ACADEMIC SENATE of BAKERSFIELD COLLEGE
February 19, 2020
Levan Center-3:30 p.m.

APPROVED MINUTES

MEMBERS:

President	Steven Holmes	Present	Behavioral Sc./CJ	Karimeh Amin	Absent
Vice President	Victor Diaz	Present	Biology	Ashley Choate	Absent
Secretary	Matt Garrett	Present	Business Mgmt.&Tech.	Phil Whitney	Present
Treasurer	Charles Kim	Present	Communication	Angela Bono	Present
ASCCC Rep	Lisa Harding	Present	Engineering Systems	Maryam Jalaifarahani	Present
Member-Large	John Giertz	Absent	English	Anthony Huffaker	Absent
AIQ Chair	Grace Commiso	Present	English	Paula Parks	Present
ACOMM Chair	Brent Wilson	Present	Education	Michelle Hart	Present
BADV Chair	Michael McNellis	Absent	EMLS	Jeannie Parent	Present
BCOMM Chair	Teresa McAllister	Absent	FACE	Melissa Ysais	Present
CCOMM Chair	Jennifer Johnson	Absent	Foreign Lang/ASL	Qui Jimenez	Present
CCOMM Chair	Erica Menchaca	Present	Health/PE	Carl Dean	Present
EMC Chair	Krista Moreland	Present	Industrial Tech	Ron Grays	Absent
EODAC Chair	Bryan Hirayama	Present	Library/Academic Tech.	Faith Bradham	Absent
EQ Chair	Michael Ivey	Absent	Math	Kris Toler	Present
FSC Chair	Pam Kelley	Absent	Math	Dillon Giblin	Present
ISIT Chair	Pam Boyles	Present	Nursing	Noelia Citialin	Present
PDC Chair	Matt Jones	Present	Nursing	Malissa Buggs	Absent
PRC Chair	Kim Nickell	Present	Performing Arts	Robby Martinez	Present
SC Chair	Rebecca Monks	Absent	Philosophy	Reggie Williams	Present
SGA Officer	Gayatao/Harris	Present	Physical Science	Nick Strobel	Present
Adjunct Rep	Glen Samples	Present	Physical Science	Wade Ellis	Present
Agriculture	Heather Baltis	Present	Social Science	Alan Bolar	Present
Allied Health	Heather Shaftstall	Present	Social Science	Olivia Garcia	Present
Art	Jeff Huston	Present	Student Services	Kerri Kennedy	Present
Behavioral Sc/CJ	VACANCY		Student Services	Sarah Villasenor	Present

CALL TO ORDER
The meeting was called to order at 3:35p.m.; Quorum was met.

GOOD, WELFARE AND CONCERNS
There were no good and welfare items.

OPPORTUNITY TO ADDRESS THE SENATE
ADDITIONS TO THE AGENDA
There were no additions to the agenda.

CONSENT ITEMS *(passed by general consent)*
Minutes of February 5, 2020
This item was tabled.

Standing Committee Appointments
Visit the [Academic Senate Committee website](#) to view the full committee list.

Scholarship Committee
Brenda Freaney (English)

M. Garrett motioned to approve the appointments, N. Strobel seconded; motion passed unanimously.

Screening Committee Appointments
Dean of Athletics (Management)
Steve Watkin (Admin)
Andrea Thorson (Admin)
Corny Rodriguez (Admin)
Michelle Pena (Admin)
Matt Moon (Faculty)
Paula Dahl (Faculty)
Carl Dean (Faculty)
M. Garrett motioned to approve the appointments, W. Ellis seconded; motion passed unanimously.

Mandatory Student Transportation Fee
Teresa McAllister (Faculty)
M. Garrett motioned to approve the fee, M. Ysias seconded; motion passed unanimously.

Chief Financial Officer (KCCD)
Nick Strobel (Faculty)
M. Garrett motioned to approve the appointments, L. Harding seconded; motion passed unanimously.

Charges
There were no charges to review
Visit the [Academic Senate Committee website](#) to view the proposed revised charges.

