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| ***DRAFT* Accreditation & Institutional Quality Committee (AIQ)**  <https://committees.kccd.edu/bc/committee/accreditation>  Tuesday, 3:30-5:00, April 25, 2017 in Levinson 40 | | |
| 1 | *Attendees: Mark Staller, Todd Coston, Kimberly Nickell, Sondra Keckley, Grace Commiso, Dena Rhoades, Laura Lorigo, Talita Pruett, Jason Stratton (ex officio), Jessica Wojtysiak****, Janet Fulks*** | 5 min |
| 2 | Today’s Note Taker? Todd Coston  *Approval of notes for April 4, 2017 – Notes were approved by those in attendance.* | |
| 3 | Accreditation Update   * Self Evaluation (SE): Liz Rozell and Jason Stratton   *Issue: Service to inmate education program, no traditional academic support services. Do we call this out? Response from the group was that we do reference it and also demonstrate how we are trying to meet those needs for the inmates (i.e. tutoring, writing help, etc.)*   * Editor: Liz Rozell   *Editor will be brought in during the Fall to start editing.*  *Some thoughts were shared about starting the self evaluation process earlier. Maybe grabbing evidence in the Fall then start writing in the Spring. This round was an anomaly because of the Measure J project.*   * Summer Accreditation Institute May 22 and 23: Liz Rozell   *No report. Clarified the faculty co-leads will be paid. Jason’s understanding is that only the co-leads will be paid. If someone is invited (i.e. Sondra Keckley) will she be paid? Jason will find out. Also, Jessica suggested including some time for QFE work during the Institute.*   * Quality Focus Essay (QFE): Janet Fulks   *Janet mentioned a soft FTES number at this point is not such a bad thing because it allows us to put students where they belong. We want to follow what we are saying we are doing in the QFE and make sure we are doing guided pathways for our students.*  *Janet also brought up some concerns with how we have priority registration structured.* | 55 min |
| 4 | Planning for Strategic Directions Report to College Council: Todd Coston and Grace Comisso  *Grace has her team compiling results. We agreed that people can continue their reports through Monday, May 1st by 8am. Grace will pull together all the final reports for the report to College Council using the template that was used last year. There will be a report out to who did and did not submit their reports. This is in alignment with what was done last year. Todd Coston, Liz Rozell, and Grace Commiso will report out to College Council.* | 10 min |

tc, April 25, 2017