

Accreditation Steering Committee

May 10, 2011

3:30 p.m. – 5:00 p.m.

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Agenda

- 1) Review and approve April 26, 2011 **minutes**
- 2) Report on **action items** from April 26, 2011 meeting:
 - a. Action: Kate to bring a 3rd Quarterly Report (end of the year summary) to the next meeting on April 26.
 - b. Action: Add item on the agenda for the co-chairs meeting Friday April 29 – bring catalogs to the meeting to discuss General Education
 - c. Action: Nan will send wording on IPR process:

Why create an IPR process?

As an institution we value expertise. We want to have better communication and better understanding across the college community. Through collaboration and open discussion we can enhance the quality of our programs and services for our students. Students are likely to register for courses across disciplines and may need a variety of services in order to meet their educational goals.
- 3) **Annual Program Review proposal update**—Kate
 - a. Approved by
 - i. Academic Senate, April 27, 2011
 - ii. College Council, April 29, 2011
 - b. Fleshing out the process/forms
 - i. including CTE external forms (sent via email)
 - ii. including IT/Media Services revised form (sent via email)
 - c. Who finishes the forms?

Nan's suggestion: a task group with reps from the newly named Program Review Committee, Faculty Chairs and an administrator or two should be assigned to develop the form and questions. I think that is the right group of users, reviewers

and people who will be held responsible. PRC would review the document and ASC would still be a resource.

- d. How are they reviewed?
 - e. How do we maintain the timeline for fall implementation?
 - f. Who works on Integrated Program Review proposal?
- 4) **3rd Quarterly Report** (to be sent via email)
 - 5) SEC update—Becky
 - 6) 2011-12 Committee Membership (sent via email)
 - 7) 2011-12 Calendar of Meetings (sent via email)
 - 8) Process for selecting an editor
 - 9) August Flex Workshops
 - a. SharePoint—Todd Coston
 - b. Focus groups—Kimberly Van Horne
 - c. Surveys—Joyce Ester
 - d. Accreditation 101—Becky Mooney (September 13)
- 6) Adjourn - Next Meeting: Tuesday, August 23, 2011
3:30 p.m. – 5:00 p.m.
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