****

**Accreditation and Institutional Quality (AIQ) Committee**

September 10th, 2024

3:00 to 4:30 CC 231

**Minutes**

**AIQ Membership:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Role** | **Member** | | **Attendance** |
| **Co-Chairs** | Grace Commiso (Faculty Chair) | |  |
| Ximena Ortega (Classified Chair) | | x |
| Jessica Wojtysiak (Admin Chair) | | x |
|  |  | |  |
| **Admin Rep** | Kim Arbolante | | x |
| Leo Ocampo | | x |
| Sooyeon Kim | | x |
|  | |  |
|  | |  |
|  |  | |  |
| **Classified Rep** | Robert Dean | |  |
| Tanisha Gonzalez | |  |
| *Vacant* | |  |
| *Vacant* | |  |
| *Vacant* | |  |
|  |  | |  |
| **Strategic Directions Co-Chair, or Designee** | Kristin Rabe | |  |
|  |  | |  |
| **Faculty Rep** | Ricardo Garza | *Assessment Committee* | x |
| Kimberly Nickell | *Program Review* | x |
| Sondra Keckley | *Library* | x |
| Grace Commiso | *Counselor* |  |
|  |  |  |
| Laura Boots-Haupt | *Agriculture, Nutrition & Culinary Arts* | x |
| Laura Miller | *Agriculture, Nutrition & Culinary Arts* | x |
| Talita Pruett | *Arts, Humanities & Communication* |  |
| Matthew Meerdink | *STEM* | x |
| *Vacant* |  |  |
| *Vacant* |  |  |
|  |  |  |  |
| **Student Reps** | President  Cindy Miranda |  |  |
| \*TBD |  |  |

**Agenda**

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
| 1. **Minutes Review** | | | 5 minutes |
| 1. AIQ Unapproved Minutes 4-23-24  * Approved | | |  |
| 1. **Chairs Report:** | | | 15 minutes |
| 1. New Members Welcome! 2. Set Notetaker/Snack Schedule 3. College Council Update  * Shared ISER draft with AS * ISER still in draft nature, but need feedback * Oct. 11 deadline * To College Council * Board for Dec. approval * 5 days later to ACCJC * March 17 team will meet. Jessica will meet with Kevin B. to solidify team to come beforehand. College forum to meet with team members via Zoom. * Feb before the March meeting, we will receive communication for needed documents, etc. Core inquiries. Those will shape our site visit in Fall 2025 * Standards are new and we don’t know what we don’t know. * Sondra working for comprehensive evidence repository. * Opportunity to go to an eLumen workshop in November for committee chairs | | |  |
| 1. **Committee Reports:** | | | 15 minutes |
| 1. Strategic Directions Report (Rabe)  * Starting work this fall | | |  |
| 1. Program Review Report (Nickell)  * Low instructional representation * Meet on Sept. 17 * Move to Canvas beginning sp ’25. Fully in Canvas by sp ’26 * eLumen is using the BC program review template in eLumen for the Canvas version | | |  |
| 1. Assessment Report (Garza)  * Move to Canvas beginning sp ‘25 * Consolidation of SLOs | | |  |
| 1. **New Business:** | | | 45 minutes |
| 1. Review of AIQ Charge  * First read of AIQ charge * Decision making document, defining document to indicate what kind of committee we are * Review the charge for next meeting  1. Review of College Mission Statement (table)  * Approved to table  1. Review ISER Draft  * Looked at the most recent draft as a group * Members to look at those standards that are important to them * Provide feedback * Contact Sondra, Talita, or Jessica W. with feedback * Email Sondra for editing  1. Review Academic Year Planning:   Goals: Survey & ISS review   * Aligned last year’s survey with new ACCJC standards * Recommendation by groups to stop changing the survey * Last year, several district positions were added to the survey * Survey out by end of fall? Sooyeon to check other surveys for conflicts * ISS review, persistence has gone to AS and CC for first read. Important for our college to look at persistence. | | |  |
| 1. **Unfinished Business:** | | |  |
|  | | |  |
|  | | | |
| **Review of Mission & Vision:**  Mission Statement  Vision Statement | **Date**: | **Review of Core Values:**  Learning  Diversity  Integrity  Community  Wellness  Sustainability | **Date**: |