

Accreditation Steering Committee
Meeting Summary (Approved)
September 11, 2012
3:30 p.m. – 5:00 p.m.
Levinson 40

Attendees: Kate Pluta (co-chair), Andrea Garrison, Sue Granger-Dickson, Ann Morgan, Kirk Russell, Rachel Vickrey, Darren Willis, Todd Coston

Absent: William Barnes, Joyce Coleman, Bonnie Suderman, Bernadette Towns, Nan Gomez-Heitzeberg (co-chair)

Note taker: Todd Coston

Updates & Status reports

1. News from ACCJC training - Kate shared a document via email prior to the meeting of her Notes from ACCJC training 2012 and we briefly reviewed it. Kate also shared the document Site Visit Team Assignment via email and we briefly reviewed the document. The question was asked if this document should be shared with others in the college community. After some discussion, it was agreed this would be a future agenda item, discussing a possible monthly newsletter or something similar.

ACTION ITEM: Future agenda item: Possible monthly newsletter sharing ideas on how to be better prepared for an accreditation visit.

2. Update to Self-Evaluation – some updates to the self-evaluation have been submitted and are being reviewed. There was discussion regarding the need for the president to be a full-time interim and not in multiple positions. *Note: We were going to get clarification from Nan on this but she didn't make it to the meeting.*
3. ACCJC site visit planning – no major updates. During this discussion, Kate proposed she would do a draft of our Committee Report for discussion at our next ASC meeting.
4. Annual Program Review cycle – It was noted that APR's have been submitted to deans and supervisors and will be going to Research and Planning by the end of the week.

Other:

ACTION ITEM: Kate will draft our Committee Report in preparation for our next meeting.

Topics for Discussion, Planning, and Implementation

1. Strategic Planning and the role of ASC – No discussion took place on this item.
2. Actionable Improvement Plans – No discussion took place on this item.
3. Integrated Program Review – Lots of general discussion on this which led to discussion about the current challenges faced with curriculum review. It was noted there are technical issues with Curricunet. It was also noted the Curricunet tech position is currently vacant and is creating a bottleneck in the process.

ACTION ITEM: Todd will follow-up Sean on who is responsible for our relationship with our Curricunet application provider and the status of the current bugs in the software.

New Goal for ASC – Ensure that the curriculum review process is timely, effective and sustainable.

ACTION ITEM: Sue will talk to faculty curriculum co-chairs about curriculum process challenges and how they might be improved.

There was discussion on the new Priority Registration Legislation recently signed.

ACTION ITEM: Ann will forward the recent press release on the Priority Registration Legislation to the matriculation committee.

4. Preparing for Response to ACCJC recommendations – no discussion on this item.

Next meeting (Tuesday, Sept. 25): we need to review the Committee Report draft being created by Kate prior to submission.