

BAKERSFIELD COLLEGE
PROPOSED: BC Distance Education Task Force

NAME OF TASKFORCE	BC Distance Education Task Force
COMMITTEE / TASKFORCE CHARGE	<p>The Distance Education Task Force is a 1-year ad hoc task force of the Academic Senate. The primary purpose of this taskforce is to plan and oversee compliance with Distance Education regulations.</p> <p>The taskforce will:</p> <ul style="list-style-type: none"> • Review current Distance Education practices. • Draft a Distance Education Plan to ensure compliance with regulations, namely Title 5, accreditation, and Americans with Disabilities Act (ADA). • Make recommendations regarding policies, practices, and procedures related to Distance Education. • Create a sustainable plan for ensuring student success and supporting faculty instruction in Distance Education, such as a Distance Education Handbook. • <u>Keep the Senate informed of matters that affect distance education classes, services, and programs conducted by Bakersfield College.</u>
SCOPE OF AUTHORITY	Make recommendations to Academic Senate and Vice President of Instruction on matters pertaining to Distance Education, and Online Teaching and Learning. A report should be given to the Academic Senate in both Fall 2023 and Spring 2024.
REPORTS OUT TO	Academic Senate and the Vice President of Instruction
COMMUNICATES WITH	Additionally, the taskforce will communicate regularly with areas through Curriculum Committee, Equivalency Committee, Accreditation & Institutional Quality Committee (AIQ) , Assessment Committee, Accessibility Task Force, Information Services and Instructional Technology Committee (ISIT) , Bookstore Advisory Committee , College Council, and Faculty Chairs and Directors Council (FCDC) .
MEMBERSHIP	<p>The taskforce is co-chaired by 1 Administrative Co-Chair and 1 Faculty Co-Chair.</p> <p>All members have voting privileges unless otherwise indicated. Unfilled positions will not count towards quorum. Quorum will be one more than half the filled positions.</p> <ul style="list-style-type: none"> • 1 Curriculum Committee faculty Co-Chair or faculty designee • 1 AIQ faculty Co-Chair or faculty designee • <u>1</u> Accessibility Task Force faculty Co-Chair or faculty designee • <u>1</u> ISIT faculty Co-Chair or faculty designee • 1 Community College Association (CCA) representative • 1 Program Manager (scheduling or catalog) • 1 Dean of Instruction • 1 student representative • <u>1-3</u> ad hoc member from the “Communicates with” line as determined by agenda items (non-voting member(s)).

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Reviewed by [Academic Senate 4/26/23](#)
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