

## Accreditation Steering Committee

August 23, 2011

3:30 p.m. – 5:00 p.m.

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Agenda

- 1) Review and approve May 10, 2011 minutes (?)
- 2) Report on action items from May 10, 2011 meeting:
- 3) Review committee charges for both ASC and SEC—Kate and Nan
- 4) Standing Governance Committee Co-Chairs update—Kate and Nan
- 5) Annual Program Review update—Kate and Ann
- 6) SEC update—Becky
- 7) SharePoint update—Kate, Becky, Sue, and Kirk
  - a. ASC has access: <https://spt.kccd.edu/bc-accreditation/>
- 8) Focus groups update—Kate, Kirk, Sue, and Becky
- 9) Survey status update—Joyce and Bonnie

Notes from Bonnie: Questions need to be in to me by the third week in September.  
They need to tell me:

1. What info are they trying to find by the question, and
2. A draft of the question.

If we have any concerns we will contact them to clarify.

The survey will be sent out Sept 30

They will have 1 week to complete

The due date is Oct 6<sup>th</sup>

We will supply them with the resulting data. If they ask open ended questions, we will just supply the raw data and let them look for themes.

- 10) BOT report due to district by noon September 12 (please review the three quarterly reports from 2010-11. The first and second are in Public Folders; the third I sent via email in August.)
- 11) Self Evaluation editor (review charge for specifics)
- 12) Student member—Joyce Ester
- 13) We need a subgroup to work on Integrated Program Review proposal: volunteers?
- 14) Problem-solving request: After the accreditation focus, I'd like ASC to help decide the best way to evaluate the planning processes. See the Planning Processes Timeline entries for April and May. This is part of Recommendation 1 from the previous self-

study. Thus far, we have not evaluated the major planning processes in a systematic way. Ann

- 15) Adjourn - Next Meeting: Tuesday, August 30, 2011  
3:30 p.m. – 5:00 p.m.  
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