

ACADEMIC SENATE MINUTES - approved

February 12, 2025; 3:30 p.m.

Campus Center - 231

Members

Voting Members

Position	Name	Attendance
President	Erica Giblin*	Present
Vice President	Rebecka Zepeda	Present
Secretary	Paula Parks	Present
Treasurer	William (Bill) Chapman	Present
ASCCC Delegate	Lisa Harding	Present
Adjunct	Debra Thorson	Absent
Adjunct	Justin Bell	Present
Agriculture	Heather Baltis	Absent
AH (HEIT/RAD/RSPT)	Crystal Rodriguez	Present
AST	VACANT	
Art	Kristopher Stallworth	Present
Behavioral Sciences	Charles Daramola	Present
Behavioral Sciences	Kristin Maytubby	Present
Biology	Milena Lilles	Present
Biology	Anne-Marie Hodge	Present
Business Education	Rudy Menjivar	Present
Communication	Michael Korcok	Present
Counseling	Keri Kennedy	Present
Counseling	Sarah Villasenor	Present
Education	Teresa McAllister	Present
EMLS	John Hart	Absent
EIT	Steve Brown	Present
English	Richard Marquez	Absent
English	Shane Jett	Present
English	Diana Cason	Present
FACE	Melissa Ysais	Present
Foreign Language/ASL	VACANT	
Industrial Technology	Klint Rigby	Present
Kinesiology, H&A	Carl Dean	Present
Kinesiology, H&A	Zack Peters	Absent
Library/Ac. Tech.	Faith Bradham	Present
Mathematics	Donna Starr	Present
Mathematics	Andrea Bridges	Present
Nursing	Alisha Loken	Present
Nursing	Malissa Buggs	Absent
Performing Arts	Robby Martinez	Present
Philosophy	Anna Collins	Present
Physical Science	Wade Ellis	Present
Physical Science	Hafez Alawdi	Present
PSTP	Don Brady	Present
Social Science	R. Allen Bolar	Present
Social Science	Misty Stowers	Absent

Non-Voting Members

Position	Name	Attendance
AIQ Chair	Grace Commiso	Present
Assessment Chair	Ricardo Garza	Present
Bookstore Chair	Michael McNellis	Absent
Budget Chair	Kailani Henry	Absent
Curriculum Chair	Michelle Hart	Absent
Curriculum Chair	Scott Dameron	Present
DEI Chair	Tanya Silva	Absent
EMC Chair	Dillon Giblin	Present
EODAC Chair	Gilbert Ayuk	Present
Equivalency Chair	Kimberly Bligh	Absent
FSC Chair	Murad Zikri	Absent
ISIT Chair	Matt Andrasian-Jones	Absent
PDC Chair	Sara Manuel	Present
PRC Chair	Kimberly Nickell	Present
Scholarship Chair	Tom Moran	Absent
Safety Chair	Roy Allard	Absent
SGA Rep	Trevor Turner	Absent

*Senate President votes only in tie**

All documents referenced herein are located on the [Academic Senate website](#); ASCCC 2022 [Acronyms](#).

PROXIES/GUESTS

Proxies: Vayron Martinez (proxy for Zach Peters), Lisa Harding (proxy for Malissa Buggs)

Guests: Ann Tatum, Josh Lewis, Ariel Dyer, Alex Rockey, Matthew Maddex

CALL TO ORDER

Academic Senate President, Erica Giblin, called the meeting to order at 3:30p.m.

ROLL CALL

Academic Senate Administrative Assistant, Tarina Perry, called roll and determined quorum was met.

GOOD, WELFARE, AND CONCERNS

There were no announcements.

OPPORTUNITY TO ADDRESS THE SENATE

There were no requests to address the Senate.

ADOPTION OF THE AGENDA

[February 12, 2025, Agenda](#)

A motion was made to adopt the agenda (Ysais moved/Harding seconded); motion carried unanimously.

CONSENT AGENDA

The following items were pulled from the Consent Agenda:

- January 29, 2025, Minutes

A motion was made to approve the consent agenda items (Ysais moved/Maytubby seconded); motion carried unanimously.

A. [Approval of January 29, 2025, Minutes](#)

The Minutes were pulled from the Consent Agenda to review the revised version ([v2](#)) with corrections.

A motion was made to postpone the review and approval of the minutes until the next meeting (Bradham moved/Ysais seconded); motion carried unanimously.

B. [Faculty Appointments](#)

- Standing Committee Appointments
[Standing Committee list of February 12th](#)
- Screening Committee Appointments
[Screening Committee list of February 12th](#)
 - Associate Vice President of Instruction
- Task Forces, Liaisons, other groups
[Task Force Committees list of February 12th](#)

C. [Committee and Task Force Charge Revisions](#)

- There were no task force charges to review.

PRESENTATIONS

A. [Library Revitalization Project Update](#) (Bradham, Dyer)

Faith Bradham & Ariel Dyer shared in presenting the Library's Revitalization Project; highlights below:

- 47% of the books were published before 1980 and 89% were published before 2010.
- For this project, the Librarians are reviewing the inventory in order to update and remove outdated books. The goal is to create a vibrant, usable, and current collection that is appropriate for our audience of community college students & faculty.
- This project is predicted to increase library circulation.
- The Librarians are adhering to the [Collection Development Policy](#).
- Books are not being discarded but rather the library will be holding book fairs and donating to a variety of organizations.

