

# BAKERSFIELD COLLEGE

## Accreditation and Institutional Quality (AIQ) Committee

September 28, 2020

3:00 to 4:00 Zoom

### Agenda

AIQ Members: Grace Commiso, Jessica Wojtysiak, Kristin Rabe, Sondra Keckley, Kimberly Nickell, Jonathan Brown, Talita Pruett, Jason Stratton, Laura Miller, Kim Arbolante, Patsy Garcia, Lindsay Ono, Sheila Fuller, Regina Rivera, Jennifer Achan, Tom Moran	
Approval of Minutes 9/14/21 We started with introductions of AIQ members. Minutes were approved with no changes. Talita Pruitt moved, Kim Nickell second, Sondra Keckley & Diana Cason abstain.	5 minutes
Chair Report: Grace and Jessica Midterm Team Update AIQ acts as the steering body for the ACCJC Midterm Report due October 2022. We had no recommendations to address from our ISER of 2018, so we only have about 3 sections of 5 to complete with the Midterm report. So, it should be 30 pages max. We need to put together a team to complete this report. Three positions were filled from the Academic Senate call out have been filled: Jason Stratton (lead), Laura Miller, Diana Cason, and Leo Ocampo will be serving. Needed is an evidence indexer. We may need to consider creating a stronger repository of evidence to help us with the process of writing ACCJC documents. The Quality Focus Essay focused on Starfish and Pathways work, and we need the evidence to address that work. Grace had completed Starfish training, but how do we show that? We need to have our indexer by spring. It is a .2 faculty reassigned time. SharePoint is a good way to store evidence. Look at committee pages as well for good repository of evidence. We need to recommend that all committees should be taking notes and posting agendas.	15 minutes

<p>Strategic Directions will be a big source of evidence for the Midterm Report. Lead reporters need to keep up with their information and reporting out of initiatives within the document. We need to make sure to address areas within Strategic Directions that have not yet been completed. Were they in progress, perpetually in progress, or have they not yet been started. Strategic Directions functions individually from AIQ, but several of our members have served on it. Maybe we codify this work with AIQ because it does address the entire college and should be housed within an entity. It seems to best fit with AIQ and its umbrella of evaluating the campus.</p> <p>Creating data and the need to use committee webpages could be expediency of researching information by committees when they are asked.</p> <p>The Brown Act committees include Curriculum and Academic Senate. Brown Act is based upon decision making that goes to the Board of Trustees on policy matters.</p> <p style="text-align: center;"><b>Guided Pathways Update</b></p> <p>There was an orientation open house with the leads for Guided Pathways were confirmed. Moving forward with charge.</p> <p style="text-align: center;"><b>Institutional Set Standards</b></p> <p>OIE- when will data tables get updated? Probably at the end of the fall term.</p>	
<p style="text-align: center;"><b>Assessment Report</b></p> <p>William Rockey reported for Faith Bradham</p> <p>Committee charge was approved training on eLumen and evaluating outcomes, ILO #4 survey on how students feel engaged info graph is on Assessment webpage, ILO dashboard updated by Sooyeon Kim with 2021 data for each of the 4 ILOs, with unweighted data publicly viewed.</p>	5 minutes
<p style="text-align: center;"><b>Program Review Report: Kim</b></p> <p>Program Review is due Oct. 1 Assessment documents are housed in SharePoint. Reach out to Kim Nickell for access. An email with links to all things data was sent out to all BC faculty. Norming the feedback process for committee members will take place at the Oct. 5 meeting.</p>	5 minutes
<b>Review of Charge</b>	15 minutes

Jason Stratton suggested incorporating the Strategic Directions leader/designee as part of the committee member structure, not as faculty but as its own line item. This was added. The charge will be moved forward with the one addition.	
Picture The picture will wait until next meeting.	5 minutes
Nothing else for the good or the welfare. Meeting ended at 3:52 pm	