

Bookstore Advisory Committee

Submitted to Academic Senate, 2/12/2023

Items covered:

1. The RFP (Request for Proposal) for the bookstore contract is ongoing. We have met several times with KCCD and a consulting company. Some proposals have been submitted by a few vendors and B&N is one of them. Next steps is to begin reviewing proposals.
2. Book Returns process has been initiated and on 02/13 returns to publishers begin. They will keep books for late-starts.
3. We have 97% book adoption orders for campus; however the sales-through rate (No. of copies sold/No. of copies ordered) has significantly declined this year from the last four years where the rates were consistently among the highest of all community colleges. This year moreover the goal of copies sold was around 763,000 copies, but the actual number is 127,226. Reasons for this: canceled courses/OER/Books not used/EOPS changes. Only doing 1/5th of the expected business.
4. Bookstore Inventory will begin 03/11
5. Revisited Bookstore hours. Challenging to meet sales. Currently hours are 9:30-6. KCCD and our committee supported reducing hours M/T: 9-5 and W/R: 10-6, but going back to original hours for two weeks when late-start classes begin.
6. We received a report that 55% of classes “do not use materials” and 21% of classes are “courses with no faculty assigned.” We will investigate the meaning of these numbers. 58% of adopted materials are “with Digital” materials.
7. Just a note: when B&N pays commission fees, it goes to KCCD and does not have control over how it gets allocated back to SGA in the amount of “\$10,000” for student scholarships.

Upcoming events:

BC bookstore inventory: 03/11/2023 at 8AM

March 13th- late starts begin

March 21- Bookstore will participate at the book signing event for "Women in Athletics and Education"

March 21st- March 22nd- BC main campus Grad Fair. Time: 1pm-7PM

March 23rd- Delano Campus Grad Fair, Time: 1PM-7PM