

AWARD MEDAL & PLAQUE ORDERING DIRECTIONS

Margaret Levinson Faculty Leadership Award

1. **Perpetual Levinson Award Plaque** (Kern Trophies)

Recipient name: *Steven Holmes*

Year: *2017-18*

Use format & lettering on file to match existing plates

Cost: ***\$8.00 (2018)***

2. **Recipient Award Plaque** (Kern Trophies)

DASPQ502B with red velvet with BC Foundation logo in center

MFile/Woodcircle.XOT

MLEVINSON.X07

Recipient name: Steven Holmes

Year: *2017-18*

Cost: ***\$77.20 (2018)***

Tax \$6.18

Total \$91.38

3. **Award Amount: \$1,000.00**

Award given: ***\$1014.71*** (amount increased to cover payroll taxes)

Account balance 2018: \$16,399.06, only 5% can be used \$819.95 per Business Services.

*Reference ***Pass Through Request process***

4. Transfer amount: ***\$300.00***

Transfer from FF3200.5101 (AS-Retiree/Scholarship) to F3305.5310 (ML)

Kimberly Bligh (16-17) award check \$1,014.71; available balance \$773.00

Jennifer Johnson (15-16) award check \$1,015.00; available balance \$721.14

Kern Trophies

Ira & Mary Sullivan (324-9265)

2015 F Street

Bakersfield, CA 93301

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www.kerntrophies.com

Jostons/Scholastic Solutions

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