

## ACADEMIC SENATE of BAKERSFIELD COLLEGE

February 5, 2020  
Levan Center-3:30 p.m.

### UNAPPROVED MINUTES

#### MEMBERS:

President	Steven Holmes	Present	Behavioral Sc./CJ	Karimeh Amin	Absent
Vice President	Victor Diaz	Present	Biology	Ashley Choate	Present
Secretary	Matt Garrett	Present	Business Mgmt.&Tech.	Phil Whitney	Present
Treasurer	Charles Kim	Present	Communication	Angela Bono	Present
ASCCC Rep	Lisa Harding	Present	Engineering Systems	Maryam Jalaifarahani	Absent
Member-Large	John Giertz	Absent	English	Anthony Huffaker	Absent
AIQ Chair	Grace Commiso	Present	English	Paula Parks	Present
ACOMM Chair	Brent Wilson	Present	Education	Michelle Hart	Proxy
BADV Chair	Michael McNellis	Absent	EMLS	Jeannie Parent	Absent
BCOMM Chair	Teresa McAllister	Present	FACE	Melissa Ysais	Present
CCOMM Chair	Jennifer Johnson	Present	Foreign Lang/ASL	Qui Jimenez	Present
CCOMM Chair	Erica Menchaca	Present	Health/PE	Carl Dean	Present
EMC Chair	Krista Moreland	Present	Industrial Tech	Ron Grays	Absent
EODAC Chair	Bryan Hirayama	Absent	Library/Academic Tech.	Faith Bradham	Present
EQ Chair	Michael Ivey	Present	Math	Kris Toler	Absent
FSC Chair	Pam Kelley	Absent	Math	Dillon Giblin	Present
ISIT Chair	Pam Boyles	Absent	Nursing	VACANCY	
PDC Chair	Matt Jones	Absent	Nursing	Malissa Buggs	Absent
PRC Chair	Kim Nickell	Absent	Performing Arts	Robby Martinez	Absent
SC Chair	Rebecca Monks	Absent	Philosophy	Reggie Williams	Present
SGA Officer	Connor Harris	Present	Physical Science	Nick Strobel	Present
Adjunct Rep	Glen Samples	Absent	Physical Science	Wade Ellis	Present
Agriculture	Heather Baltis	Present	Social Science	Alan Bolar	Absent
Allied Health	Heather Shaftstall	Present	Social Science	Olivia Garcia	Absent
Art	Jeff Huston	Present	Student Services	Kerri Kennedy	Absent
Behavioral Sc/CJ	VACANCY		Student Services	Sarah Villasenor	Present

#### CALL TO ORDER

The meeting was called to order at 3:34p.m.; Quorum was met.

#### GOOD, WELFARE AND CONCERNS

Garrett shared good & welfare items that occurred over the winter break.

Holmes informed the Senate that E-Board had a discussion regarding the practice of sending condolences and if that should be changed; however, it was determined to continue the historical practice.

#### OPPORTUNITY TO ADDRESS THE SENATE

There were no requests to address the Senate.

#### ADDITIONS TO THE AGENDA

*Additions to the agenda, which do not come to the attention of the Senate until after the agenda is posted require a 2/3 vote of members present.*

- Nursing Senator Representative

***M. Garrett motioned to add to the agenda: Noelia Citian, Nursing Senator Representative (to complete the Spring 2020 term), F. Bradham seconded; Motion passed unanimously.***

**CONSENT ITEMS** (*passed by general consent*)

November 6, 2019- ACTION

**M. Garrett motioned to approve the minutes, M. Ysais seconded; motion passed unanimously.**

November 20, 2019- ACTION

**F. Bradham motioned to approve the minutes as corrected, M. Garrett seconded; motion passed unanimously.**

Standing Committee Appointments

<b>Student Conduct &amp; Complaint Hearing Ad Hoc Committee</b>
Manuel Fernandez (Engineering & Industrial Tech)

Approved by Executive Board 1/29/2020

To be reviewed/approved by Senate 2/5/2020

<b>Scholarship Committee</b>
Johnathan Brown (Math)
Metin Eroglu (Math)
Denise Mitchell (English)
Li Kang Liu (Math)
Wade Ellis (Physical Science)
Naomi Rutuku (English)
Laura Peet (English)
Paul Beckworth (Social Science)
Andrew Bond (English)
Nancy Mai (Nursing)
Savanna Andrasian (English)
Travis Steele (Engineering & Industrial Tech)
David Rohac (Behavioral Science)
Leah Elliot (Nursing)

Approved by Executive Board 1/29/2020

To be reviewed/approved by Senate 2/5/2020

Visit the [Academic Senate Committee website](#) to view the full committee list.

