

**Accreditation Steering Committee**  
**April 23, 2013**  
**Minutes**

**Attendees:** Kate Pluta (co-chair), Andrea Garrison, Todd Coston, Kirk Russell, Bonnie Suderman, Rachel Vickrey, Kim Nickell (PRC liaison), Nan Gomez- Heitzeberg (co-chair)

**Absent:** Joyce Coleman, Lisa Fitzgerald, Sue Granger-Dickson, Jennifer Marden, Bernadette Towns, Darren Willis

**Note-taker:** Kirk Russell

**Minutes from April 9 were approved.**

**What is status of Feb 12 minutes?** (Darren note taker)

**Accreditation Follow-Up Report**—Bonnie reported that almost all recommendation reports have been completed and submitted for review, with the exception of recommendation 8. She asked for committee members to volunteer to act as reviewers for each report. The intent is not to edit the report, but instead to review for content, completeness, and evidence. Bonnie distributed a recommendation review checklist as a guide for how to review the reports and asked that all reviews be completed by May 2<sup>nd</sup>. The reports will then be reviewed by College Council and Academic Senate after May 10th. Feedback should be directed to the recommendation team leaders, with a cc to Bonnie.

Assignments were:

Recommendation 1 – Rachel

Recommendation 2 – Kirk

Recommendation 3 – Nan

Recommendation 4 – Bonnie

Recommendation 5 – Todd

Recommendation 6 – Kim

Recommendation 7 – Kate

Recommendation 8 – Andrea

**Action item:** Bonnie will email committee members the electronic version of the recommendation review checklist.

Bonnie and other committee members briefly reported the progress and results of each recommendation committee. It's apparent that much good work has been accomplished.

**Other Discussion Items** --There was discussion regarding the alignment of APR and Assessment processes under the new program definition. The Assessment Committee appears to be ready to begin using the new program configuration but the PRC hasn't yet determined when to start requiring departments to begin submitting APRs for each program. PRC will discuss this issue soon and has tentatively decided to begin in 2014. All agreed that the two must correspond.

Meeting adjourned at 5:00 p.m.

Full Commission Report: <http://accreditation.bakersfieldcollege.edu/Files/Report.pdf>

BC Accreditation SharePoint site: <https://spt.kccd.edu/bc-accreditation/SitePages/Home.aspx>

**Next ASC Meeting:** Tuesday, May 7, 2013, 3:30 p.m. – 5:00 p.m. in the Library Trustees Room