

Program Review Summary Report to Academic Senate  
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### Purpose of the Summary Report

To summarize themes and trends among the 106 program reviews:

- Annual Updates Instruction 51 out of 63
- Annual Updates Non-Instruction 32 out of a possible 43
  - Includes, Administrative, Student and Academic Affairs areas.
- Total 83 out of 106 possible completed.

### Facilitating the Resource Allocation Process

- To provide information to help decision-making bodies
  - **Classified Position Requests = 17**
  - **Faculty Position Requests = 45**
  - **Facilities Requests = 43 (about 10 work orders)**
  - **ISIT Tech Requests = 79**
  - **Other Equip Requests = 10**
  - **Budget Development Forms Completed = 17**

### Submission Trends:

- Over the past several Program Review cycles, the number of programs included in the Program Review process has increased:
  - 2016-17 108 programs: 96% submitted
  - 2017-18 112 programs: 97% submitted
  - 2018-19 119 programs: 86% submitted
  - 2019-20 85 programs: 88% submitted
  - 2020-21 83 programs: 78% submitted

### Why turn in your program review?

#### Program Review as an Agent for Change

- Opportunity to promote educational excellence.
- Improve instruction and services to students.
- Integrate systems between committees and initiatives.

- Feedback is a two-way street for improvement, which leads to greater potential for resources.
- eLumen has helped to create a more accessible and meaningful program review process.
- Accreditation
  - Program Review, resource requests, and budgeting
  - Strategic Directions
  - Closing the loop
  - CCCC Vision for Success

#### Changes to the 2020 cycle

- Program Review was available in eLumen to all programs April 1, 2020
- List of programs was more conclusive this year in eLumen
- Four program review initiative types:
  - Instructional
  - Non-Instructional
  - Hybrid
  - 3 Year Comprehensive
- Created Resource Requests and Assessment of Technology as separate initiatives

#### Changes to the 2020 cycle

- Refined and reformatted questions
  - Goals
  - Assessment
  - Program reflection
- Reformatted eLumen feedback section
  - Gave relevant and constructive feedback to help programs
- Incorporated Program Mapper check
- KCCD Data in Tableau

#### Trends

- Drop in total number of submissions concerning
  - This includes a drop in resource requests, which may have been driven by COVID-19
- Rise in number of late submissions

- Opportunities to address resource needs lost
- Some wrote over their 2019-20 cycles
- Some goals are still reading as resource requests
  - Goals should reflect stated challenges
  - Goals should be student or campus centered, not resource centered
  - Resources should tie to a need, goal, challenge, or show justification
- What to do with data, disproportionate impact and equity is still an issue
- New Tableau trend data not used as effectively as it could have been to analyze programs

#### Trends

- Many program reviews were effective, and many programs took advantage of creating a narrative around their data
- Positive feedback on the process in eLumen
- Well-established goals were apparent
- Programs used feedback from last year to improve their processes
- AUOs were better developed and aligned to the Institutional Learning Outcomes
- Conclusions were better drafted

#### Planning for the 2021-22 Cycle

- Initiatives ready to campus world by March 1 for 2021-22 cycle
- Create a process for programs to check off to PRC that they have received notification that their program review is ready
- Create a Canvas shell for Program Review
  - Modules to onboard new PRC members
  - Modules to train Program Review editors. Easy training for first timers...
  - Glossary of terms
  - Downloadable initiatives to work on – and get early feedback
- Program Review rubric
- Improve Equity and add Accessibility prompt
- Zoom training during department meetings in spring
- Workshops:
  - department specific eLumen/Program Review
  - Data/Tableau

- Administrative Unit Outcomes

Programming and Planning a Better BC!

Our commitment to improve will lead us into a better process in eLumen for the 2021 cycle!

We will continue our work to be transparent and steer us in a positive direction to benefit future generations to come at Bakersfield College.