**M. Garrett motioned to approve the appointments, W. Willis seconded; motion passed unanimously.**

Screening Committee Appointments

There were no appointments to review.

Charges

There were no charges to review.

**UNFINISHED BUSINESS**

- A. No items to review

**NEW BUSINESS**

- a. No items to review

**REPORTS**

President's Report

BC President/AS President:

*Grade Change*-Administration is adopting a new policy that will require the chair and dean to sign off some grade changes:

- F grade to never attended/no grade
- W grade to never attended/no grade
- RD (report delay) to any grade (RD is caused by failing to enter a grade)
- Drop to never attended
- Possibly eliminate the requirement that students making a third attempt on a course wait to register until two weeks after open registration

*Faculty/Staff Dining Room*-Admin has located a temporary staff lunch room in Levinson Hall 40.

*Teacher's Seminar*-Jennifer Johnson and Nick Strobel are organizing the return of the "Great Teachers Seminar" to instill best practices and build comradery, beginning next semester.

*Ombudsmen*-Admin is exploring the creation of an ombudsmen office to help settle future campus disputes.

District Consultation Council (DCC):

Website: <https://committees.kccd.edu/committee/district-consultation-council>

Holmes expressed concern about the Chancellor's autocratic behaviors by attempting to diminish the college presidents' authority, student voting rights, and limiting committee discussion/input, etc.

College Council (CC)-No update

Website: <https://committees.kccd.edu/bc/committee/collegecouncil>

Board of Trustees (BOT):

Website: <https://www.kccd.edu/board-trustees/meetings>

Holmes reminded the March 12<sup>th</sup> meeting will be held on the BC campus.

District-wide Budget Committee (DWBC)-No update

## **COMMITTEE REPORTS**

AIQ(Commiso)

Website: <https://committees.kccd.edu/bc/committee/accreditation>

No report

ACOMM (Wilson)-report submitted as written

Website: <https://committees.kccd.edu/bc/committee/assessment>

*Assessment Committee Report 2/5/20*

### **Training**

- 17 SLO assessment drop-in sessions during weeks 13, 15, and 16 of fall semester
  - Equivalent to 47 hours of availability with 20 faculty attending
- Two SLO assessment drop-in sessions during spring flex week (1/13, 1/15)
- One workshop (1/13) during spring flex week on syncing assessments between Canvas and eLumen
- One briefing (1/23) for President Christian on assessment processes
- One workshop (1/27) during Communication department meeting on reviewing SLO data in eLumen

### **Accomplishments**

- Assessment Committee voted and approved a sub-team on 1/31 to conduct ILO study work
- Feedback for Program Review Assessment Reports have been generated by AC Members
  - Overview report is attached

- SLO/PLO review in eLumen (as of 2/3):
  - 264 courses and 19 programs reviewed by AC Members

**In Progress**

- 2019-20 assessment plans are being updated and posted to AC website
  - Status: 47 / 78 = 60% updated and posted to website
- Development and planning of ILO study for Spring 2020
- Re-map learning outcomes (SLO-PLO, SLO-ILO, SLO-GELO) for courses/programs revised effective Summer 2019

**Future Work**

- Closing of the loop by providing feedback to programs who submitted Assessment Report in Program Review
- Implement SLO-ILO and AUO-ILO integration with Dean Waller

**Assessment Committee Goals for 2019-2020**

Goal 1: Provide the knowledge and training necessary to create, regularly assess, and report student learning outcomes (SLOs & PLOs).

