

ACADEMIC SENATE MINUTES – revised and unapproved

December 4, 2024; 3:30 p.m.

Campus Center - 231

Members

Voting Members

Position	Name	Attendance
President	Erica Giblin*	Present
Vice President	Rebecka Zepeda	Present
Secretary	Paula Parks	Present
Treasurer	William (Bill) Chapman	Absent
ASCCC Delegate	Lisa Harding	Present
Adjunct	Debra Thorson	Present
Adjunct	Justin Bell	Absent
Agriculture	Heather Baltis	Present
AH (HEIT/RAD/RSPT)	Crystal Rodriguez	Present
AST	VACANT	
Art	Kristopher Stallworth	Present
Behavioral Sciences	Charles Daramola	Absent
Behavioral Sciences	Kristin Maytubby	Absent
Biology	Milena Lilles	Absent
Biology	Anne-Marie Hodge	Absent
Business Education	Rudy Menjivar	Present
Communication	Michael Korcok	Present
Counseling	Keri Kennedy	Present
Counseling	Sarah Villasenor	Present
Education	Teresa McAllister	Present
EMLS	John Hart	Absent
EIT	Steve Brown	Present
English	Richard Marquez	Present
English	Shane Jett	Absent
English	Diana Cason	Absent
FACE	Melissa Ysais	Present
Foreign Language/ASL	VACANT	
Industrial Technology	Klint Rigby	Present
Kinesiology, H&A	Carl Dean	Present
Kinesiology, H&A	Zack Peters	Absent
Library/Ac. Tech.	Faith Bradham	Present
Mathematics	Donna Starr	Absent
Mathematics	Andrea Bridges	Present
Nursing	Alisha Loken	Present
Nursing	Malissa Buggs	Present
Performing Arts	Robby Martinez	Present
Philosophy	Anna Collins	Present
Physical Science	Wade Ellis	Present
Physical Science	Hafez Alawdi	Present
PSTP	Don Brady	Present
Social Science	R. Allen Bolar	Absent

Social Science	Misty Stowers	Absent
----------------	---------------	--------

Non-Voting Members

Position	Name	Attendance
AIQ Chair	Grace Commiso	Present
Assessment Chair	Ricardo Garza	Absent
Bookstore Chair	Michael McNellis	Present
Budget Chair	Kailani Henry	Absent
Curriculum Chair	Michelle Hart	Present
Curriculum Chair	Scott Dameron	Present
DEI Chair	Tanya Silva	Absent
EMC Chair	Dillon Giblin	Present
EODAC Chair	Gilbert Ayuk	Absent
Equivalency Chair	Kimberly Bligh	Present
FSC Chair	Murad Zikri	Absent
ISIT Chair	Matt Andrasian-Jones	Absent
PDC Chair	Sara Manuel	Present
PRC Chair	Kimberly Nickell	Present
Scholarship Chair	Tom Moran	Absent
Safety Chair	Roy Allard	Present
SGA Rep	Trevor Turner	Absent

*Senate President votes only in tie**

All documents referenced herein are located on the Academic Senate website; ASCCC 2022 [Acronyms](#).

PROXIES/GUESTS

Proxies: Rebecka Zepeda (proxy for Anne-Marie Hodge), Dillon Giblin (proxy for Donna Starr)

Guests: Ann Tatum, Jessica Wojtysiak, Joshua Lewis

CALL TO ORDER

Academic Senate President Erica Giblin called the meeting to order at 3:30p.m.

ROLL CALL

Academic Senate Administrative Assistant Tarina Perry took roll, and it was determined that quorum was met.

GOOD, WELFARE, AND CONCERNS

The library will host therapy dogs tomorrow from 10:30am-noon.

OPPORTUNITY TO ADDRESS THE SENATE

None

ADOPTION OF THE AGENDA

[December 4th Agenda](#)

A motion was made to adopt the agenda as amended* (Ysais moved/Marquez seconded); motion carries.

****Amendment: Curriculum Charge & New Business, D. Special Election are pulled from agenda***

CONSENT AGENDA

The minutes were pulled from the consent agenda.

A motion was made to approve the remaining consent agenda items (Bradham moved/Ysais seconded); motion carries.

A. [Approval of the November 13th Minutes](#)

A motion was made to approve the minutes as corrected (Kennedy moved/Buggs seconded);

A motion was made to amend the previous motion to include the correction of the footer date **and name spelling errors** (Korcok moved/Thorson seconded); motion carries.

Perfected motion carried.

Next Step: the minutes will be corrected, and the approved version will be posted to the Senate website.

B. [Faculty Appointments](#)

[Standing Committee Appointments list of 12/04/2024](#)

Next step: Chairs will be notified of the standing committee appointments.

[Screening Committee Appointments list of 12/04/2024](#)

Next step: HR/VPI will be notified of the screening committee appointments.

Task Forces, Liaisons, other groups – none

C. [Committee and Task Force Charge Revisions](#)

[Budget Committee Charge proposed revisions](#)

Next step: the BTC Charge will move forward to the College Council.

Curriculum Committee Charge - This item was pulled from agenda.

[Safety Advisory Committee Charge proposed revisions](#)

Next step: the SAC Charge will move forward to the College Council.

PICTURE

The Academic Senate took a group photo.

PRESENTATIONS

A. [Instructional Reorganization Proposals](#) (Wojtysiak)

This item was discussed under New Business, E.

