

Bakersfield College Midterm Report 2022: Call for Faculty Leadership

The Bakersfield College Accreditation and Institutional Quality (AIQ) Committee is seeking faculty leaders to participate in the accreditation midterm process. Bakersfield College's Midterm Report for the Accrediting Commission for Community and Junior Colleges (ACCJC) is due October 17, 2022.

According to ACCJC guidelines:

"Institutions are required to submit a Midterm Report in the 4th year of their comprehensive review cycle. In the Midterm Report, the Institution:

- *provides an update on how it has integrated improvement plans arising from the self-evaluation into its ongoing planning and implementation processes;*
- *addresses work accomplished in response to the improvement recommendations affirmed by the Commission in its Action Letter*
- *reflects on actions it has taken to improve institutional performance related to student learning outcomes and institution-set standards;*
- *reflects on fiscal health and indicates actions taken to improve conditions (if applicable); and*
- *reports on the progress and outcomes from the action projects identified in its most recent Quality Focus Essay (described in the ISER)."*

As BC did not have any recommendations affirmed by the Commission in our ISER we will be focusing on bullets 3-5.

We are seeking faculty leaders to serve 3 semesters, Fall 2021, Spring 2022, & Fall 2022 with the potential for additional Summer 2022 Special Compensation, if needed.

1. **Role:** Midterm Report Faculty Lead

a. **Responsibilities:**

- i. Attend AIQ committee meetings, as appropriate and needed
- ii. Partner with administrative lead to develop a work plan, meeting schedule, and timeline
- iii. Co-lead all meetings in coordination with the administrative Lead (bi-weekly or monthly, depending on timeline)
- iv. Prepare written reports to AIQ committee on process and timeline (to show progress, share findings throughout process, identify common threads across the standards, identify and solve problems, and lay the foundation for the final report)
- v. Serve as a liaison for all team members in knowledge of and dissemination of information as pertinent from the ISER
- vi. In collaboration with the administrative lead organize and lead open campus forums to elicit feedback from faculty, staff, students, and the greater community

Guidelines for Preparing Institutional Reports to the Commission: <https://accjc.org/wp-content/uploads/Guidelines-for-Preparing-Institutional-Reports-to-the-Commission.pdf>

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- vii. Serve as the communication liaison for the campus and the greater community including submitting completed midterm report to the accreditation webpage
 - b. **Compensation**
 - i. Selected faculty lead will be provided reassigned time equivalent to 0.2
2. **Role:** Midterm Report Faculty Writer
- a. **Responsibilities:**
 - i. Attend meetings, as outlined by Midterm Report Leads (bi-weekly or monthly, depending on timeline)
 - ii. Attend campus wide Midterm forums
 - iii. Research and gather relevant institutional documents
 - iv. Prepare written midterm report in sections for editor and evidence indexer to review in stages
 - b. **Compensation**
 - i. Selected faculty will be provided reassigned time equivalent to 0.1
3. **Role:** Midterm Report Faculty Editor
- a. **Responsibilities:**
 - i. Attend meetings, as outlined by Midterm Report Leads (bi-weekly or monthly, depending on timeline)
 - ii. Attend campus wide Midterm forums
 - iii. Collaborate with Evidence Indexer to review and ensure inclusion of institutional evidence
 - iv. Revise written reports for midterm report meetings
 - b. **Compensation**
 - i. Selected faculty will be provided reassigned time equivalent to 0.1
4. **Role:** Midterm Report Faculty Evidence Indexer
- a. **Responsibilities:**
 - i. Attend meetings, as outlined by Midterm Report Leads (bi-weekly or monthly, depending on timeline)
 - ii. Attend campus wide Midterm forums
 - iii. Collaborate with Editor to review and ensure inclusion of institutional evidence
 - iv. Prepare SharePoint folders for evidence indexing in sections for midterm report meetings
 - v. Ensure all evidence is indexed correctly in text and SharePoint
 - vi. Ensure all evidence is available and linked appropriately
 - b. **Compensation**
 - i. Selected faculty will be provided reassigned time equivalent to 0.2

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Process for Consideration

- Faculty self-nominate for consideration through Academic Senate
- Tenure, Tenure-track, or Adjunct Faculty are eligible to self-nominate
- Send self-nomination to Grace Commiso, AIQ Faculty Chair, grace.commiso@bakersfieldcollege.edu, & CC Tarina Perry, tperry@bakersfieldcollege.edu
- Interviews to be held on September 17th between 1-3pm.
- **Deadline for Consideration: September 15, 2021**