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**Accreditation and Institutional Quality (AIQ) Committee**

September 10th, 2024

3:00 to 4:30 CC 231

**Minutes**

**AIQ Membership:**

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| **Role** | **Member** | **Attendance** |
| **Co-Chairs** | Grace Commiso (Faculty Chair) |  |
| Ximena Ortega (Classified Chair) | x |
| Jessica Wojtysiak (Admin Chair) | x |
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| **Admin Rep** | Kim Arbolante | x |
| Leo Ocampo  | x |
| Sooyeon Kim | x |
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| **Classified Rep** | Robert Dean |  |
| Tanisha Gonzalez |  |
| *Vacant* |  |
| *Vacant* |  |
| *Vacant* |  |
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| **Strategic Directions Co-Chair, or Designee** | Kristin Rabe |  |
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| **Faculty Rep** | Ricardo Garza  | *Assessment Committee* | x |
| Kimberly Nickell | *Program Review* | x |
| Sondra Keckley | *Library* | x |
| Grace Commiso | *Counselor* |  |
|  |  |  |
| Laura Boots-Haupt | *Agriculture, Nutrition & Culinary Arts* | x |
| Laura Miller | *Agriculture, Nutrition & Culinary Arts* | x |
| Talita Pruett | *Arts, Humanities & Communication* |  |
| Matthew Meerdink | *STEM* | x |
| *Vacant* |  |  |
| *Vacant* |  |  |
|  |  |  |  |
| **Student Reps** | President Cindy Miranda  |  |  |
| \*TBD |  |  |

**Agenda**

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| 1. **Minutes Review**
 | 5 minutes |
| 1. AIQ Unapproved Minutes 4-23-24
* Approved
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| 1. **Chairs Report:**
 | 15 minutes |
| 1. New Members Welcome!
2. Set Notetaker/Snack Schedule
3. College Council Update
* Shared ISER draft with AS
* ISER still in draft nature, but need feedback
* Oct. 11 deadline
* To College Council
* Board for Dec. approval
* 5 days later to ACCJC
* March 17 team will meet. Jessica will meet with Kevin B. to solidify team to come beforehand. College forum to meet with team members via Zoom.
* Feb before the March meeting, we will receive communication for needed documents, etc. Core inquiries. Those will shape our site visit in Fall 2025
* Standards are new and we don’t know what we don’t know.
* Sondra working for comprehensive evidence repository.
* Opportunity to go to an eLumen workshop in November for committee chairs
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| 1. **Committee Reports:**
 | 15 minutes |
| 1. Strategic Directions Report (Rabe)
* Starting work this fall
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| 1. Program Review Report (Nickell)
* Low instructional representation
* Meet on Sept. 17
* Move to Canvas beginning sp ’25. Fully in Canvas by sp ’26
* eLumen is using the BC program review template in eLumen for the Canvas version
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| 1. Assessment Report (Garza)
* Move to Canvas beginning sp ‘25
* Consolidation of SLOs
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| 1. **New Business:**
 | 45 minutes |
| 1. Review of AIQ Charge
* First read of AIQ charge
* Decision making document, defining document to indicate what kind of committee we are
* Review the charge for next meeting
1. Review of College Mission Statement (table)
* Approved to table
1. Review ISER Draft
* Looked at the most recent draft as a group
* Members to look at those standards that are important to them
* Provide feedback
* Contact Sondra, Talita, or Jessica W. with feedback
* Email Sondra for editing
1. Review Academic Year Planning:

Goals: Survey & ISS review * Aligned last year’s survey with new ACCJC standards
* Recommendation by groups to stop changing the survey
* Last year, several district positions were added to the survey
* Survey out by end of fall? Sooyeon to check other surveys for conflicts
* ISS review, persistence has gone to AS and CC for first read. Important for our college to look at persistence.
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| 1. **Unfinished Business:**
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| **Review of Mission & Vision:** Mission StatementVision Statement | **Date**: | **Review of Core Values:**Learning DiversityIntegrityCommunity WellnessSustainability | **Date**: |