Accreditation Steering Committee
Tuesday, April 22, 2014
3:30 p.m. – 5:00 p.m. in Levinson 40
Agenda

1. **Review and approve minutes**—Darren (February 12, 2013 note taker), Rachel (April 8)
   Today's note taker:

Update on ASC→AIQ charge—College Council meets Thursday, April 24.

2. **Program Review liaison report**—Kim

3. **Planning for the Midterm Report**—*emailed with this agenda*

4. **Update on the Mission Statement Development Process**—Kate and Nan—*emailed with this agenda*

5. **Discussion of Evaluation Survey Results**—
   - How do we share this information with the college community? See Action Item 1 (not yet completed)
   - What have we learned? See Action Item 2 (not yet completed—*email sent 4/9/14*)

6. **Actionable Improvement Plan reporting grid**—Kate
   How do we implement? See Action Item 7 (not yet completed)

Action Items from April 8:
1. The summary and full report of the Evaluation Survey will be posted to the ASC page.
2. ASC will prepare a formal "Lessons Learned" document to prepare for the next accreditation cycle including the upcoming Midterm Report.
3. Kirk will review previous minutes for additional recommendations.
4. Sue Granger-Dickson and Bonnie Suderman will be asked to bring their thoughts about the process, in retrospect now that it has been two years since the self evaluation was completed.
5. Shannon Musser will suggest a better way to organize the material on the Web. Best ways to utilize Sharepoint, the Accreditation Site, and the BC site will be considered. Other questions to consider are what information does ASC use, what is made available to the community, and how to store and access evidence.
6. Kate or Nan will ask Sonia if she received any feedback from the Visiting Team Chair.
7. Kate will show the new draft of the AIP Tracking Document to College Council and Academic Senate before ASC adopts the final format that will link to the committee reports.

Remaining Meeting: May 6