UNFINISHED BUSINESS
   A. No items to review

NEW BUSINESS
   a. 2020-22 BC Educational Master Plan (Commiso)
      Description: The BC Ed Plan is reviewed every two years.
      This item was presented to members for review as a First Read. This item will be voted on March 18th. Commiso shared a power point presentation with the following highlights:
         ➢ Process & Timeline
         ➢ External & Internal Environmental Scan- tables
         ➢ Intersegmental approach for the Future
         ➢ Equity & Completion Through Guided Pathways for the Future
         ➢ Student Learning: Leveraging Academic Technology for the Future
         ➢ Facilities and Infrastructure: Opportunities for the Future
      Visit the [Academic Senate Committee website](#) to view the entire Ed Plan.

REPORTS
President's Report
BC President/AS President-No update

District Consultation Council (DCC)-*report submitted as written*
Website: https://committees.kccd.edu/committee/district-consultation-council
District Consultation Council
Tuesday, January 28, 2020 KCCD
– Tulare Room

Review of Agenda:
- *Agenda available here*

Approval of Minutes:
- *November 2019 meeting minute available here.*

Business Services:
- *Review of the Joint Analysis of the 2020-21 Governor's Budget available here.*
  - *0.5% FTES growth funding available*
  - *Page 5: Increase in local property tax. Rumors are circulating that property tax collections will close the funding gap of the SCFF ($103M shortfall)*

Board Policies:
- *Board Policies: First reading of Section 2 available here.*
- *BP 2310: Recommended that minimum notice to personnel change from 24 hours to 72 hours.*
- *BP 2430: Delegation of Authority to Chancellor:*
  - *Board requested a side-by-side analysis provided by the Chancellor at the February board meeting.*
- *BP 2015: Student Member*
  - *Steven Holmes: Requested changes to enhance student trustee activity to include making motions, voting and attending closed session meetings.*
  - *Tom Burke: Feel comfortable with current language as fair and adequate given the nature of the position.*
  - *Samantha Poledo: Advocated for attending closed session meetings*
- *BP 2210: Officers*
  - *Steven Holmes: Noted 3 duties were omitted. A recommendation was given to include those duties back into BPs.*
- *BP 2340: Agendas*
  - *The Chancellor's recommended changes were unanimously supported.*
- *BP 2345: Public Participation at Board Meetings*
  - *'14 days prior to meeting' is problematic since the agenda isn't made public until 7 days prior to the meeting. The Chancellor will consult with General Counsel and CCLC to update without violating Brown Act parameters.*
- *BP 2430: Delegation of Authority*
  - *General concern that CCLC language has been adopted which minimizes authority to the college presidents. A recommendation was submitted to keep previous BPs identifying and recognizing authority of college presidents.*

Next Meeting:
Tuesday, February 25, 2020 - 1:00 pm

College Council (CC)-Friday's meeting is cancelled.

Website: https://committees.kccd.edu/bc/committee/collegecouncil

Board of Trustees (BOT)-no updates
BOT website: https://www.kccd.edu/board-trustees/meetings

District-wide Budget Committee (DWBC)- no updates

COMMITTEE REPORTS
AIQ(Commiso)-*submitted as written*
W*ebsite: https://committees.kccd.edu/bc/committee/accreditation*
Prepared for Academic Senate, April 22, 2020 & College Council, April 30, 2020
Grace Commiso, Faculty Co-Chair AIQ

KCCD District Climate Survey:
- *Waiting on results still*

BC Educational Master Plan:
- *Approved by appropriate BC Committees and forwarded to KCCD Board of Trustees for approval in April.*

BC's Accreditation & Services Survey:
- *Survey administered in March, see snapshot of results attachment*
- *Remember this survey is a combination of BC Services Survey and BC Accreditation Survey, which will now be offered annually in Spring term, instead of as two surveys in split between the terms.*

Institution-Set Standards:
- *Report on Pass Rates in Basic Skills Classes*
- *BC ISS 2019-20 Update*
- *See attachments*

Highlights:
Upcoming survey will have included areas that list more defined services. Commiso recommended to pay special attention to language of questions in order to appropriately answer them. Your response is for the entire service area and not just its supervisor.
- Question: can we change gender question from "straight" to be more consistent by using heterosexual, homosexual, etc….
- Note: the DO Climate survey results are expected to be shared at the next DCC meeting.

