

Accreditation Steering Committee
Approved Meeting Summary
March 25, 2014
3:30 p.m. – 5:00 p.m.
Levinson 40

Attendees: Kate Pluta (co-chair), Nan Gomez-Heitzeberg (co-chair), Todd Coston, Andrea Garrison, Sue Granger-Dickson, Odella Johnson, Shannon Musser, Kimberly Nickell, Kirk Russell, Bonnie Suderman, Rachel Vickrey.

Note taker: Kirk Russell

- 1. Program Review Liaison Report** – Kim had to leave the meeting early to attend PRC and wasn't able to present her report.
- 2. AIQ Charge – Response to Academic Senate and College Council Feedback** – Kate reported that the Academic Senate and College Council reviewed the new AIQ charge. There were no suggestions for changes to the charge itself, but there were suggestions to revise the committee membership section. These included rewording the co-chair descriptions, changing Student Activities to Student Affairs, the staggering of faculty and classified representative terms to ensure that all members' terms don't expire at the same time, and additional language to specify Ad Hoc membership. The committee approved the revisions, noting that CSEA will determine if classified representatives need to stagger their terms, and Academic Senate will determine how to stagger the faculty terms based on language in the revised charge. The additional language regarding Ad Hoc members will not be included. Kate will send the revised version to the committee and take it back to Academic Senate.
- 3. ACCJC Annual Report** – Nan reported that the report is currently being prepared and is due March 31st. She also spoke about the differences between the last report form and the current one – many more questions and a request for more data. Once the report has been submitted, a copy will be posted for the campus community.
- 4. Reviewing and Revising the College Mission** – Sonia has asked Kate and Nan to co-chair a committee that will review and revise the college mission. It's due in early May. Since the current college goals are based on the college mission and end in 2014-15, a revised mission must be in place before new goals can be established.
- 5. Discussion of Evaluation Survey Results** -- In Lisa's absence, a discussion of evaluation survey results was postponed.
- 6. BC's Relationship to the Larger World of Accreditation Requirements** -- Nan discussed the ways in which federal requirements and regulations affect accreditation and many of our campus processes.
- 7.** Kate asked that all members review the fall 2013 ASC Committee Report before the next meeting to determine if we met the goals set in the fall and what evidence we have to show the goals have been met (or not been met). The report is posted on the Committees website.

Action Item: all committee members review the fall 2013 report before the next meeting.

Meeting adjourned at 4:45 p.m.

Next meeting April 8, 2014, 3:30-5:00