

Standing Committee appointments

Faculty appointments to “college and district committees, task forces and other groups dealing with academic and professional matters, shall be made ... by the Academic Senates.” per BP 8200. Calls for membership of committees will go out near the end of spring semester and at the beginning of fall semester. The Senate may continue to send out calls as needed regardless of the time of semester. The Senate will make every effort to appoint faculty in alignment with our core value of Diversity** but will fill the slots based on the availability of those who have applied.

Process:

1. There will be a 7-day priority window to apply for standing committee membership vacancies via the Standing Committee Request Form on the Senate’s website once the end-of-spring-semester-call for standing committee membership goes out with the specified start and end date and time for the priority window (for example: if the call goes out on Tuesday, April 1 at 8am, the priority application window would last until 8am on Tuesday, April 8).
 - a. The Standing Committee Request Form allows faculty to identify one committee to be appointed to. Faculty may complete more than one submissions to indicate interest in serving on more than one committees. The Senate Administrative Assistant will keep track of the date and time of all requests.
 - b. The form will be closed during the summer and remain open after the initial Fall call until the next cycle.
2. A draft of potential committee appointments will be shared near the end of the Spring semester for review by Standing Committee Co-Chairs. The Senate will confirm committee appointments at their first annual meeting and any subsequent meetings as needed.
3. In the event there are more nominations than appointments available, the Senate will determine appointments based on the following criteria:
 - a. Standing committees with department, pathway or area representation:
 - Recommendation. The selection will move to the department, pathway, or area level.
 - Diversity, as defined in the college’s core value**. The Senate encourages departments, pathways, and areas to support diversity, equity, and inclusion* as much as possible when considering faculty representation.
 - Status. Preference for tenured then tenure-track professors then other faculty.
 - b. Standing committees without department, pathway, or area representation:
 - Status. Preference for tenured then tenure-track professors then other faculty.
 - Representation. As many departments, pathways, or areas represented as possible.

- Diversity, as defined in the college's core value**. The Senate will take every measure to create committees with diverse membership, but must fill the slots based on who shows interest.

Using the above criteria, the Executive Board of the Academic Senate may create a draft list of proposed appointees, to be submitted to the Academic Senate for their consideration along with a brief justification of the Executive Board's reasoning for proposing these appointees.

4. If the criteria in step 3 cannot narrow appointments to one faculty per open slot, then all applicants may submit a brief biography as outlined in the Submission of Biographical Information for Faculty Appointments and Elections document for the Senate to review.
5. After the Senate's initial appointment, all remaining appointments to committee vacancies will be filled by submission date and time with preference for sooner after the early Fall call goes out.

Definitions

According to *Cal. Code Regs. Tit. 5, § 51201* "Individual and group differences can include, but are not limited to the following dimensions: race, ethnicity, national origin or ancestry, citizenship, immigration status, sex, gender, sexual orientation, physical or mental disability, medical condition, genetic information, marital status, registered domestic partner status, age, political beliefs, religion, creed, military or veteran status, socioeconomic status, and any other basis protected by federal, state or local law or ordinance or regulation."

*The definitions of diversity, equity, and inclusion are from the Board of Governors of the California Community Colleges' DEI Glossary from the Vision for Success Diversity, Equity, and Inclusion Task Force of 2019 and used by KCCD's EEO Plan (adopted June 2021).

The DEI Glossary is posted at <https://www.cccco.edu/-/media/CCCCO-Website/Files/Communications/vision-for-success/8-dei-glossary-of-terms.pdf>

** BC Core Value of Diversity: We insist that diversity be valued and promoted, recognizing that multiple perspectives lead to a better education and knowledge of the world; listening and witnessing different experiences helps us to understand and contextualize power and privilege related to ability, ethnicity, gender, national origin, race, religion, sexuality, and socioeconomic status in terms of access and barriers to resources and opportunities.

Original language passed by Academic Senate 11/3/2021

Procedure for Committee slots with multiple nominees at start of nomination process added 11/16/2022

Revised and approved by Academic Senate 3/13/2024