- Linked to ACCJC I.B.1, I.B.2, I.B.5, I.B.8, II.A.1
- Linked to BC Strategic Goals 1.8

Goal 2: Supports collecting and reviewing of assessment data and facilitates organizing processes to support student learning.

- Linked to ACCJC I.B.4, I.B.5, I.B.8, II.A.3
- Linked to BC Strategic Goals 1.8

**2019-2020 Program Review Assessment Report**

*(Based on data results from 2018-*

*2019) Item Analysis of Assessment Committee Feedback (N=54)*

	<i>Plan</i>	<i>Assess</i>	<i>Reflec t</i>	<i>Refine*</i>	<i>Dialogue</i>
<i>Meets Expectations</i>	38	38	30	N/A	47
<i>% Meets Expectations</i>	70.4%	70.4%	55.6%	N/A	87.0%

\*Question left out of Program Review; unable to evaluate

**Insights**

- ✓ Identified need for investigation of prerequisites and duplicate course content
- ✓ Identified areas where students lacked understanding of particular concepts within a course
- ✓ Identified the assessment tool may not have been a good measure of the learning outcome
- ✓ Identified that a majority of students are meeting or exceeding expectations in many programs

**Challenges**

- ✓ Insufficient data entered into eLumen to assess the program
- ✓ Lack of wider faculty participation in completion of assessment data and discussion for reporting
- ✓ Difficulty incorporating adjunct faculty into the assessment process
- ✓ Lack of a standardized assessment tool across multiple sections of a course
- ✓ Limited resources to improve outcomes in some programs

**Best Practices:**

- ✓ A variety of courses within a program are assessed on a regular basis
- ✓ Assessment tools are normed across sections of a course

- ✓ Conversations regarding assessment are ongoing and inclusive of all faculty, including adjuncts
- ✓ Programs included feedback from outside sources such as advisory board members

### **Assessment Committee Considerations for Change**

- ✓ Include more detailed instructions within the Program Review Assessment Report prompt
- ✓ Discussion needed regarding individualized reporting for certificates and degrees
- ✓ Consider workshops/tutorials for department meetings to discuss Program Review assessment narratives
- ✓ Provision of feedback to faculty that did not submit Assessment Report

### BADV (McNellis)

Website: <https://committees.kccd.edu/committee/bookstore-advisory-committee>

No report

### BCOMM (McAllister)-report submitted as written

Website: <https://committees.kccd.edu/bc/committee/budget>

*Budget Committee, Academic Senate Report*

*Prepared by Teresa McAllister, Faculty*

*Chair February 5, 2020*

*The Budget Committee held its first meeting of the Spring semester on Monday, January 27, from 4:00 to 5:00 p.m. in A5. During the school year, we meet on the fourth Monday of each month. The Budget Committee's charge reads:*

*The Bakersfield College Budget Committee is a governance committee that supports the college mission, goals, and values through comprehensive evaluation of data relevant to the college annual planning process for resource allocation.*

### *Overview of the Joint Analysis of the Governor's 2020-21 Proposed Budget*

*On January 14, the CCCC Finance and Facilities Division released a PDF and PowerPoint summary of the Governor's 2020-21 Proposed Budget. VP Mike Giacomini gave an overview of the proposed budget. Some excerpts are attached to this report. To access the full documents, visit the Budget Committee webpage. Our January 27<sup>th</sup> meeting agenda includes a link to the CCCC's Budget News page where you can find the documents.*

*Californians will vote on Proposition 13, School and College Facilities Bond, on March 3. If the measure is approved, CCC will receive \$2 billion of \$15 billion in total.*

### *2<sup>nd</sup> Budget Analyst Added*

*Crystal Rios joins the BC Budget office team as a Budget Analyst.*

### *Delano and PC Discussion*

*VP Mike Giacomini shared that KCCD Board President brought up moving the Delano campus under the umbrella of Porterville College. Our Committee briefly discussed the reasoning given by the Board President for suggesting the transfer and the strengths BC offers. The BC Budget office has begun gathering related data.*

### *Districtwide Budget Meeting Report by Steven Holmes*

*Steven Holmes reported about the forming of sub-committees to look more deeply into the different components to be considered as the District looks to revise the current budget allocation model. BC representatives serve on each of the sub-committees.*

### *Grant Funding Listing*

*The BC Budget office will provide a list to the Budget Committee of current existing grants. The Committee will continue to discuss grant funding transparency at our next meeting.*

### *Next Meeting*

*Monday, February 24 in A5*

**Appendix C: Planning Factors**

## Budget Planning and Forecasting

Based on the information Finance used in developing the Governor’s budget proposal, it would be reasonable for districts to plan their budgets using information shown in the table below.

