

AIQ Minutes November 13, 2018 3:30-5:00pm

Note-taker: Sondra Keckley

Attendees: Janet Fulks, Jessica Wojtysiak, Craig Hayward, Sondra Keckley, Jason Stratton, Todd Coston, Diana Cason, Brent Wilson, Jamal Wright, Maria Wright, Alma Livingston, Paul Coffman

1. Approval of 10/23/18 Minutes

Sondra pointed out 3 changes to be made, and Jessica fixed them.

Todd motioned, Maria seconded, passed unanimously.

2. Report on Bahr Data: Janet Fulks and Craig Hayward

Craig shared a PowerPoint summarizing Peter Bahr's report on BC, looking at through-put rate (how many students pass the sequence of courses based on which course started in and HS GPA). Compared predicted rates to actual through-put rates in math.

Jason asked how our >3.0 HS GPA students compare to the UCs (where 3.0 GPA is required)?

Janet continued reporting out on Peter Bahr's report, including the purpose & process. We (BC) want to know how are BC's efforts to comply with AB705 working? Bahr looked at one level below transfer for math graduation requirement, math for transfer, and English levels. Looked at LRNC 530 (learning community) success. Math needs to start within 1st semester. Janet provided handouts: "Deconstructing Developmental Pathways & Outcomes at BC" and "Deconstructing Developmental Pathways & Outcomes at BC" PowerPoint slides, both available on AIQ website. She went over the data, including comparing math for transfer or not, and transfer-level English.

Jessica pointed out that math has several pathways, but English only has one for transfer. Janet agreed that we need to become more diverse and that other colleges have accomplished that.

Janet also pointed out some considerations we should think about regarding graduation requirement vs. transfer-level Quantitative Reasoning. Should we have guided self-placement? Her slides also asked, "What do we do about failures? What do we do with those students?" Janet asked us to consider that out of those who fail their first class, about 60% are likely to quit school altogether.

Craig asked, "What we did about failure before, when we had low through-put from basic skills sequences?" He also clarified that through-put is not just to transfer-level; can be for AA-level math or for a program.

3. Chairs Report: Craig Hayward and Jessica Wojtysiak

Jessica reported the Accreditation Fall Survey closed and asked Alma to create a report to share at next AIQ meeting.

4. Program Review: Kim Nickell

Kim unable to attend today, so Jessica shared Kim's emailed report—

- The PRC is in the process of completing the Fall Summary Report to be presented Dec. 7 at College Council
- PRC completed its portion of the Strategic Directions 2018-21
- PRC reviewed the Budget Criteria Document 2018 created by the Budget Committee and will provide feedback at next Budget Committee meeting.
- PRC is finishing the read and feedback of the 127 program reviews and sending forms to the proper committees for prioritizing and decision making.

5. Assessment Report: Brent Wilson

Assessment Committee still reading through assessment reports of Program Review. 64 are turned in out of 154. Assessment Committee considering and how to address: Do faculty understand what a program is and what assessment they are looking for? Nov 30 Assessment Committee co-chairs hope to present report to their committee for approval, and then Academic Senate in December.

6. Strategic Directions: Todd Coston

Todd reports that he sent a request to all leaders for each group of each Strategic Directions to give 1-2 sentence summary of progression on initiatives. He has about a third of the reports at this time, and the due date is Nov 15. Motive is to remind leaders that they have these SD initiatives to work on this year.

7. Math ISS Report: Craig Hayward, Jessica Wojtysiak, and Maria Wright

Jessica, Craig, and Maria have been working on a report for AIQ to highlight data and recommendations related to which ISS aren't being met, and transfer-level math completion in the first year, in particular. How can we increase transfer-level math through-put? Shared report on plan for increasing success in transfer-level math.

Jessica thinks solutions 2 and 3 are almost the same, so they edited to combine into one suggestion.

Math is working on new curriculum, so we don't have any through-put data for those yet.

Jason pointed out who is in charge of curriculum development (President, etc.).

Maria says aligning with the pillars makes sense.

President Sonya Christian wants this report presented at College Council on Nov 16. Jessica says we need to clarify what the process is. Do we just do this once, or does AIQ have to make these recommendations every year? What order does this report need to go to various governance committees?

Wording was changed to say recommendations instead of suggested courses of action. Appendix A (process) was removed.

Motion to approve report with modifications to send to College Council by Jason, seconded by Todd, all in favor.

8. Vision for Success Alignment: Jessica Wojtysiak and Craig Hayward

The Chancellor's Office needs BC to verify whether our strategic plan meets the Chancellor's Vision for Success, and that creating a plan is underway, by December 15. Nick Strobel told Jessica in an email that does not need to go to the BOT before that.

Jessica points out that she doesn't think our Strategic Directions address some of these Vision standards; do we need to rewrite some of our Strategic Directions? Todd wants to know what penalty if we don't meet. Todd also points out that all campuses (BC, PC, CC) need to do this, so maybe we should meet together to align asking the BOT at the same time.

As a group we determined the process we need to present to College Council on Nov 16, for our plan of action to move forward:

AIQ Proposed Vision/Funding Formula Development & Review Process

1. The Strategic Directions Chair will clarify the process of revising the Strategic Directions.
2. The AIQ Faculty Chair will clarify the expectations required by the CO w/Budget committee.
 - a. Do we need Board of Trustees approval for the December 15th certification?
3. The AIQ Administrative Chair reached out to the Institutional Researchers at our sister colleges.
4. AIQ will commence the review process at the first Spring semester meeting.
5. AIQ will submit the plan to enable first and second reads by Academic Senate and College Council by April 6th.
6. AIQ will submit to Board Docs by April 12th for Board of Trustees Review.

Todd moved to approve this plan of action, 2nd by Brent, passed unanimously.

Meeting adjourned at 5:09pm.