ACOMM (Wilson)
website: https://committees.kccd.edu/bc/committee/assessment
No report

BADV (McNellis)-written as submitted
Website: https://committees.kccd.edu/committee/bookstore-advisory-committee

McNellis recommended all check the Bookstore website to review the ***BC Bookstore Book/Supply Requisition Form-Summer 2020***

BCOMM (McAllister)
Website: https://committees.kccd.edu/bc/committee/budget
No report

CCOMM(Johnson/Menchaca)-*submitted as written*
Website: https://committees.kccd.edu/bc/committee/curriculum
Committee has had one meeting to date. Following the Brown Act training during flex week, adjustments were made to the agenda to include additional clarifying information. We also moved the meeting location ensuring accessibility.

The Committee spring semester workload includes the following (and growing):
- *41 rollover courses*
- *11 roll over programs*
  Rollover refers to courses and programs which were on first agenda in Fall 2019
- *162 courses in que to place on first agenda*
- *26 programs in que to be placed on first agenda*

Committee Co-Chairs workplan includes:
- *Compiling the out of compliance list. The process is to share the list with faculty chairs by the end of the semester.*
- *Communicating with faculty when revisions are needed for curricular submissions*
- *Evaluating and adjusting eLumen workflows and processes to facilitate efficiency of curriculum review.*
- *Meeting with departments to complete modifications to their program(s).*

Upcoming:
- *Meeting with key campus constituents regarding credit for prior learning policy. All Community colleges have a December 2020 compliance date.*
- *Catalog work group has been convened. The timeline is aggressive with the goal of having the catalog ready for approval at the May BOT meeting.*

EMC (Moreland)
Website: https://committees.kccd.edu/bc/committee/enrollment
No report

EODAC (Hirayama)
Website: https://committees.kccd.edu/bc/committee/eodac
Hirayama shared the committee is requesting a nonvoting diversity rep serve on all hiring committees. Their reason for this is because as an institution we are falling short on areas of diversity. Also there is a need to provide better recruiting and advertising.
- Hiring pool is at 70% white faculty
- Committee is receiving complaints
- Violation of Ed Code

One solution is having a diversity rep, another way is offering more discussions about diversity prior to reviewing the hiring pool.

Members questioned if we are looking at diversity beyond just race and gender. Hirayama responded that they are, although these are the areas that are monitored more closely.

ISIT (Boyles)
Website: https://committees.kccd.edu/bc/committee/isit
No report

PDC (Jones)-*report submitted as written*
Website: https://committees.kccd.edu/bc/committee/pdc
Professional Development Committee Report-2/19/20
 Spring 2020 Flex Week
During Spring Flex Week (1/13/20- 1/15/20) 48 separate workshops were offered, this was 27 workshops more than were offered during the Spring 2019 Flex Week.
In those 48 workshop, 313 separate enrollments were accounted for. We don't have enrollment data from Spring 2019 to create a comparison.
Additionally, during the Fall 2019 Semester, we had asked for feedback from both Academic Senate and ISIT Committees to help us determine a better way to receive evaluations from each workshop. Typically, this had been handled electronically. The feedback suggested that we provide evaluations on paper during each workshop. Consequently we handed out evaluations on paper at each workshop. As a result we received 296 evaluations, or a 95% response rate.
Key findings included:
1. *Respondents would like to have snacks available during Flex Week.*
2. *Respondents would like to have more hands-on offerings.*
3. *Respondents appreciated communications when changes to workshops occurred.*
4. *Respondents were frustrated that some workshops were cancelled due to illness.*

PRC (Nickell)
Website: https://committees.kccd.edu/bc/committee/programreview
No report

OFFICER REPORTS
Vice President (Diaz)
No report

Treasurer (Kim)
Kim shared he has been trying to get a better understanding of Foundation and Senate process of funding approvals. There has been inconsistency of reports received and they are difficult to reconcile. We will place scholarship, ML award, and retiree awards on the March agenda.

Secretary (Garrett)
Meeting summary emailed to faculty following the meeting.

ASCCC Rep (Harding)

CCA (Designee)
Negotiations on going.

BCSGA (Daniel/Harris)
Student Event's Calendar: https://www.bakersfieldcollege.edu/studentevents

ANNOUNCEMENTS
Faculty/Staff Dining Area Kick-Off – Monday, February 24, Levinson Hall 40

ADJOURNMENT
The meeting was adjourned at 5:02 p.m.
Meeting minutes recorded by T. Perry