**Table C-1: Planning Factors for Proposed 2020-21 Budget**

<b>Factor</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
Cost-of-living adjustment (COLA)	2.71%	3.26%	2.29%
State Lottery funding per FTES	\$204.00	\$218.91	\$219.42
Mandates Block Grant funding per FTES	29.21	30.16	30.85
RSI reimbursement per hour	6.26	6.45	6.59
Financial aid administration per College Promise Grant	0.91	0.91	0.91
<b>Employer pension contribution rates</b>			
Public Employees' Retirement System (CalPERS)	18.06%	19.7%	22.8%
State Teachers' Retirement System (CalSTRS)	16.3%	17.10%	18.40%

We are not aware of any other changes in allocation methods or match requirements for local support programs, other than the funding formula adjustments described above.

Table 3: CCC Funding by Program<sup>a</sup> (In Millions)

Program	2019-20 Revised	2020-21 Proposed	Change Amount	Change Percent	Explanation of change
Student Centered Funding Formula	\$7,430	\$7,631	\$ 201	2.70%	COLA, enrollment growth, minimum revenue provision
Student Equity and Achievement Program	475	459	-17	-3.50%	Shift program set-aside to System Support Program
CCC Strong Workforce Program	248	236	-12	-5.00%	Shift program set-aside to System Support Program
Student Success Completion Grant	150	141	-9	-6.23%	Adjust for revised estimates of recipients
Adult Education Program - CCC Districts <sup>b</sup>	63	64	1	2.29%	COLA
Disabled Students Programs and Services (DSPS)	124	127	3	2.29%	COLA
CCC System Support Program	-	125	125	-	Consolidate set-aside and infrastructure funds from multiple programs
Extended Opportunity Programs and Services (EOPS)	116	119	3	2.29%	COLA
California College Promise (AB 19)	85	84	-1	-1.72%	Adjust for revised estimates of first-time, full-time students
Apprenticeship (CCC districts)	44	72	29	65.68%	COLA, expand CAI, support projected increase in RSI hours
Financial aid administration	76	69	-7	-9.09%	Adjust for revised estimates of fee waivers, shift statewide media campaign to System Support Program
Full-time faculty hiring	50	50	0	0.0%	
CalWORKs student services	47	48	1	2.29%	COLA
Mandates Block Grant and reimbursements	34	35	1	2.32%	COLA, revised enrollment estimates

Part-time faculty compensation	25	25	0	0.00%	
Economic and Workforce Development	23	23	0	0.00%	
California Online Community College	20	20	0	0.00%	
Part-time faculty office hours	12	22	10	82.16%	Add one-time funding
NextUp (foster youth program)	20	19	-1	-3.75%	Shift program set-aside to System Support Program
Deferred maintenance and instructional equipment (one-time)	13	17	4	27.87%	Add one-time funding, includes reappropriated funds
Cooperative Agencies Resources for Education (CARE)	17	17	0	2.29%	COLA
Lease revenue bond payments	16	13	-4	21.62%	Adjust for actual obligations
Nursing grants	13	13	0	0.0%	
District food pantries	-	11	11	-	Add new, ongoing program
Immigrant legal services through DSS	-	10	10	-	Make funding ongoing
Veterans Resource Centers	10	10	0	0.00%	
Student Housing Program	9	9	0	0.00%	
Dreamer Resource Liaisons	-	6	6	-	Add new, ongoing program per Assembly Bill 1645 of 2019 (Blanca Rubio)
Foster Parent Education Program	6	6	0	0.00%	
Instructional materials for dual enrollment students	-	5	5	-	Add new, ongoing program



