonzalez | |  |
| Ali Nikmanesh | | x |
| Rima Bhakta | | x |
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| **Strategic Directions Co-Chair, or Designee** | Kristin Rabe | | x |
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| **Faculty Rep** | Ricardo Garza | *Assessment Committee* | x |
| Kimberly Nickell | *Program Review* |  |
| Sondra Keckley | *Library* |  |
| Grace Commiso | *Counselor* | x |
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| Laura Boots-Haupt | *Agriculture, Nutrition & Culinary Arts* | x |
| Laura Miller | *Agriculture, Nutrition & Culinary Arts* | x |
| Talita Pruett | *Arts, Humanities & Communication* | x |
| Matthew Meerdink | *STEM* |  |
| Ricardo Garza | *STEM* | x |
| *Vacant* |  |  |
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| **Student Reps** | Raya Arafah | SGA, Vice President |  |
| Joseph Cornejo | SGA, Rep | x |
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| **Members At-Large** | Lysander Ramos | OIE | x |
| Jacob Rodriguez | OIE | x |

**Agenda**

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| 1. **Minutes Review** | | | 5 minutes |
| 1. AIQ Unapproved Minutes 10-10-24    1. Ximena motioned, seconded by Sooyeon.    2. All in favor; motion passes unanimously. | | |  |
| 1. **Chairs Report:** | | | 10 minutes |
| 1. College Council    1. No updates currently.    2. If you have questions regarding the College Council meeting, please bring them to AIQ.    3. If you are an AIQ member looking for minutes from the College Council, you can email Catherine Rangel. Students can follow up with Cindy Ceja Miranda, who can provide updates regarding this committee.    4. Major update regarding accessibility: the hard deadline has been pushed to after winter break. 2. Finalized Notes/Snack Schedule (Matthew Meerdink)    1. Kim Nickell and Kim Arbolante will be included in the finalized notes for the note taking duties and snack schedule for the next meeting. | | |  |
| 1. **Committee Reports:** | | | 10 minutes |
| 1. Program Review Report (Nickell)    1. Kristen Rabe stated that all the program review request notes have been sent to all committees. We are creating a rubric on how to read Program Review documents, how to review them, make suggestions, and provide positive feedback while looking at them from a strategic viewpoint.       1. For example, if you are requesting more faculty, there should be data points to support this request.    2. Program review is due on 10/31/2024.    3. We will likely move away from eLumen for program review, and this function will be handled by Canvas. We will focus on transitioning program review to Canvas.    4. Dr. Fliger is pushing us to ensure that program reviews are being used as justification for more support for departments. | | |  |
| 1. Assessment Report (Garza)    1. Ricardo mentioned that AB-1111 has updated rules.    2. Objectives remain word for word.    3. Outcomes are allowed to be left at the local level; we don’t need to change our language. | | |  |
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| 1. **New Business:** | | | 30 minutes |
| 1. Review of Core Value – Learning (1st Read)    1. An open reading of the learning value was conducted.    2. Faculty felt it is important to use action words to support action.    3. A question arose regarding the word “radical”: this term refers to thinking outside the box and may not apply to what we are teaching.    4. Suggestion to change the phrase from “we might be empowered...” to “...we will be empowered.”    5. The words “might” and “radical” in AIQ learning outcomes are to be left as is.       1. We only make recommendations; we cannot change the wording, but we will have another read to potentially revisit the value for learning.       2. It would be better to wait on any additional recommendations for the next academic year.    6. We need to look at the printed core values around the campus to ensure they have been updated. The values were changed last academic year. | | |  |
| 1. **Unfinished Business:** | | | 20 minutes |
| 1. Approval of AIQ Charge (2nd Read)    1. Change to add our type of committee to “Standing Committee.”    2. We need to review our committee charge and ensure that we are following the goals of our charge.    3. Changes to membership may include the chair or co-chairs; strategic directions may be removed during the next academic cycle.    4. AIQ Survey       1. AIQ Survey response rate is over 80.          1. Lysander sent out the survey on behalf of AIQ, and all members have been encouraged to complete it.       2. Membership section of AIQ charge          1. Verbiage Item 5: “Six (6) from four or more of the learning and career pathways.” ii.          2. Requested to change the verbiage to state: “Six (6) from four (4) or more of the learning and career pathways.”          3. All in favor said “Aye,” and the motion passed. Grace will make the updates and submit it to the senate’s agenda for next week to change the verbiage in the membership section. 2. Review of College Mission Statement (2nd Read)    1. Each of our accreditation lines needs to be tied to our mission statement.    2. We need our institutional learning outcomes to be included in the mission statement.    3. The president will review it, but AIQ is charged with bringing recommendations to the Academic Senate, which are then sent to College Council. 3. AIQ Survey 4. 11/07/2024 is the potential close date for the survey. 5. 12/03/2024: review the data. 6. Job placement data will not arrive until the spring semester. 7. The AIQ survey will be reviewed by President Fliger. | | |  |
| Meeting adjourned: 3:55 pm  Next Meeting: 11/12/2024 | | | |
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| **Review of Mission:**  Mission Statement | **Date**:  10/22/2024 | **Review of Core Values:**  Learning  Diversity  Integrity  Community  Wellness  Sustainability | **Date**: |