These are the two examples to show the difference between older titles and more current titles:

- [Career Opportunities for Writers](#) (1995)
- [Who wrote this? How AI and the lure of efficiency threaten human writing](#) (2023)

And these are the two that show the difference between outdated materials with misinformation and older materials that contain seminal information:

- [Keeping a Sound Mind](#) (1936 title on mental health containing outdated and harmful information)

- [Possession and Exorcism](#) (1974 seminal study on possession)
Please provide feedback to Faith or Ariel.

B. [ACCJC Distance Education Rubric \(Rockey\)](#)

Alex Rocky presented the ACCJC DE Rubric; highlights below:

- 50 online courses will be evaluated in Fall which is part of the Accreditation process. This is to ensure we are aligned with Title 5. Another evaluation will take place in Spring as a second chance to meet the criteria.
- The Rubric is used for both online and in person classes to assess criteria.

[The Quality Continuum Rubric](#)

[The RSI Canvas Shell](#)

REPORTS

A. President's Report – [written report](#)

Highlights:

- Spring Election has commenced.
- Standing Committees – filling current vacancies.
- Thanksgiving week inquiry – CC and PC senates may not be in favor.
- BP/AP chapters 4, 5 & 6 are under review at DCC – review & send feedback.
- Academic Renewal Policy – reviewing the policy & will bring updates to Senate.
- Cafeteria hours will be posted to the Senate webpage when they become available.
- Ongoing Discussions & Upcoming Items – see written report.

B. [Officer Reports](#)

Vice President (Zepeda) - verbal report, highlights:

- A new version of the Faculty Handbook will be forthcoming; any updates, please send to Rebecka Zepeda or Dean Waller.
- Canvas Insights (Canvas software) Training Cohort is taking place now through Fall. This software is for entering assessment data.

Treasurer (Chapman) - The Senate will not be holding a fundraiser and shirt sales may be taken on by another department.

Secretary (Parks) – no report

ASCCC Delegate (Harding) - Spring Plenary is April 24th ; view the [ASCCC website](#) for more information.

C. [SGA \(Turner\)](#)

D. [CCA \(Tatum\) - Contract is ending in 2026 and possible change in leadership.](#)

E. [Committee Reports](#)

AIQ (Commiso)

AC (Garza) - verbal report: ILO report was completed. The committee held an ILO Flex Workshop during spring.

BAC (McNellis)

BT (Henry) - [written report](#)

CRC (Hart/Dameron)

DEI (Silva) - no report
EC (Bligh)
EMC (D. Giblin)
EODAC (Ayuk) - [written report](#)
FSC (Zikri) - no report. There was a request for a status of the gym; this item will be addressed with the chair and report back.
ISIT (Andrasian-Jones)
PDC (Manuel) - [written report](#)
PRC (Nickell)
SAC (Allard) - [written report](#)
SC (Moran)

Next step: Committee written reports will be posted on the next [College Council](#) Agenda.

- F. Task Force, Liaison, other groups Reports
There were no Task Force committee reports.

UNFINISHED BUSINESS

- A. Instruction Reorganization Proposal
Description: a proposed instructional reorganization drafted by the Interim Vice President of Instruction, Jessica Wojtysiak; Second Read and an Action item.
- B. Student Services Proposed Organizational Chart
Description: a proposed student services reorganization chart drafted by Vice President of Student Services (VPSS), Cesar Jimenez; Second Read and an Action item.
A motion was made to postpone agenda items A & B until the next meeting (Kennedy moved/Hodge seconded); motion carried unanimously.

Next step: Items A & B will remain on the agenda since more revisions are expected.

- C. Districtwide Academic Calendars (2026-27, 2027-28)
Description: proposed districtwide academic calendars for the years [2026-27](#) and [2027-28](#), which is used as a template for the individual colleges to use as a template; Second Read and an Action item.
A motion was made to approve the calendars (Ysais moved/Kennedy seconded); motion carried unanimously.

Next step: Vice Chancellor of Educational Services and Student Success will be notified of the Senate's endorsement and will move forward to the Board of Trustees for final approval.

NEW BUSINESS

- A. Mathematics Minimum Qualifications Discipline List Submission Proposal (Lewis)
Description: Submission of revisions to the mathematics discipline list and support document, [Math Education Programs](#) – A Representative Sample of master's programs in Mathematics

and Mathematics Education; This is a First Read.

Josh Lewis, Math Department Chair, presented the proposal and called attention to page 19 of the Math Education Programs regarding Fresno Pacific University Math Education degree. The Math Department is asking for support from the Senate. The plan is to submit the document to ASCCC as a Discipline List Revision Proposal.

B. BC Academic Calendars (2026-27, 2027-28)

Description: BC annual calendars are derived from the Districtwide calendar; this is a First Read.

ANNOUNCEMENTS

BC President's Forum, February 13th

A Black History Month Experience: Zuzu African Acrobats and mobile museum, February 20th

BC Budget Office Forum, April 25th

TALE fest, April

ADJOURNMENT

A motion was made to adjourn the meeting (Harding moved/Ysais seconded); motion carried unanimously.

Academic Senate President, Erica Giblin, adjourned the meeting at 4:52p.m.

The minutes are respectfully submitted by

Tarina Perry, Academic Senate Administrative Assistant.