Equal Employment Opportunity Program	3	4	1	51.90%	Add available EEO fund resources
Childcare tax bailout	4	4	0	2.29%	COLA
Other <sup>c</sup>	4	3	-1	-19.81%	Shift Transfer Education and Articulation funds to System Support Program
Umoja	3	3	0	0.00%	
Mathematics, Engineering, Science Achievement (MESA)	3	3	0	0.00%	
Puente Project	2	2	0	0.00%	
Middle College High School Program	2	2	0	0.00%	
Online education initiative	23	13	-10	-43.48%	Shift statewide infrastructure to System Support Program; add one-time investment for ZTC degree programs (\$10)
Integrated technology	42	-	-42	-100.00%	Shift statewide infrastructure to System Support Program
Institutional effectiveness initiative	28	-	-28	-100.00%	Shift statewide technical assistance to System Support Program
One-time program funding <sup>d</sup>	9	35	26	272.34%	Removes one-time funds, adds funds for work-based learning (\$20), faculty fellowship (\$15)
College-specific allocations	11	-	-11	-100.00%	Remove one-time funding
K-12 pass-throughs (adult ed, K-12 apprenticeship, workforce)	608	638	30	3.97%	Remove one-time funding, COLA
<b>Totals</b>	<b>\$9,940</b>	<b>\$10,261</b>	<b>\$321</b>	<b>3.2%</b>	

<sup>a</sup> Table reflects total programmatic funding for CCC, including amounts from prior years available for use in the years displayed.

<sup>b</sup> Amounts represent share received by CCC districts. For the overall adult education program, \$423 million (76.7%) is distributed through school district fiscal agents or funded directly to school districts and K-12 agencies, and \$128 million (23.3%) is distributed by community college district fiscal agents or funded directly to community college districts.

<sup>c</sup> Other programs include Academic Senate, transfer, FCMAT, and part-time faculty health insurance.

**Appendix B: Board of Governors' Budget and Legislative Request Compared to Governor's Budget Proposal**

<b>Board of Governors' Request</b>	<b>Governor's January Budget Proposal</b>
<b>Foundational Resources</b>	
\$328 million to meet districts' current obligations and provide cost adjustments	Provides \$199.1 million for COLA and growth; \$48.2 million (of which \$20.4 million is one-time) to support projected increases in apprenticeship instructional hours
\$100 million one-time support toward pension contributions	---
\$650 million from Proposition 51 bond funding for Board of Governors' Capital Outlay Program (25 new and 39 continuing projects)	Authorizes \$27.6 million for 24 new projects; construction funding for continuing projects will be considered in spring
<b>Focus on College Affordability</b>	
\$251 million for financial aid reform	No reform proposal; administration will review forthcoming work group report on how state's aid programs could better serve student needs; provides \$5 million to Student Aid Comm. for work group and outreach on student loan debt
\$10 million for textbook affordability	Provides \$10 million one-time to expand zero textbook cost degree pathways
\$350,000 for annual survey of students' basic needs	---
<b>Focus on Faculty and Staff</b>	
\$76 million to implement Faculty and Staff Diversity Task Force recommendations	Provides \$15 million one-time to pilot faculty fellowship program
\$15 million for professional development to improve teaching and student support	---
\$10 million for part-time faculty support	\$10 million one-time for part-time faculty office hours
<b>Targeted Resources to Address Student Needs</b>	
\$20 million to augment the Student Equity and Achievement Program	---
\$10 million to expand mental health services	---
\$10 million to expand educational program for incarcerated students	---
\$20 million one-time to expand work-based learning (WBL) within Guided Pathways (2019-20 Board of Governors Request)	Provides \$20 million one-time for grants to expand WBL models and programs, including working with faculty and employers to incorporate WBL into curriculum
---	Provides additional \$15 million ongoing to expand California Apprenticeship Initiative
---	Adds \$10 million ongoing to continue legal aid services for immigrant students, faculty, and staff
\$2.9 million for Dreamer Resource Liaisons (not in Board's request, but CCC funding need identified through bill analysis and comment process)	Adds \$5.8 million ongoing for Dreamer Resource Liaisons consistent with AB 1645 (2019)
---	Adds \$5 million ongoing to fund instructional materials for dual enrollment high school students participating in College and Career Access Pathways (CCAP) Partnerships
<b>Expansion of State Supports to Serve System Needs</b>	
Legislation to establish a System of Support for CCC	Legislation to consolidate support services as requested
\$945,000 and 6 positions to expand Chancellor's Office Research and Planning Unit	---
\$6.2 million and 2 positions to establish Chancellor's Office Housing Unit	No proposal, however, budget includes \$11.4 million in new, ongoing support for districts' food pantry services
\$200,000 and 2 positions to establish Chancellor's Office Energy and Environmental Sustainability Unit	---
\$4 million for CCC library services platform	---
\$2.5 million for systemwide awareness and outreach	---
\$2.3 million in core support and 13 positions for Chancellor's Office operations	Provides \$166,000 for one position for Chancellor's Office accounting operations

