

**Accreditation Steering Committee  
September 11, 2012  
3:30 p.m. - 5:00 p.m.  
Levinson 40  
Agenda**

Review and approve minutes—Kirk (August 28, 2012 note taker)  
Today's note taker?

**Updates & Status Reports**

1. **News from ACCJC training—Kate**
2. **Update to Self Evaluation—Summary of relevant work done after completion of Self Evaluation (Bonnie and Kate)**
3. **ACCJC site visit planning—Monday, October 22—Thursday, October 25, 2012 (Bonnie [interim Accreditation Liaison Officer], Todd Coston, Amber Chiang, Kate Pluta, and Debbie Spohn)**
4. **Annual Program Review cycle—Ann**

**Topics for Discussion, Planning, and Implementation**

1. **Strategic Planning and the role of ASC—bring copy of Strategic Plan (email from Ann)**  
How does ASC best meet the assigned task identified in the Strategic Plan (page 2):  
“Recommendation 3: Progress on the objectives should be monitored by the Accreditation Steering Committee which should provide an annual report to College Council.”
2. **Actionable Improvement Plans—bring copy (email from Kate)**  
Perhaps we could draft a cover letter and send the document to the people responsible for shepherding them along?
3. **Integrated Program Review—bring IPR 2011 planning notes (email from Kate)**  
Timetable: develop in fall, train in spring, roll out in fall 2013?  
Note: At the December 2011 meeting we agree that the IPR should roll out 2013-14.  
Link to Strategic Plan: See Goal 1, Objective 1.2 and Indicator 1.2.1
4. **Preparing for Response to ACCJC recommendations (received late January or February 2013)**

**Additional items?**

**Next Meeting: Tuesday, September 25, 2012 , 3:30 p.m. - 5:00 p.m. Levinson 40**