REPORTS

A. President's Report – [written report](#)

B. [Officer Reports](#)

Vice President (Zepeda)

Treasurer (Chapman)
Secretary (Parks)
ASCCC Delegate (Harding)

- C. SGA (Turner)
- D. CCA (Tatum)- [written report](#)
- E. Committee Reports
 - AIQ (Commiso)
 - AC (Garza) - [written report](#)
 - BAC (McNellis)
 - BT (Henry) - [written report](#)
 - CRC (Hart/Dameron)
 - DEI (Silva)- [written report](#)
 - EC (Bligh)
 - EMC (D. Giblin)
 - EODAC (Ayuk) - no report
 - FSC (Zikri) - no report
 - ISIT (Andrasian-Jones)
 - PDC (Manuel) - [written report](#)
 - PRC (Nickell)
 - SAC (Allard) - [written report](#)
 - SC (Moran)
- F. Task Force, Liaison, other groups Reports
 - AB 1705 (Lewis) - [written report](#)
 - Credit for Prior Learning (E. Giblin) - conference scheduled for January.
 - Districtwide EEO (Acosta) - committee only met once, nothing to report.
 - Next step: written reports will be shared at the next College Council meeting.

UNFINISHED BUSINESS

- A. Standing Committee Appointment Process Review

Description: [Rationale for Proposal for Change in Appointment Process](#); Action item.
A motion was made to approve the revised process (Bradham moved/Kennedy seconded); motion carried with 2 abstentions.
Next step: the new process will take effect immediately.
- B. Screening Committee Appointment Process Review

Description: [Rationale for Proposal for Change in Appointment Process](#); Action item.
A motion was made to approve the revised process (Ysais moved/Kennedy seconded); motion carried.
Next step: the new process will take effect immediately.
- C. Submission of Biographical Information Process Review

Description: [Rationale for Proposal for Change in Appointment Process](#); Action item.
A motion was made to approve the revised process (Kennedy moved/Bradham seconded); motion carried.
Next step: this new process will take effect immediately.

D. [BP 8700 Proposed Changes](#): Full-time Faculty Selection Committee

Description: Proposal to change current BP language; Action item.

Discussion: the current process is working and there was consensus for it to remain in place.

A motion was made to stay with the current BP/AP language (D. Giblin, proxy for Starr moved/Kennedy seconded); motion carried with 4 nays and 2 abstentions.

Next step: this item will be recorded, and no action is necessary.

E. [AP 8800 Proposed Changes](#): Adjunct Employment Search Procedures

Description: Proposal for change to current AP language; Action item.

A motion was made to approve the proposed AP language (Rigby moved/Kennedy seconded); motion carries with 1 abstention.

A motion was made to extend the discussion five minutes (Thorson moved/McAllister seconded); motion carries with 1 nay.

A motion was made to amend the motion on the table to “committee consists of the faculty chair or designee (up to three faculty) and if available a faculty who is a discipline expert” (Thorson McAllister moved/McAllister Collins seconded); motion failed.

A motion was made to extend the discussion five minutes (Ellis moved/Alawdi seconded); motion carried.

original motion carried.

Next step: The Academic Senate President Erica Giblin will bring this item to the appropriate constituency groups for vetting purposes to request change in AP language.

A motion was made to suspend the agenda to New Business, E. (McAllister moved/Kennedy seconded); motion carries with 1 nay abstention.

F. [Revised General Education Guiding Notes](#) – starting Summer 2025

Description: BC General Education Pattern Guiding Notes proposal Summer 2025 by the BC Curriculum Committee to reflect Title 5 changes; Action item.

A motion was made to approve the GE Guiding Notes as corrected*(Bradham Kennedy moved/Kennedy Bradham seconded); motion carried.

****Correction: table of contents and accessibility.***

Next step: CRC will make the necessary corrections and will be in effect in Summer 2025.

G. [Competency Based Education \(CBE\) Academic Calendar 2025-26](#)

Description: The draft calendar is contingent on union negotiations and Senate approval; Action item.

A motion was made to approve the calendar (Ellis moved/McAllister seconded); motion carried.

Next step: This item will be in effect for 2025-26 AY.

NEW BUSINESS

A. ACCJC Distance Education Rubric Approach

Description: [Rationale for Proposal for Change in Distance Education Review Process](#); Action item.

A motion was made to support Option (bullet point) 1 (Korcok moved/Kennedy seconded); motion carried.

Next step: this item will be referred to AIQ for guidance.

B. Code/Script for Closing Classes at the Beginning of the Semester

Description: [Rationale for Proposal for Change in Process for Closing Classes at the Beginning of the Semester](#); Action item.

Discussion items:

- Codes are still available; the enrollment exception form is also still available.
- FCDC was in support of this item.
- The Dual Enrollment aspect is being reviewed.

A motion was made to approve the FCDC/PC option if it was possible given Banner constraints (Korcok moved/Ysais seconded); motion carried.

Next step: the Academic Senate President Erica Giblin will inform the College President of the recommendation.

C. Program Pathways Mapper Data Accuracy

Description: [Rationale for Proposal to Change in use of Program Pathways Mapper](#); Information item.

Next step: this is an informational item and will continue to research a solution.

D. Special Election for Adjunct Senator - Vacancy

Description: Action item.

This item was pulled from the agenda.

Next step: there is no action necessary.

E. Instruction Reorganization Proposal

Description: Presentation of the proposed instruction reorganization and rationale for change. Information item.

Next step: the committee was asked to share with constituents and provide feedback to Interim VPI Jessica Wojtysiak.

ANNOUNCEMENTS

Employee Holiday Party, December 2nd

Flex Proposal Due Date, December 2nd

BC President's Forum, December 6th

Spring Flex Day, January 17th

TALE fest, April 2025, in Porterville

ADJOURNMENT

A motion was made to adjourn the meeting (Ysais Harding moved/Hodge Thorson seconded); motion carried.

The meeting was adjourned at 4:42 59p.m.; the minutes were recorded by Tarina Perry.

NEXT MEETING – January 29, 2025