Update on Governor's January Budget: January 14, 2020 | Page 16

CCOMM(Johnson/Menchaca)

Website: <https://committees.kccd.edu/bc/committee/curriculum>

No report

EMC (Moreland)

Website: <https://committees.kccd.edu/bc/committee/enrollment>

Moreland announced an open forum to foster discussion about enrollment management concerns, details TBD.

The Senate discussed the strange rise in enrolment and drop in courses

- Oversaturation
- Redistribution to SW campus, dual enrollment, inmate education
- Effects of adopting AB 705

EODAC (Hirayama)

Website: <https://committees.kccd.edu/bc/committee/eodac>

No report

ISIT (Boyles)

Website: <https://committees.kccd.edu/bc/committee/isit>

No report

PDC (Jones)

Website: <https://committees.kccd.edu/bc/committee/pdc>

No report

PRC (Nickell)- *report submitted as written*

Website: <https://committees.kccd.edu/bc/committee/programreview>

**Program Review Report to Academic Senate**

**February 5, 2020**

*Kim Nickell, Faculty Co-chair*

**Charge**

*In support of the College's mission, the Program Review Committee (PRC) facilitates an annual, systematic self-assessment of institutional effectiveness and future planning for instructional, student services, administrative, and operational areas. PRC provides training, feedback, commendations, and recommendations related to the program review process. The committee contributes to "Closing of the Loop" by disseminating resource allocation requests to responsible committees and by improving our own processes. The committee reports monthly to Academic Senate and annually to College Council and Administrative Council at their last meetings of the calendar year.*

**2019-20 Goals**

- *Create an annual update that is relevant to hybrid programs that encompass both instructional and non-instructional elements*
- *Include Program Mapper in the Program Review process.*
- *Refine the eLumen Program Review*
- *Comprehensive Program Review in eLumen*

**Work for fall 2019:**

- *Next meeting 2/04/2020. PRC has not met as of the writing of this report. But we will be discussing the work that needs to be done to get the 2020-21 cycle out by the end of April 2020.*
- *The PRC web page has been updated with the documents from the 2018-19 cycle.*
- *The PRC is working toward making all eLumen reports for the 2019-20 cycle accessible and posted on the PRC web page.*

*See the [Program Review web page](#) for important information regarding the PR process, including supporting documents and representatives on the committee. If your area has no representation on the committee, please consider joining us.*

**OFFICER REPORTS**

Vice President (Diaz)

No report

Treasurer (Kim)

No report

Secretary (Garrett)

Meeting summary emailed to faculty following the meeting.

ASCCC Rep (Harding)

ASCCC Fall 2019 Plenary Update

CCA (Boyles)

No report

BCSGA (Daniel/Harris)

*Student Event's Calendar: <https://www.bakersfieldcollege.edu/studentevents>*

Elections will be held on March 30<sup>th</sup>.

**ANNOUNCEMENTS**

None

**ADJOURNMENT**

The meeting was adjourned at 4:56 p.m.

Meeting minutes recorded by T. Perry