

Accreditation Steering Committee
January 25, 2011
3:30 p.m. - 5:00 p.m.
Collins Conference Center
Agenda

- 1) Review and approve December 7, 2010 minutes
- 2) Report on action items from December 7 meeting (see minutes)
- 3) Wrap up of semester's accomplishments—end-of-term report for College President and Academic Senate. Some ideas to get us started:
 - Attended ACCJC training.
 - Reviewed recommendations, planning agendas, and Midterm Report 2009.
 - Met with co-chairs of IEC, Curriculum, and Assessment.
 - Developed SEC charge and faculty co-chair job description.
 - Working to embed accreditation in college life with reports to
 - College Council
 - Academic Senate
 - FCDC
 - Board of Trustees
 - Developing philosophy.
- 4) Review status of SEC
- 5) Identify process for addressing issues referred to ASC.
When items or issues are referred to us, what process or criteria will we use to determine if we should solve the problem or refer it to another group or person? If we are the appropriate group to problem solve, what do we do with our solution? Is it a recommendation? If so, where is it sent?
- 6) First issue referred to ASC:
What is the purpose of the Unit Plan and Program Review processes?
How are they related? Should they be related? If so, how?
Establish college definition of a program.
Unit plan template: http://bakersfieldcollege.edu/irp/Unit%20Plan/a1_UnitPlan.asp
Program review template: see email
- 7) Things to think about
 - a) How we communicate with standing committees
 - b) How we develop/design/update a website
 - c) How we help to improve college communication
- 8) Adjourn

Next Meeting: Tuesday, February 8, 2011
 3:30 p.m. - 5:00 p.m. in Collins Conference Center